

MEETING NOTICE

TCATA Board Meeting

Wednesday, April 29th

12 pm (Noon)

In an effort to protect the health and safety of the public, staff and members of the Twin Cities Area Transportation Authority (TCATA) board all TCATA public meetings will be held electronically in accordance with the Open Meetings Act and Executive Order 2020-15 issued by Governor Whitmer until further notice.

Members of the public wishing to participate in any of these meetings may do so by dialing into the meeting using the phone number and access code below.

April 29th TCATA Board Meeting

Dial-In Number: 978-990-5000

Access Code: 271441 #

Copies of meeting materials can be found online at

<https://www.mywaythere.org/tcatameetings.asp>

Or by contacting TCATA business office at 269-927-2268

Monday – Friday 8 am – 5 pm

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Twin Cities Area Transportation Authority
(269) 927-2268 • Fax (269) 927-2310

275 East Wall Street, P.O. Box 837, Benton Harbor, MI 49023

MEMORANDUM

TO: TCATA Board Members
FROM: Paul Gillespie, Executive Director 
DATE: April 24, 2020
RE: TCATA Monthly Board Meeting

There is a TCATA board meeting scheduled for **Wednesday April 29, 2020 at 12:00 p.m.**

The monthly board meeting will be held **ON THE TELEPHONE.**

Please find enclosed a **MEETING NOTICE** with additional information on how to connect to the phone conference.

If any changes should occur, you will be notified by telephone on Tuesday April 28, 2020 or as soon as possible.

If there are any questions and/or instructions regarding this matter, please contact me at 269-927-2268.



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AGENDA

APPROVAL OF AGENDA

SECRETARY'S REPORT

- 1) General Information – 04/29/20
- 2) Minutes – 04/01/20

CHAIRMAN'S REPORT

- 1) General Information – 04/29/20

DIRECTOR'S REPORT

- 1) Operation Summary,
Ridership & Farebox – 03/20
- 2) Driver of the Month – 03/20
- 3) General Information – 04/29/20
- 4) Approval of Directors Report – 04/29/20

ACCOUNTANT'S REPORT

- 1) Unpaid Bills Detail – 03/20
- 2) Check Detail – 03/20
- 3) Purchases by Vendor Detail – 03/20
- 4) Petty Cash – 03/20
- 5) Wire Transfer– 03/20
- 6) Trial Balance, Profit loss, Profit and
Loss Budget vs. Actual
& Balance Sheet – 03/20
- 7) Approval of Accountant Report – 04/29/20
- 8) Audit Report

OLD BUSINESS

- 1)

NEW BUSINESS

- 1)

PUBLIC COMMENTS

**TWIN CITIES AREA TRANSPORTATION AUTHORITY
REGULARLY SCHEDULED
BOARD MEETING
HELD April 1, 2020**

Board Members Present: Mr. Anthony Andrews, Chairperson
Ms. Emma Kinnard, Secretary
Mr. James Childs, Trustee
Ms. Lisa Varrie, Trustee

Board Members Absent: Ms. Juanita Henry, Trustee

Staff Present: Mr. Paul Gillespie, Executive Director
Mr. TJ Taylor, Assistant Director
Mr. Cliff Allen, Accountant

Staff Absent:

Public: Patricia Crayton
Eric Lester
Kim Gallagher

The board meeting was called to order by Mr. Taylor.

Agenda: A motion was requested by Mr. Andrews to approve the agenda of 04/01/20 as presented, supported by Mr. Childs. **MOTION CARRIED**

Secretary's Report: **General Information – NONE**

Minutes – A motion was requested by Mr. Andrews to approve the minutes of 02/26/20 as presented, supported by Ms. Varrie. **MOTION CARRIED**

Chairperson's Report: **General information – NONE**

Director's Report: **Operation Summary, Ridership & Fare box** – Mr. Gillespie informed the board that the total Demand Response riders for the month of February was 13,390 of these 1,409 were senior riders and 4,194 were Disabled

riders, and 391 children, 7,532 regular riders, and Line Haul had 4,290 riders.

2,280.60 gallons of gasoline covering 13,811 miles an average of 6.06 miles per gallon. LP gas we used 7,714.80 gallons covering 35,366 miles an average of 4.6 miles per gallon. Total vehicle hours were 4,224 with an average of 3.3 passengers per vehicle hour.

Mr. Gillespie informed the board that the Ridership Comparison for FY2019 Year to Date was 58,167 passengers on the Demand Response and 21,026 passengers on the Fixed Route. FY2020 Year to Date was 72,624 passengers on the Demand Response and 28,025 passengers on the Fixed Route.

Driver of the month – Marvin Haywood with 925 passengers for the month of February 2020.

A motion was requested by Mr. Andrews to approve the Director's Report as presented for the month of February 2020, supported by Ms. Kinnard. **MOTION CARRIED**

Accountant's Report:

Check Details, Purchases by Vendor Detail & Unpaid Bills – A motion was requested by Mr. Andrews to approve the check detail in the amount of \$61,800.31 for the month of February 2020, supported by Mr. Childs. **MOTION CARRIED**

A motion was requested by Mr. Andrews to approve the Purchases by Vendor in the amount of \$65,397.83 for the month of February 2020, supported by Mr. Childs. **MOTION CARRIED**

A motion was requested by Mr. Andrews to approve the Unpaid Bills Detail in the amount of \$25,335.25 for the month of February 2020, supported by Mr. Childs. **MOTION CARRIED**

Bank Card Activity – was reviewed 02/20

Wire Transfers– was reviewed 02/20

Petty Cash – was reviewed 02/20

Trial Balance, Balance Sheet & Profit & Loss- Mr. Allen stated that TCATA's net income/(loss) as of February 2020, was \$(13,000.46).

A motion was requested by Mr. Andrews to approve the Profit & Loss Report for the month of February 2020, supported by Mr. Childs. **MOTION CARRIED**

Old Business:

New Business:

Ms. Kinnard stated that the Executive Director's evaluation should be postponed; all other board members that were present agreed.

Public Comments:

Mr. Lester stated that the admin office and drivers are working hard and doing a good job. In his opinion, if you are around other people, you should wear a mask.

There being no further discussions, the board meeting was adjourned by Mr. Taylor.

