

**TWIN CITY AREA TRANSPORTATION AUTHORITY
Board Meeting**

September 23, 2025

I. Welcome and Opening:

1. **Call to Order:** The meeting of the Twin City Area Transportation Authority Board of Directors was held at the Benton Harbor City Hall Building, 200 E. Wall Street, Room: Commission Chambers, Benton Harbor, MI 49022, on Tuesday, September 23, 2025.

2. **Roll Call of Persons Present:**

Ron Singleton, Trustee Chair Dayrl Jackson, Trustee
Spencer Nesbitt, Trustee Vice Chair

Persons Absent: Cora Robinson, Trustee Board Secretary and Virgil Hatcher, Trustee

Roll call: Trustee Singleton, Trustee Nesbitt, Trustee Jackson. A quorum was established, and Board Trustee Chair Singleton called the meeting to order at 5:31 p.m.

3. **Approval of Agenda:** Trustee Nesbitt made the motion to approve the agenda, seconded by Trustee Jackson. Roll call: Trustee Singleton, Trustee Nesbitt, Trustee Jackson. The Board unanimously approved the agenda.

4. **Approval of August Minutes:** Trustee Nesbitt made the motion to approve the August minutes, seconded by Trustee Jackson. Roll Call: Trustee Singleton, Trustee Nesbitt, Trustee Jackson. The Board unanimously approved the August minutes.

II. Financial Updates: Presented by Ryan Marschke

- a. Balance Sheet
- b. Liabilities
- c. Profit/Loss/Grants/Revenues
- d. Expenses/Labor

Motion made by Trustee Nesbitt to accept the Financial Report as submitted, seconded by Trustee Jackson. Roll call: Trustee Singleton, Trustee Nesbitt, Trustee Jackson. The Board unanimously accepts the Financial Report.

III. Director Updates: Presented by Executive Director Shurn/Deputy Director Greschak.

5. **Fare Increase – June 2:** Fair box revenue trending upward.

6. **Ridership for August:** Down. Expected. Should increase with the launch of line-item number 11.

7. **Fuel Report for July:** Propane economically more feasible.

8. **Safety – Seatbelt compliance:** No report

9. Fleet Air Conditioning Status: No report

10. BHHS Blue Route Flex Stop: A way of increasing revenue. Open for high school students, parents, anyone needing to do business at the high school.

11. RFP's: Building Siding Repair Procurement:

- a. Accounting Vendor – Completed. Hungerford chosen. This is the last month under old contract.
- b. Building Siding Repair – Suspended till after winter
- c. Mobility Operations – Responses due Oct. 3rd. Updated in packets.
- d. Stairs – 3 bids. Will be moving forward

12. Transpro Mobility Operations RFP Responses: Consulting company assisting in finding potential mobility partners during this process. Their work is appreciated and TCATA will continue to work with them.

13. Mobility Operations Vendor Contract Schedule: To proceed aggressively with hard stops. All expiration dates have passed.

14. Press Moratorium about PA 196 Activities:

IV. Old Business:

15. Automatic Garage Doors: 60 days or less for completion.

16. APA 196 Authority – MDOT Notifications:

17. Berrien County Transit Consolidation: Meeting with County vaguely to discuss options for better transit for all.

V. New Business:

October 1. Government Shutdown: Open discussions. Director Shurn has no inside information but did advise that the Office of Passenger Transit coordinated a conference call for discussions on this matter. Deputy Director Greschak advised: per MDOT, LBL will be late regardless of shutdown; TCATA's payment to State will be late if there's a shutdown; TCATA is not a State entity so they will not shut down, however, if shutdown is lengthy and the State does not send funds so that payroll, etc. cannot happen, it's possible TCATA will have to shut down, per Deputy Greschak's speculations. Will learn more on Friday.

Motion made by Trustee Nesbitt to accept the Director Updates, including Old Business, as presented, seconded by Trustee Jackson. Roll call: Trustee Singleton, Trustee Nesbitt, Trustee Jackson. The Board unanimously accepts the Director's Updates.

VI. Chair's Report: None.

VII. Public Comments: Mr. Ed Overn from MTM Transit, Lake St. Louis, Missouri, introduced himself. Oversees all transit operations. Created business development team. Toured the service area;

interested in working with TCATA and hope to do so. Ms. Natalie Badinghaus, from Cincinnati, Regional Sales Director for MTM Transit, introduced herself. Mr. Mike Tim, outside of DC, from Springfield, also work for MTM Transit, introduced himself.

Director Shurn thanked them for their interest and looking forward to their proposal.

VIII. Adjournment: With no further action taken and no further business, Trustee Chair Singleton entertains Motion to adjourn. Trustee Nesbitt made the motion to adjourn the meeting, seconded by Trustee Jackson. Roll call: Trustee Singleton, Trustee Nesbitt, Trustee Jackson. And the meeting was adjourned at 5:54 p.m.

Attested:

Trustee Ron Singleton
Chair

Trustee Dayrl Jackson
Acting Board Secretary