Secretary

Date

dk

6.977,888

PASSENGERS TO DATE

18,940,717

MILES TO DATE

OPERATION SUMMARY

MAR 2020

Date	Regular	Senior	Disable	Child	SR Dis	Total	VEHICLE DATA				VEHICLE DATA LP				VEH		PASS/VEH HR
							LINE	HAUL	FUEL	MILES	MILES/GAL	FUEL	MILES	M/GAL	HOURS	VEH HR	
MON 2	375	63	167	26	36	667	295	152.3	619	4.1	334.0	1567	4.7	197	197	3.4	
TUE 3	420	122	184	18	23	767	343	96.9	521	5.4	428.3	1806	4.2	196	196	3.9	
WED 4	342	62	175	9	18	606	249	117.6	691	5.9	394.1	1629	4.9	191	191	3.2	
THUR 5	351	51	179	29	20	630	256	121.7	682	5.6	392.0	1797	4.6	207	207	3.0	
FRI 6	394	70	154	12	14	634	239	92.5	652	7.0	354.0	1558	4.4	189	189	3.4	
SAT 7	172	29	85	15	15	316	146	60.3	416	6.9	144.1	662	4.6	87	87	3.6	
TOTAL	2044	397	944	109	126	3620	1528	641.3	3581	5.6	1986.5	9019	4.5	1067	1067	3.4	
MON 9	380	67	140	18	25	680	254	72.3	274	3.8	382.0	1834	4.8	199	199	3.2	
TUE 10	337	48	155	21	24	585	234	37.0	258	7.0	419.5	1956	4.7	176	176	3.3	
WED 11	397	78	136	9	21	641	269	83.3	562	6.7	271.1	1535	5.7	189	189	3.4	
THUR 12	327	57	158	17	28	567	239	64.7	470	7.3	296.1	1657	5.6	185	185	3.2	
FRI 13	336	77	155	34	13	615	300	62.2	409	6.6	419.6	1746	4.2	207	207	3.0	
SAT 14	168	27	73	10	10	288	150	45.2	260	5.8	132.0	762	5.8	106	106	2.7	
TOTAL	1945	354	817	109	121	3346	1446	364.7	2233	6.1	1920.3	9490	4.9	1067	1067	3.2	
MON 16	327	61	134	22	12	556	236	68.7	469	6.8	498.5	1839	3.7	197	197	2.8	
TUE 17	274	46	150	34	12	516	242	74.6	381	5.1	429.8	1729	4.0	192	192	2.7	
WED 18	232	51	130	22	10	445	210	42.9	310	7.2	343.8	1666	4.8	188	188	2.4	
THUR 19	219	26	134	16	13	408	152	71.0	375	5.3	366.9	1676	4.6	192	192	2.1	
FRI 20	227	51	96	8	16	398	183	50.9	342	6.7	374.2	1587	4.2	201	201	2.0	
SAT 21	105	25	48	5	1	184	82	70.1	379	5.4	115.0	365	3.3	92	92	2.0	
TOTAL	1384	260	692	107	64	2507	1105	378.2	2256	6.0	2128.2	8882	4.2	1062	1062	2.4	
MON 23	184	35	89	9	6	323	128	63.4	320	5.0	203.2	1133	5.6	161	161	2.0	
TUE 24	158	49	90	22	9	328	137	38.3	310	8.1	355.4	1488	4.2	153	153	2.1	
WED 25	174	37	92	6	7	316	137	34.0	283	8.3	315.5	1458	4.6	201	201	1.6	
THUR 26	158	46	82	6	1	293	129	77.4	457	5.9	238.8	1170	4.9	148	148	2.0	
FRI 27	150	31	89	3	8	261	134	51.6	359	7.0	189.7	1142	6.0	118	118	2.4	
SAT 28	79	29	43	2	1	154	69	37.3	272	7.3	78.7	532	6.8	62	62	2.5	
TOTAL	903	227	485	48	32	1695	734	302.0	2001	6.6	1381.3	6923	5.0	843	843	2.0	
MON 30	158	41	93	8	10	310	150	58.0	434	7.5	261.0	1066	4.1	140	140	2.2	
TUE 31	151	34	75	7	7	274	115	113.3	570	5.0	235.8	1018	4.3	152	152	1.8	
TOTAL	309	75	168	15	17	584	265	171.3	1004	5.9	496.8	2084	4.2	292	292	2.0	
MONTH TOTAL	6585	1313	3106	388	360	11752	5078	1857.5	11075	6.0	7913.1	36398	4.6	4326	4326	2.7	

515
weekdays

Fiscal Year 2019

LINE	Vehicle Data Gas	MILES	Vehicle Data LP	VEH.	PASS/										
Date	Regular	Senior	Disable	Child	Sr. Dis	Total	HAUL	FUEL	MILES	/GAL.	Fuel	Miles	M/Gal	HOURS	VEH.HR.
10/18	8278	1819	3864	341	668	14970	5733	5282.3	28165	5.4	4437.1	20207	4.55	4201	3.6
11/18	6719	1195	4051	266	648	12879	4231	4293.0	23460	5.5	4292.9	19132	4.46	3951	3.3
12/18	6047	741	2645	163	387	9983	1688	3753.4	29436	7.8	3429.8	15663	4.57	4289	2.3
01/19	7604	897	2538	108	336	11483	4004	4049.4	33245	8.2	4108.7	18312	4.46	4171	2.8
02/19	6308	247	1834	40	423	8852	5370	3821.4	29835	7.8	5385.0	24450	4.54	3720	2.4
03/19	7487	543	2633	127	436	11226	4039	3749.1	37093	9.9	6193.2	28384	4.58	4132	2.7
Total	42443	5442	17565	1045	2898	69393	25065	24918.6	181234	7.3	27846.7	126148	4.53	24464	3.4

Ridership Comparison

Fiscal Year 2020

LINE	Vehicle Data Gas	MILES	Vehicle Data LP	VEH.	PASS/										
Date	Regular	Senior	Disable	Child	Sr. Dis	Total	HAUL	FUEL	MILES	/GAL.	Fuel	Miles	M/Gal	HOURS	VEH.HR.
10/19	8329	1714	4919	339	502	15803	5189	2788.1	16381	5.9	8125.6	34939	4.30	4333	3.6
11/19	8394	1085	3479	328	476	13762	7556	2264.5	13335	5.9	7339.3	29939	4.10	3802	3.6
12/19	6033	1541	4759	369	445	13147	4840	2073.1	12131	5.9	7915.2	34831	4.4	3986	3.3
01/20	10374	1016	3684	486	422	15982	6150	2726.8	14665	5.3	8253.7	35318	4.30	4301	3.7
02/20	7532	1409	4194	391	404	13930	4290	2280.6	13811	6.1	7714.8	35366	4.60	4224	3.3
03/20	6585	1313	3106	388	360	11752	5078	1857.5	11075	6.0	7913.1	36398	4.60	4326	2.7
04/20															
05/20															
06/20															
07/20															
08/20															
09/20															
Total	47247	8078	24141	2301	2609	84376	33103	13990.6	81288	5.8	47261.7	206791	4.38	24972	3.38
Change	4804	2636	6576	1256	289	14983	8038	-10928.0	-99946	-1.5	19415.0	80643	-0.15	508	-0.02
% Change	111.3%	148.4%	137.4%	220.2%	90.0%	121.6%	132.1%	56.1%	44.9%	79.9%	169.7%	163.9%	96.6%	102.1%	99.4%

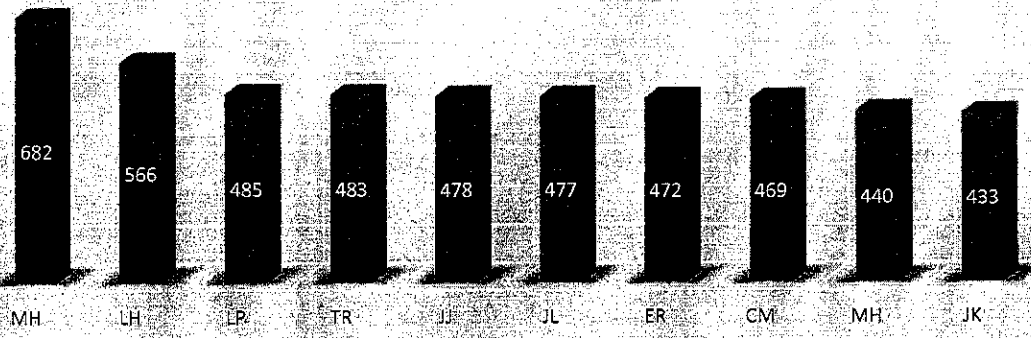
RIDERSHIP

	2019 FY Month Total	2019 FY Year to Date	2020 FY Month Total	2020 FY Year to Date	2020 FY Month Difference	YTD Difference	% Change
Oct	14,970	14,970	15,803	15,803	833	833	5.56%
Nov	13,020	27,990	13,762	29,565	742	1,575	5.63%
Dec	10,556	38,546	13,147	42,712	2,591	4,166	10.81%
Jan	11,483	50,029	15,982	58,694	4,499	8,665	17.32%
Feb	8,852	58,881	13,930	72,624	5,078	13,743	23.34%
March	11,226	70,107	11,752	84,376	526	14,269	20.35%
April							
May							
June							
July							
Aug							
Sept							
TOTAL	70,107	70,107	84,376	84,376	14,269	14,269	20.35%

FARES

	2019 FY	2019 FY	2020 FY	2020 FY	2020 FY	YTD	%
	Month	Year to	Month	Year to	Month	Difference	Change
	Total	Date	Total	Date	Difference	Difference	
Oct	\$ 20,360.01	\$ 20,360.01	\$ 26,140.87	\$ 26,140.87	\$ 5,780.86	\$ 5,780.86	28.39%
Nov	\$ 22,364.93	\$ 42,724.94	\$ 17,371.76	\$ 43,512.63	\$ (4,993.17)	\$ 787.69	1.84%
Dec	\$ 16,371.88	\$ 59,096.82	\$ 23,215.30	\$ 66,727.93	\$ 6,843.42	\$ 7,631.11	12.91%
Jan	\$ 16,875.67	\$ 75,972.49	\$ 18,757.33	\$ 85,485.26	\$ 1,881.66	\$ 9,512.77	12.52%
Feb	\$ 20,647.11	\$ 96,619.60	\$ 19,521.10	\$ 105,006.36	\$ (1,126.01)	\$ 8,386.76	8.68%
March	\$ 18,102.61	\$ 114,722.21	\$ 15,973.23	\$ 120,979.59	\$ (2,129.38)	\$ 6,257.38	5.45%
April							
May							
June							
July							
Aug							
Sept							
TOTAL	\$ 114,722.21	\$ 114,722.21	\$ 120,979.59	\$ 120,979.59	\$ 6,257.38	\$ 6,257.38	5.45%

Driver of the Month March 2020



1 M.Haywood	682 MH
2 L.Henderson	566 LH
3 L.Purnell	485 LP
4 T.Rolfe	483 TR
5 J. Jones	478 JJ
6 J.Leonard	477 JL
7 E.Robinson	472 ER
8 C.Modeleski	469 CM
9 M.Heard	440 MH
10 J.King	433 JK

TOTAL	4985
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Average passenger per month	499
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	WEEKDAY	SATURDAY	TOTAL	LAST MONTH
BLUE	2037	224	2261	2730
BLUE JARC	1109	109	1218	1154
RED JARC	1317	189	1506	1733
YELLOW	187	0	187	383
TOTAL LINE HAULS	4650	522	5172	6000
LAST MONTH	5252	748	6000	
Difference	-602	-226	-828	

Check Detail

As of March 31, 2020

Date	Num	Name	Memo	Credit
10101 - CHEMICAL BANK				
03/06/2020	28319	DONNEL KYLE	MEDICARE	144.60
03/06/2020	28320	Kenneth Bragg	MEDICARE	144.60
03/11/2020	28321	AMERICAN FAMILY INSURANCE	PAYROLL W/H INSUR...	514.97
03/11/2020	28322	BILL PURVIS	CONSULTING SVC	1,600.00
03/11/2020	28323	Colonial Life & Accidental Ins. Co	PAYROLL W/H	294.78
03/11/2020	28324	MISDU	PAYROLL W/H 03/12/20	808.81
03/11/2020	28325	UNION DUES	PAYROLL W/H	296.80
03/16/2020	28326	AT&T	UTILITIES	357.50
03/16/2020	28327	ComCast	INTERNET	690.86
03/16/2020	28328	MICH GAS	UTILITIES	1,759.61
03/16/2020	28329	O'Reilly Auto Parts	Supplies	3,532.70
03/18/2020	ACH D...	General Agency Co.	506043	1,717.90
03/23/2020	28331	PETTY CASH	Board Meeting lunches,...	197.74
03/23/2020	28330	Standard Insurance Company	Insurance	828.31
03/23/2020	EFT	Citgo	ON LINE PAYMT FOR ...	125.00
03/26/2020	28332	AMERICAN FAMILY INSURANCE	HEALTH INS. W/H	554.00
03/26/2020	28333	BILL PURVIS	Consulting service	1,920.00
03/26/2020	28334	Colonial Life & Accidental Ins. Co	HEALTH INS. W/H	294.78
03/26/2020	28335	Delta Dental	Health Insurance	1,716.75
03/26/2020	28336	MISDU	CHILD SUPPORT W/H	1,082.85
03/31/2020	28337	All Automotive	Maint. Service	267.00
03/31/2020	28338	ALL CITIES OCCUPATIONAL	drug testing	310.00
03/31/2020	28339	Auto-Wares Group	supplies	134.79
03/31/2020	28340	Belle Tire	Tires Service	957.00
03/31/2020	28341	BEST WAY DISPOSAL	waste disposal	75.00
03/31/2020	28342	BG of Michigan, Inc.	supplies	109.93
03/31/2020	28343	Car Brite Distributors	supply maint	162.75
03/31/2020	28344	Cummins	Admin Service	932.00
03/31/2020	28345	D&S Heavy Duty & Trailer Repair	INV#18491,18490,18489	6,492.40
03/31/2020	28346	GovConnection, INC	Maint. Supplies	122.53
03/31/2020	28347	Hanson Beverage Co.	Water Admin	41.20
03/31/2020	28348	HEI WIRELESS	shop equipment	4,400.00
03/31/2020	28349	HERALD PALLADIUM	advertising	144.90
03/31/2020	28350	HOEKSTRA TRANSPORTATION	maint.service	411.50
03/31/2020	28351	Jordan Automotive Group	Oper Service	617.49
03/31/2020	28352	MICHIANA SUPPLY	supplies	17.49
03/31/2020	28353	Midwest Bus Corporation	BIKE RACK -CAPITALI...	6,520.00
03/31/2020	28354	Orkin	inv#194863988	102.66
03/31/2020	28355	PARRETT BUSINESS	Contract Admin	26.11
03/31/2020	28356	Pri Mar Petroleum	fuel	711.90
03/31/2020	28357	RAPID PRINT	supplies	98.94
03/31/2020	28358	STAPLES	supplies	1,262.12
03/31/2020	28359	TAYLOR RENTAL	512121	278.88
03/31/2020	28360	THAYER	supplies	520.41
03/31/2020	28361	WSJM Tower Operations	INV#0003580-IN	545.28
Total 10101 - CHEMICAL BANK				43,844.84
TOTAL				43,844.84

Chairperson Approval _____

TWIN CITIES AREA TRANSPORTATION AUTHORITY
Purchases by Vendor Detail
March 2020

Memo	Amount
ADT	
503072 security	66.15
503072 security	66.15
Total ADT	132.30
Auto-Wares Group	
504032 Maintenance Supplies	573.39
504032 Maintenance Supplies	232.05
Total Auto-Wares Group	805.44
Belle Tire	
503032 Maintenance Service	418.50
Mar strt bus tires & maint	29.87
Total Belle Tire	448.37
BILL PURVIS	
Consulting Service 503993	1,600.00
Consulting Service 503993	1,920.00
Total BILL PURVIS	3,520.00
BROWNS LOCKSMITH	
503032 Maintenance Service	95.00
Total BROWNS LOCKSMITH	95.00
Citgo	
504012 maintenance fuel	125.00
504012 maintenance fuel	75.00
Total Citgo	200.00
CITY PLUMBING	
503051	344.00
Total CITY PLUMBING	344.00
Colonial Life & Accidental Ins. Co	
PAYROLL W/H	294.78
Total Colonial Life & Accidental Ins. Co	294.78
D&S Heavy Duty & Trailer Repair	
503032 Maintenance Service Inv # 1007814 Bus repair	2,239.26
Total D&S Heavy Duty & Trailer Repair	2,239.26
Delta Dental	
HEALTH INSURANCE ADMINISTRATION	339.60
HEALTH INSURANCE MAINT.	176.62
HEALTH INSURANCE OPERATION	1,200.53
Total Delta Dental	1,716.75
General Agency Co.	
10405 prepaid building	1,717.90
Total General Agency Co.	1,717.90
Hanson Beverage Co.	
505043 Administration Water	82.40
505043 Administration Water	15.45
Total Hanson Beverage Co.	97.85

TWIN CITIES AREA TRANSPORTATION AUTHORITY
Purchases by Vendor Detail
March 2020

Memo	Amount
HEI WIRELESS	
503031 Operation Service	240.00
503031 Operation Service	1,436.40
SHOP EQUIPMENT	130.00
Total HEI WIRELESS	1,806.40
HOEKSTRA TRANSPORTATION	
REVENUE VEHICLES	70,340.71
Total HOEKSTRA TRANSPORTATION	70,340.71
Indiana Electronics & Communications	
503033 Administration Service	184.50
Total Indiana Electronics & Communications	184.50
Metro Business Interiors	
504033 Administration Supplies	390.00
Total Metro Business Interiors	390.00
MICHIANA SUPPLY	
504032 Maintenance Supplies	194.38
Total MICHIANA SUPPLY	194.38
MISDU	
PAYROLL W/H 03/12/20	808.81
Total MISDU	808.81
O'Reilly Auto Parts	
504031 Operations Supplies	808.07
Total O'Reilly Auto Parts	808.07
PARRETT BUSINESS	
503053 Contract maintenance for administration	36.35
Total PARRETT BUSINESS	36.35
PC Trans	
503031 Operation Service	6,400.00
Total PC Trans	6,400.00
Petro Tank & Line Testing LLC	
503032 Maintenance Service	634.95
Total Petro Tank & Line Testing LLC	634.95
PETTY CASH	
504033 Administration Supplies	197.74
Total PETTY CASH	197.74
Priority Health	
HEALTH INSURANCE ADMINISTRATION	4,024.45
HEALTH INSURANCE MAINT.	1,118.60
HEALTH INSURANCE OPERATION	16,889.30
Total Priority Health	22,032.35
RAPID PRINT	
504033 Administration Supplies	153.44
Total RAPID PRINT	153.44

TWIN CITIES AREA TRANSPORTATION AUTHORITY
Purchases by Vendor Detail
March 2020

Memo	Amount
Standard Insurance Company	
HEALTH INSURANCE ADMINISTRATION	254.84
HEALTH INSURANCE MAINT.	72.82
HEALTH INSURANCE OPERATION	500.65
Total Standard Insurance Company	828.31
TCA-SynerTech, LLC	
503033 Administration Service	367.12
503033 Administration Service	390.00
Total TCA-SynerTech, LLC	757.12
TENNANT	
503032 Maintenance Service	374.32
Total TENNANT	374.32
THAYER	
504031 Operations Supplies	61.82
504031 Operations Supplies	75.27
Total THAYER	137.09
TRACY	
503051	75.00
Total TRACY	75.00
UniFirst Corp. 099	
504031 Operations Supplies	224.13
504031 Operations Supplies	103.75
504031 Operations Supplies	272.82
512122 maintenance rental	386.16
Total UniFirst Corp. 099	986.86
UNION DUES	
PAYROLL W/H	296.80
Total UNION DUES	296.80
WSJM Tower Operations	
ADVERTISEMENT ADMIN.	545.28
Total WSJM Tower Operations	545.28
TOTAL	119,600.13

TWIN CITIES AREA TRANSPORTATION AUTHORITY
Unpaid Bills Detail
As of March 31, 2020

Type	Date	Num	Due Date	Aging	Open Balance
ADT					
Bill	03/19/2020	16803	04/13/2020		66.15
Total ADT					66.15
Auto-Wares Group					
Bill	03/25/2020	16815	04/25/2020		232.05
Total Auto-Wares Group					232.05
Belle Tire					
Bill	02/29/2020	16823	02/29/2020	31	1,034.65
Bill	03/31/2020	16824	03/31/2020		448.37
Total Belle Tire					1,483.02
BROWNS LOCKSMITH					
Bill	03/18/2020		03/18/2020	13	95.00
Total BROWNS LOCKSMITH					95.00
D&S Heavy Duty & Trailer Repair					
Bill	03/31/2020	16818	04/15/2020		2,239.26
Total D&S Heavy Duty & Trailer Repair					2,239.26
Hanson Beverage Co.					
Bill	03/11/2020	16805	04/10/2020		97.85
Total Hanson Beverage Co.					97.85
HEI WIRELESS					
Bill	03/18/2020		03/18/2020	13	1,676.40
Bill	03/18/2020		03/18/2020	13	130.00
Total HEI WIRELESS					1,806.40
Metro Business Interiors					
Bill	03/24/2020		03/24/2020	7	390.00
Total Metro Business Interiors					390.00
MICHIANA SUPPLY					
Bill	03/31/2020		03/31/2020		194.38
Total MICHIANA SUPPLY					194.38
O'Reilly Auto Parts					
Bill	03/28/2020	16811	04/20/2020		808.07
Total O'Reilly Auto Parts					808.07
PARRETT BUSINESS					
Bill	03/31/2020	INV#51...	03/31/2020		36.35
Total PARRETT BUSINESS					36.35
Petro Tank & Line Testing LLC					
Bill	03/31/2020		03/31/2020		634.95
Total Petro Tank & Line Testing LLC					634.95
RAPID PRINT					
Bill	03/24/2020		03/24/2020	7	153.44
Total RAPID PRINT					153.44
TCA-SynerTech, LLC					
Bill	03/31/2020	INV#7731	03/31/2020		390.00
Bill	03/09/2020	16826	03/31/2020		367.12
Total TCA-SynerTech, LLC					757.12

TWIN CITIES AREA TRANSPORTATION AUTHORITY

Unpaid Bills Detail

As of March 31, 2020

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
THAYER Bill	03/18/2020		03/18/2020	13	137.09
Total THAYER					137.09
TRACY Bill	03/09/2020		03/09/2020	22	75.00
Total TRACY					75.00
UniFirst Corp. 099 Bill	03/31/2020	16827	03/31/2020		386.16
Total UniFirst Corp. 099					386.16
WSJM Tower Operations Bill	03/18/2020		03/18/2020	13	545.28
Total WSJM Tower Operations					545.28
TOTAL					10,137.57



Twin Cities Area Transportation Authority
(269) 927-2268 • Fax (269) 927-2310

275 East Wall Street, P.O. Box 837, Benton Harbor, MI 49023

CHEMICAL BANK DEBIT CARD ACTIVITY

3/01 to 3/31/2020

Debit Card Amounts

VENDORS	
Amazon	\$ 1,407.36
LOWES	\$ 77.48
HARBOR FREIGHT	\$ 47.03
FAMILY DOLLAR	\$ 15.64
TAYLOR RENTAL	\$ -
O'REILLY AUTO	\$ 767.22
Ardnt's Zielke Towing	\$ 125.00
Hardings	\$ 30.66
USPS	\$ 12.80
Dollar General	\$ 95.61
Home Depot	\$ 23.24
Martin's	\$ 3.06
Marathon	\$ 33.86
	\$ -
TOTAL DEBIT CARD ACTIVITIES	\$ 2,638.96

March 2020 Debit Card Purchases

TJ CARD

Total: \$126.98

Lowes	\$77.48	Tool Set
Family Dollar	\$15.64	Cleaners with Bleach
Marathon	\$33.86	Diesel <u>NO RECEIPT???</u>

DESHA CARD

Total: \$2,576.93

USPS	\$8.00	Board Packets
	\$4.80	Board Packets
Amazon	\$499.00	Annual Membership Fee
	\$419.98	High Torque Wrench Set
	\$26.32	Protection Plan
	\$64.95	Nitrile Gloves FULL REFUND
	\$95.95	Face Masks
	\$239.75	Face Masks
	\$106.02	Nitrile Gloves
	\$20.34	Nitrile Gloves
Dollar General	\$21.89	Cleaner with Bleach, Disinfectant Wipes
	\$58.67	Disinfectant Wipes, Lysol Spray
	\$15.05	Lysol Spray
Martins	\$3.06	Disinfectant Wipes

March 2020 Debit Card Purchases

Arndt's Auto	\$125.00	Tow
Harding's	\$30.66	Disinfectant Wipes
Home Depot	\$23.24	Disinfectant Wipes
O'Reilly Auto	\$435.56	Brake Rotor, Core Charges
	\$331.66	Brake Rotor, Core Charges
Harbor Freight	\$47.03	<u>NO RECEIPT???</u>



Twin Cities Area Transportation Authority
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275 East Wall Street, P.O. Box 837, Benton Harbor, MI 49023

CHEMICAL AUTOMATIC CLEARING HOUSE

DATE	FUEL	PRICE PER/GL	TOTAL AMOUNT
3/2/2020	CRYSTAL FLASH PROPANE	1.179	\$ 1,566.41
3/5/2020	CRYSTAL FLASH PROPANE	1.169	\$ 1,007.77
3/9/2020	CRYSTAL FLASH PROPANE	1.159	\$ 1,287.18
3/12/2020	CRYSTAL FLASH PROPANE	1.149	\$ 969.53
3/17/2020	CRYSTAL FLASH PROPANE	1.149	\$ 1,323.11
3/19/2020	CRYSTAL FLASH PROPANE	1.119	\$ 971.17
3/23/2020	CRYSTAL FLASH PROPANE	1.059	\$ 1,331.33
3/26/2020	CRYSTAL FLASH PROPANE	1.069	\$ 995.79
3/30/2020	CRYSTAL FLASH PROPANE	0.999	\$ 1,153.50
Total			<u>\$ 10,605.79</u>



Twin Cities Area Transportation Authority
(269) 927-2268 • Fax (269) 927-2310

275 East Wall Street, P.O. Box 837, Benton Harbor, MI 49023

PETTY CASH

Prepared by: Cliff Allen

DATE	DESCRIPTION OF ITEMS	Debit	Credit	Balance
1-Mar	Balance			\$ 49.29
	Heater	\$ 44.40		\$ 4.89
	Deposit		\$ 197.74	\$ 202.63
				\$ 202.63
				\$ 202.63
				\$ 202.63
				\$ 202.63
				\$ 202.63
	Gas	\$ -		
	Farebox	\$ -		
	Ofc supplies	\$ 44.40		
	Maint supplies	\$ -		
	Admin Meeting	\$ -		
	Total	\$ 44.40		

TWIN CITIES AREA TRANSPORTATION AUTHORITY

Trial Balance

As of March 31, 2020

	Mar 31, 20	
	Debit	Credit
Chemical Money Market Acct.#5	0.00	
Fifth Third Bank Checking Acct	0.00	
10101 · CHEMICAL BANK	125,739.09	
10103 · OVER / SHORTAGE	0.00	
10105 · CHEMICAL BANK MONEY MARKET	0.00	
10107 · FIFTH THIRD BANK-MONEY MARKET	0.00	
10109 · FIFTH THIRD BANK - Line of Cred	0.00	
1200 · ACCOUNTS RECEIVABLE	984.50	
10102 · PETTY CASH	230.00	
10201 · DUE FROM BH MILLAGE	16,244.68	
10202 · DUE FROM BH OPER.	0.00	
10204 · DUE FROM PAYROLL PROCESSOR	0.00	
10205 · DUE FROM FED - OPER	203,969.00	
10206 · Due From FED - CMAQ	0.00	
10211 · DUE FROM STATE - CAPITAL	0.00	
10212 · DUE FROM FED - CAPITAL	0.00	
10213 · Due from State - Capital Exp	0.00	
10214 · Due from Fed - Capital Exp	0.00	
10215 · Due from State JARC blue	79,317.00	
10216 · Due from State JARC Red	112,678.00	
10219 · DUE FROM STATE NEW SERVICE	0.00	
10220 · DUE FROM ST. OPER	591.00	
10221 · New Freedom Receivable	0.00	
10222 · DUE FROM STATE MARKETING	0.00	
10223 · DUE FROM WORKMAN COMP	0.00	
10224 · DUE FROM BANK	0.00	
10225 · DUE FROM EMPLOYEE	0.00	
10226 · DUE FROM VENDOR	0.00	
10227 · ALLOWANCE FOR DOUBTFUL ACCOUNTS	0.00	
10302 · FUEL INVENTORY	8,264.35	
10303 · Inventory Tires	0.00	
10401 · PREPAID VEHICLE INS.	11,577.67	
10402 · PREPAID WORKER COMP		9,913.00
10403 · PREPAID HEALTH INS.	21,681.74	
10404 · PREPAID SECURITY INS	0.00	
10405 · PREPAID BUILDING INSURANCE	3,264.28	
10409 · PREPAID EXPENSE-OTHER	0.00	
1120 · Inventory Asset	0.00	
111011 · LAND	80,715.20	
111012 · FACILITY	1,739,794.06	
111012 · FACILITY:Original Cost	0.00	
111012 · FACILITY:111031 · Depreciation		1,625,651.39
111012 · FACILITY:111045 · Depreciation -local share	0.00	
111013 · REVENUE VEHICLES	2,087,502.71	
111013 · REVENUE VEHICLES:Original Cost	0.00	
111013 · REVENUE VEHICLES:111032 · Depreciation revenue vehicles		985,982.55
111013 · REVENUE VEHICLES:111041 · LOCAL CONTRIBUTION	0.00	
111014 · WRECKER/ OTHER VEHICLES	166,067.00	
111014 · WRECKER/ OTHER VEHICLES:Original Cost	0.00	
111014 · WRECKER/ OTHER VEHICLES:111033 · Depreciation		126,561.00
111015 · EQUIPMENT	528,593.09	
111015 · EQUIPMENT:Original Cost	0.00	
111015 · EQUIPMENT:111034 · Depreciation		350,579.91
111016 · OFFICE EQUIPMENT	0.00	
111016 · OFFICE EQUIPMENT:Original Cost	0.00	
111016 · OFFICE EQUIPMENT:111035 · Depreciation	0.00	
111017 · RADIOS	0.00	
111017 · RADIOS:Original Cost	0.00	
111017 · RADIOS:111036 · Depreciation	0.00	
111020 · SUPERVISORS VEHICLE	0.00	
111020 · SUPERVISORS VEHICLE:Original Cost	0.00	
111020 · SUPERVISORS VEHICLE:111038 · Depreciation	0.00	
111020 · SUPERVISORS VEHICLE:111047 · Depreciation - local share	0.00	
111021 · GARAGE FLOOR WASHER	0.00	

TWIN CITIES AREA TRANSPORTATION AUTHORITY

Trial Balance

As of March 31, 2020

	Mar 31, 20	
	Debit	Credit
111021 · GARAGE FLOOR WASHER:Original Cost	0.00	
111021 · GARAGE FLOOR WASHER:111039 · Depreciation	0.00	
111022 · ADA EQUIPMENT	0.00	
111022 · ADA EQUIPMENT:Original Cost	0.00	
111022 · ADA EQUIPMENT:111040 · Depreciation	0.00	
111023 · VENDING MACHINES	0.00	
111023 · VENDING MACHINES:Original Cost	0.00	
111023 · VENDING MACHINES:111042 · Depreciation	0.00	
111024 · ASSOCIATED CAPITAL	0.00	
111024 · ASSOCIATED CAPITAL:Original Cost	0.00	
111024 · ASSOCIATED CAPITAL:111043 · Depreciation	0.00	
111025 · WRECKER REHAB:Original Cost	0.00	
111025 · WRECKER REHAB:111044 · Depreciation	0.00	
111026 · Automatic Vehicle Locator	0.00	
111026 · Automatic Vehicle Locator:111048 · Depreciation of AVL	0.00	
111027 · Bike Racks	6,520.00	
111027 · Bike Racks:111049 · Depreciation bike rack	0.00	
111028 · Mobile Surveillance Camera	0.00	
111028 · Mobile Surveillance Camera:111050 · Depreciation Mobile Surveillanc	0.00	
111029 · Bus Shelters	0.00	
111029 · Bus Shelters:111052 · Depreciation Bus Shelters	0.00	
111030 · Dispatch Computer System	0.00	
111030 · Dispatch Computer System:111053 · Depreciation Dispatch Comp Sys	0.00	
2000 · Accounts Payable		111,159.29
20201 · ACCRUED PAYROLL	0.00	
20206 · ACCRUED FRINGE PAYABLE	0.00	
20207 · Accrued Expenses	0.00	
20211 · PAYROLL WITHHOLDING		28,321.33
20218 · MISCELLANIOUS PAYABLE		1.00
20506 · DUE TO FED	0.00	
20507 · DUE TO VENETIAN FESTIVAL -FARE	0.00	
20508 · DUE TO EMPLOYEE	0.00	
20509 · Due to State -overpaid operatin	0.00	
20510 · Due to Customer	0.00	
20511 · Due to SEP	0.00	
21101 · ADVANCE LOCAL GOV		5,360.17
21102 · ADVANCE LOCAL MILLAGE		35,306.88
21104 · ADVANCES STATE GOVER.	0.00	
21106 · Accrued Sick Days		17,344.08
21108 · Accrued Vacation Pay		33,696.92
3000 · Opening Bal Equity	0.00	
30400 · Contributed Capital -	0.00	
30401 · Contributed Capital - Federal	0.00	
30402 · Contributed Capital State	0.00	
30404 · Contribute Capital Local	0.00	
30501 · Closing depr	0.00	
3900 · Retained Earnings		1,891,425.44
40101 · FAREBOX		91,037.32
40102 · Punch Cards White		945.00
40103 · Fare box coin over and short	64.07	
40104 · Punch Cards Blue		4,641.00
40199 · FARES-TOKENS		665.00
40799 · Other Non Transit Revenue		2,589.70
40801 · LOCAL SUBSIDY - MILLAGE		73,535.09
409992 · Punch Card Blue - Local Match		9,290.00
409993 · Tokes - Local Match		13,611.00
41101 · STATE SUBSIDY - OPER		369,756.00
411012 · JARC Blue oper		88,912.00
411013 · JARC Red Operating		103,083.00
41150 · State Capital Grant		70,340.71
41201 · Prior Year Adj -St,Fed.&Local		20,264.00
41301 · FEDERAL SUBSIDY - OPER		335,854.00
41401 · INTEREST INCOME		624.00
501011 · OPERATORS WAGES	312,781.96	

TWIN CITIES AREA TRANSPORTATION AUTHORITY

Trial Balance

As of March 31, 2020

	Mar 31, 20	
	Debit	Credit
501021 · OTHER WAGES - OPER	53,804.41	
501022 · OTHER WAGES - MAINT	46,038.78	
501023 · OTHER WAGES - ADMIN	86,796.61	
501031 · DISPATCHERS WAGES	38,351.41	
502031 · HEALTH INS - OPER	104,428.31	
502032 · HEALTH INS - MAINT	6,220.73	
502033 · HEALTH INSURANCE ADMIN	31,430.38	
502041 · SS & MED OPER	54,156.06	
502042 · SS & MED MAINT	5,723.34	
502043 · SS & MED ADMIN	10,209.89	
502045 · FEDERAL INCOME TAX W/H	8,737.27	
502071 · UNEMPLOYMENT - OPER	4,017.76	
502072 · UNEMPLOYMENT - MAINT	422.69	
502073 · UNEMPLOYMENT - ADMIN	830.66	
502081 · WORKERS COMP OPER	28,699.68	
502082 · WORKERS COMP MAINT	3,281.66	
502083 · WORKERS COMP ADMIN	9,854.66	
502085 · MI STATE WITHHOLDING TAX	5,678.99	
502091 · SICK LEAVE -OPER	13,856.49	
502092 · SICK LEAVE -MAINT.	203.96	
502093 · SICK LEAVE -ADMIN	904.80	
502101 · HOLIDAY - OPER	10,753.12	
502102 · HOLIDAY - MAINT	636.00	
502103 · HOLIDAY - ADMIN	556.80	
502111 · VACATION -OPER	14,262.03	
502112 · VACATION - MAINT	1,259.36	
502113 · VACATION - ADMIN	723.84	
503023 · ADVERTISING FEES	7,133.64	
503031 · SERVICE OPER	18,998.82	
503032 · SERVICE MAINT	55,330.42	
503033 · SERVICE ADMIN	23,483.42	
503051 · CONTRACT MAINT OPER	419.00	
503052 · CONTRACT MAINT	0.00	
503053 · CONTRACT MAINT ADMIN	1,982.11	
503072 · SECURITY SERVICE	423.40	
503990 · NEW FREEDOM PROG CONTRACT	276.00	
503991 · DRUG TESTING OPER	1,067.00	
503992 · OTHER SERVICE	725.00	
503993 · OTHER SERVICE ADMIN	28,253.95	
504011 · FUEL OPER	91,228.96	
504012 · FUEL MAINT	3,040.65	
504013 · FUEL ADMIN	419.85	
504021 · TIRES	8,891.00	
504031 · SUPPLIES OPER	4,448.52	
504032 · SUPPLIES MAINT	16,736.81	
504033 · SUPPLIES ADMIN	10,151.57	
505021 · ELECTRIC OPER	161.79	
505022 · ELECTRIC MAINT	4,529.60	
505023 · ELECTRIC ADMIN	701.00	
505031 · GAS SERVICE OPER	170.83	
505032 · GAS SERVICE MAINT	4,783.18	
505033 · GAS SERVICE ADMIN	937.16	
505041 · WATER OPER	123.85	
505042 · WATER MAINT	3,468.24	
505043 · WATER ADMIN	468.31	
505051 · TELEPHONE OPER	1,160.30	
505053 · TELEPHONE ADMIN	235.19	
506031 · BUS INSURANCE OPER	56,706.00	
506033 · CAR INS	0.00	
506043 · BUILDING INS	4,810.62	
507003 · TAXES AND FEES	2,378.80	
509021 · TRAVEL OPER	1,435.00	
509023 · TRAVEL ADMIN	1,581.01	
509141 · Obsolete DRUG TESTING OPER	310.00	

TWIN CITIES AREA TRANSPORTATION AUTHORITY

Trial Balance

As of March 31, 2020

	Mar 31, 20	
	Debit	Credit
509993 · OTHER MISC ADMIN	41.00	
511023 · INTEREST EXPENSE	120.65	
512122 · RENTAL MAINT	665.04	
512123 · RENTAL ADMIN	234.00	
TOTAL	<u>6,406,450.78</u>	<u>6,406,450.78</u>

TWIN CITIES AREA TRANSPORTATION AUTHORITY

Profit & Loss

March 2020

	<u>Mar 20</u>
Ordinary Income/Expense	
Income	
40101 · FAREBOX	12,741.73
40102 · Punch Cards White	180.00
40104 · Punch Cards Blue	585.50
40199 · FARES-TOKENS	94.00
40801 · LOCAL SUBSIDY - MILLAGE	13,535.09
409992 · Punch Card Blue - Local Match	972.00
409993 · Tokes - Local Match	1,400.00
41101 · STATE SUBSIDY - OPER	61,626.00
411012 · JARC Blue oper	13,851.00
411013 · JARC Red Operating	16,315.00
41150 · State Capital Grant	70,340.71
41401 · INTEREST INCOME	63.70
	<hr/>
Total Income	191,704.73
Gross Profit	191,704.73
Expense	
501011 · OPERATORS WAGES	53,678.72
501021 · OTHER WAGES - OPER	8,706.85
501022 · OTHER WAGES - MAINT	6,695.76
501023 · OTHER WAGES - ADMIN	13,423.10
501031 · DISPATCHERS WAGES	8,396.02
502031 · HEALTH INS - OPER	18,735.08
502032 · HEALTH INS - MAINT	1,368.04
502033 · HEALTH INSURANCE ADMIN	4,763.49
502041 · SS & MED OPER	17,376.54
502042 · SS & MED MAINT	1,490.70
502043 · SS & MED ADMIN	2,956.44
502045 · FEDERAL INCOME TAX W/H	5,087.94
502081 · WORKERS COMP OPER	2,901.31
502082 · WORKERS COMP MAINT	273.52
502083 · WORKERS COMP ADMIN	128.17
502085 · MI STATE WITHHOLDING TAX	1,847.88
502091 · SICK LEAVE -OPER	2,498.52
502092 · SICK LEAVE -MAINT.	159.00
502111 · VACATION -OPER	2,067.00
503023 · ADVERTISING FEES	545.28
503031 · SERVICE OPER	8,076.40
503032 · SERVICE MAINT	3,762.03
503033 · SERVICE ADMIN	1,206.74
503051 · CONTRACT MAINT OPER	419.00
503052 · CONTRACT MAINT	0.00
503053 · CONTRACT MAINT ADMIN	36.35
503072 · SECURITY SERVICE	132.30
503993 · OTHER SERVICE ADMIN	3,520.00
504011 · FUEL OPER	13,095.50
504012 · FUEL MAINT	200.00
504013 · FUEL ADMIN	86.60
504031 · SUPPLIES OPER	1,545.86
504032 · SUPPLIES MAINT	999.82
504033 · SUPPLIES ADMIN	741.18
505043 · WATER ADMIN	128.45
506031 · BUS INSURANCE OPER	6,190.25
506043 · BUILDING INS	1,278.97
511023 · INTEREST EXPENSE	29.87
512122 · RENTAL MAINT	386.16
	<hr/>
Total Expense	194,934.84
Net Ordinary Income	-3,230.11
Net Income	<u><u>-3,230.11</u></u>

TWIN CITIES AREA TRANSPORTATION AUTHORITY

Profit & Loss

March 2020

	<u>Mar 20</u>
Ordinary Income/Expense	
Income	
40101 · FAREBOX	12,741.73
40102 · Punch Cards White	180.00
40104 · Punch Cards Blue	585.50
40199 · FARES-TOKENS	94.00
40801 · LOCAL SUBSIDY - MILLAGE	13,535.09
409992 · Punch Card Blue - Local Match	972.00
409993 · Tokes - Local Match	1,400.00
41101 · STATE SUBSIDY - OPER	61,626.00
411012 · JARC Blue oper	13,851.00
411013 · JARC Red Operating	16,315.00
41150 · State Capital Grant	70,340.71
41401 · INTEREST INCOME	63.70
	<hr/>
Total Income	191,704.73
	<hr/>
Gross Profit	191,704.73
Expense	
501011 · OPERATORS WAGES	53,678.72
501021 · OTHER WAGES - OPER	8,706.85
501022 · OTHER WAGES - MAINT	6,695.76
501023 · OTHER WAGES - ADMIN	13,423.10
501031 · DISPATCHERS WAGES	8,396.02
502031 · HEALTH INS - OPER	18,735.08
502032 · HEALTH INS - MAINT	1,368.04
502033 · HEALTH INSURANCE ADMIN	4,763.49
502041 · SS & MED OPER	17,376.54
502042 · SS & MED MAINT	1,490.70
502043 · SS & MED ADMIN	2,956.44
502045 · FEDERAL INCOME TAX W/H	5,087.94
502081 · WORKERS COMP OPER	2,901.31
502082 · WORKERS COMP MAINT	273.52
502083 · WORKERS COMP ADMIN	128.17
502085 · MI STATE WITHHOLDING TAX	1,847.88
502091 · SICK LEAVE -OPER	2,498.52
502092 · SICK LEAVE -MAINT.	159.00
502111 · VACATION -OPER	2,067.00
503023 · ADVERTISING FEES	545.28
503031 · SERVICE OPER	8,076.40
503032 · SERVICE MAINT	3,762.03
503033 · SERVICE ADMIN	1,206.74
503051 · CONTRACT MAINT OPER	419.00
503052 · CONTRACT MAINT	0.00
503053 · CONTRACT MAINT ADMIN	36.35
503072 · SECURITY SERVICE	132.30
503993 · OTHER SERVICE ADMIN	3,520.00
504011 · FUEL OPER	13,095.50
504012 · FUEL MAINT	200.00
504013 · FUEL ADMIN	86.60
504031 · SUPPLIES OPER	1,545.86
504032 · SUPPLIES MAINT	999.82
504033 · SUPPLIES ADMIN	741.18
505043 · WATER ADMIN	128.45
506031 · BUS INSURANCE OPER	6,190.25
506043 · BUILDING INS	1,278.97
511023 · INTEREST EXPENSE	29.87
512122 · RENTAL MAINT	386.16
	<hr/>
Total Expense	194,934.84
	<hr/>
Net Ordinary Income	-3,230.11
	<hr/>
Net Income	<u>-3,230.11</u>

TWIN CITIES AREA TRANSPORTATION AUTHORITY
Balance Sheet
As of March 31, 2020

	Mar 31, 20
ASSETS	
Current Assets	
Checking/Savings	
10101 · CHEMICAL BANK	125,739.09
Total Checking/Savings	125,739.09
Accounts Receivable	
1200 · ACCOUNTS RECEIVABLE	984.50
Total Accounts Receivable	984.50
Other Current Assets	
10102 · PETTY CASH	230.00
10201 · DUE FROM BH MILLAGE	16,244.68
10205 · DUE FROM FED - OPER	203,969.00
10215 · Due from State JARC blue	79,317.00
10216 · Due from State JARC Red	112,678.00
10220 · DUE FROM ST. OPER	591.00
10302 · FUEL INVENTORY	8,264.35
10401 · PREPAID VEHICLE INS.	11,577.67
10402 · PREPAID WORKER COMP	-9,913.00
10403 · PREPAID HEALTH INS.	21,681.74
10405 · PREPAID BUILDING INSURANCE	3,264.28
Total Other Current Assets	447,904.72
Total Current Assets	574,628.31
Fixed Assets	
111011 · LAND	80,715.20
111012 · FACILITY	
111031 · Depreciation	-1,625,651.39
111012 · FACILITY - Other	1,739,794.06
Total 111012 · FACILITY	114,142.67
111013 · REVENUE VEHICLES	
111032 · Depreciation revenue vehicles	-985,982.55
111013 · REVENUE VEHICLES - Other	2,087,502.71
Total 111013 · REVENUE VEHICLES	1,101,520.16
111014 · WRECKER/ OTHER VEHICLES	
111033 · Depreciation	-126,561.00
111014 · WRECKER/ OTHER VEHICLES - Other	166,067.00
Total 111014 · WRECKER/ OTHER VEHICLES	39,506.00
111015 · EQUIPMENT	
111034 · Depreciation	-350,579.91
111015 · EQUIPMENT - Other	528,593.09
Total 111015 · EQUIPMENT	178,013.18
111027 · Bike Racks	6,520.00
Total Fixed Assets	1,520,417.21
TOTAL ASSETS	2,095,045.52
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	111,159.29
Total Accounts Payable	111,159.29

TWIN CITIES AREA TRANSPORTATION AUTHORITY
Balance Sheet
As of March 31, 2020

	Mar 31, 20
Other Current Liabilities	
20211 · PAYROLL WITHHOLDING	28,321.33
20218 · MISCELLANIOUS PAYABLE	1.00
21101 · ADVANCE LOCAL GOV	5,360.17
21102 · ADVANCE LOCAL MILLAGE	35,306.88
	68,989.38
Total Other Current Liabilities	
Total Current Liabilities	180,148.67
Long Term Liabilities	
21106 · Accrued Sick Days	17,344.08
21108 · Accrued Vacation Pay	33,696.92
	51,041.00
Total Long Term Liabilities	
Total Liabilities	231,189.67
Equity	
3900 · Retained Earnings	1,891,425.44
Net Income	-27,569.59
	1,863,855.85
Total Equity	
TOTAL LIABILITIES & EQUITY	2,095,045.52

TWIN CITIES AREA TRANSPORTATION AUTHORITY
Profit & Loss Prev Year Comparison
October 2019 through March 2020

	Oct '19 - Mar 20	Oct '18 - Mar 19	\$ Change	% Change
Ordinary Income/Expense				
Income				
40101 · FAREBOX	91,037.32	83,230.21	7,807.11	9.4%
40102 · Punch Cards White	945.00	2,223.00	-1,278.00	-57.5%
40103 · Fare box coin over and short	-64.07	-33.46	-30.61	-91.5%
40104 · Punch Cards Blue	4,641.00	11,414.00	-6,773.00	-59.3%
40199 · FARES-TOKENS	665.00	4,403.00	-3,738.00	-84.9%
40203 · SPECIAL ROUTE GUARANTEES	0.00	1,620.00	-1,620.00	-100.0%
40603 · AUX REV - ADVERTISING	0.00	11,850.00	-11,850.00	-100.0%
40704 · NON TRANS - INVEST INCOME	0.00	0.00	0.00	0.0%
40799 · Other Non Transit Revenue	2,589.70	41,087.54	-38,497.84	-93.7%
40801 · LOCAL SUBSIDY - MILLAGE	73,535.09	54,888.00	18,647.09	34.0%
409991 · Punch Card white - local match	0.00	150.00	-150.00	-100.0%
409992 · Punch Card Blue - Local Match	9,290.00	6,751.50	2,538.50	37.6%
409993 · Tokes - Local Match	13,611.00	7,112.50	6,498.50	91.4%
41101 · STATE SUBSIDY - OPER	369,756.00	379,224.00	-9,468.00	-2.5%
411012 · JARC Blue oper	88,912.00	74,309.00	14,603.00	19.7%
411013 · JARC Red Operating	103,083.00	101,094.00	1,989.00	2.0%
41201 · Prior Year Adj -St,Fed.&Local	20,264.00	21,108.00	-844.00	-4.0%
41301 · FEDERAL SUBSIDY - OPER	335,854.00	337,097.00	-1,243.00	-0.4%
41401 · INTEREST INCOME	624.00	127.31	496.69	390.1%
Total Income	1,114,743.04	1,137,655.60	-22,912.56	-2.0%
Gross Profit	1,114,743.04	1,137,655.60	-22,912.56	-2.0%
Expense				
501011 · OPERATORS WAGES	312,781.96	291,512.50	21,269.46	7.3%
501021 · OTHER WAGES - OPER	53,804.41	42,960.08	10,844.33	25.2%
501022 · OTHER WAGES - MAINT	46,038.78	44,239.14	1,799.64	4.1%
501023 · OTHER WAGES - ADMIN	86,796.61	82,553.03	4,243.58	5.1%
501031 · DISPATCHERS WAGES	38,351.41	81,353.41	-43,002.00	-52.9%
501044 · OTHER WAGES NEW FREEDOM	0.00	19,230.75	-19,230.75	-100.0%
502031 · HEALTH INS - OPER	104,428.31	82,052.48	22,375.83	27.3%
502032 · HEALTH INS - MAINT	6,220.73	7,973.57	-1,752.84	-22.0%
502033 · HEALTH INSURANCE ADMIN	31,430.38	33,607.01	-2,176.63	-6.5%
502041 · SS & MED OPER	54,156.06	32,731.70	21,424.36	65.5%
502042 · SS & MED MAINT	5,723.34	3,604.73	2,118.61	58.8%
502043 · SS & MED ADMIN	10,209.89	6,783.46	3,426.43	50.5%
502044 · SS & MED NEW FREEDOM	0.00	1,471.12	-1,471.12	-100.0%
502071 · UNEMPLOYMENT - OPER	4,017.76	8,412.27	-4,394.51	-52.2%
502072 · UNEMPLOYMENT - MAINT	422.69	755.74	-333.05	-44.1%
502073 · UNEMPLOYMENT - ADMIN	830.66	1,190.75	-360.09	-30.2%
502074 · UNEMPLOYMENT NEW FREEDOM	0.00	305.24	-305.24	-100.0%
502081 · WORKERS COMP OPER	28,699.68	20,393.24	8,306.44	40.7%
502082 · WORKERS COMP MAINT	3,281.66	1,919.68	1,361.98	71.0%
502083 · WORKERS COMP ADMIN	9,854.66	771.08	9,083.58	1,178.0%
502091 · SICK LEAVE -OPER	13,856.49	8,743.62	5,112.87	58.5%
502092 · SICK LEAVE -MAINT.	203.96	894.68	-690.72	-77.2%
502093 · SICK LEAVE -ADMIN	904.80	1,453.60	-548.80	-37.8%
502101 · HOLIDAY - OPER	10,753.12	10,656.96	96.16	0.9%
502102 · HOLIDAY - MAINT	636.00	1,103.52	-467.52	-42.4%
502103 · HOLIDAY - ADMIN	556.80	1,449.60	-892.80	-61.6%
502111 · VACATION -OPER	14,262.03	11,868.28	2,393.75	20.2%
502112 · VACATION - MAINT	1,259.36	1,387.12	-127.76	-9.2%
502113 · VACATION - ADMIN	723.84	3,889.13	-3,165.29	-81.4%
503023 · ADVERTISING FEES	7,133.64	2,587.31	4,546.33	175.7%
503031 · SERVICE OPER	18,998.82	25,250.33	-6,251.51	-24.8%

TWIN CITIES AREA TRANSPORTATION AUTHORITY
Profit & Loss Prev Year Comparison
October 2019 through March 2020

	Oct '19 - Mar 20	Oct '18 - Mar 19	\$ Change	% Change
503032 · SERVICE MAINT	55,330.42	49,714.06	5,616.36	11.3%
503033 · SERVICE ADMIN	23,483.42	19,260.02	4,223.40	21.9%
503051 · CONTRACT MAINT OPER	419.00	1,574.00	-1,155.00	-73.4%
503052 · CONTRACT MAINT	0.00	0.00	0.00	0.0%
503053 · CONTRACT MAINT ADMIN	1,982.11	394.37	1,587.74	402.6%
503072 · SECURITY SERVICE	423.40	189.00	234.40	124.0%
503990 · NEW FREEDOM PROG CONTRACT	276.00	0.00	276.00	100.0%
503991 · DRUG TESTING OPER	1,067.00	823.00	244.00	29.7%
503992 · OTHER SERVICE	725.00	286.00	439.00	153.5%
503993 · OTHER SERVICE ADMIN	28,253.95	19,514.04	8,739.91	44.8%
504011 · FUEL OPER	91,228.96	67,396.97	23,831.99	35.4%
504012 · FUEL MAINT	3,040.65	1,341.09	1,699.56	126.7%
504013 · FUEL ADMIN	419.85	1,120.30	-700.45	-62.5%
504021 · TIRES	8,891.00	3,683.00	5,208.00	141.4%
504031 · SUPPLIES OPER	4,448.52	11,709.55	-7,261.03	-62.0%
504032 · SUPPLIES MAINT	16,736.81	23,453.18	-6,716.37	-28.6%
504033 · SUPPLIES ADMIN	10,151.57	8,880.81	1,270.76	14.3%
505021 · ELECTRIC OPER	161.79	209.09	-47.30	-22.6%
505022 · ELECTRIC MAINT	4,529.60	5,854.32	-1,324.72	-22.6%
505023 · ELECTRIC ADMIN	701.00	906.03	-205.03	-22.6%
505031 · GAS SERVICE OPER	170.83	245.39	-74.56	-30.4%
505032 · GAS SERVICE MAINT	4,783.18	6,870.80	-2,087.62	-30.4%
505033 · GAS SERVICE ADMIN	937.16	1,063.34	-126.18	-11.9%
505041 · WATER OPER	123.85	78.33	45.52	58.1%
505042 · WATER MAINT	3,468.24	2,193.55	1,274.69	58.1%
505043 · WATER ADMIN	468.31	499.59	-31.28	-6.3%
505051 · TELEPHONE OPER	1,160.30	466.84	693.46	148.5%
505053 · TELEPHONE ADMIN	235.19	4.72	230.47	4,882.8%
506031 · BUS INSURANCE OPER	56,706.00	46,823.80	9,882.20	21.1%
506033 · CAR INS	0.00	0.00	0.00	0.0%
506043 · BUILDING INS	4,810.62	6,716.54	-1,905.92	-28.4%
507003 · TAXES AND FEES	2,378.80	0.00	2,378.80	100.0%
509013 · DUES	0.00	0.00	0.00	0.0%
509021 · TRAVEL OPER	1,435.00	3,675.81	-2,240.81	-61.0%
509023 · TRAVEL ADMIN	1,581.01	1,186.96	394.05	33.2%
509024 · TRAVEL NEW FREEDOM	0.00	635.72	-635.72	-100.0%
509141 · Obsolete DRUG TESTING OPER	310.00	335.00	-25.00	-7.5%
509993 · OTHER MISC ADMIN	41.00	550.67	-509.67	-92.6%
511023 · INTEREST EXPENSE	120.65	1,634.38	-1,513.73	-92.6%
512121 · RENTAL OPER	0.00	2,600.74	-2,600.74	-100.0%
512122 · RENTAL MAINT	665.04	1,122.22	-457.18	-40.7%
512123 · RENTAL ADMIN	234.00	324.00	-90.00	-27.8%
6560 · PAYROLL EXPENSE	0.00	147.06	-147.06	-100.0%
Total Expense	1,198,237.08	1,126,589.42	71,647.66	6.4%
Net Ordinary Income	-83,494.04	11,066.18	-94,560.22	-854.5%
Net Income	-83,494.04	11,066.18	-94,560.22	-854.5%