

MEETING NOTICE

TCATA Board Meeting

Wednesday, July 29th

12 pm (Noon)

In an effort to protect the health and safety of the public, staff and members of the Twin Cities Area Transportation Authority (TCATA) board all TCATA public meetings will be held electronically in accordance with the Open Meetings Act and Executive Order 2020-15 issued by Governor Whitmer until further notice.

Members of the public wishing to participate in any of these meetings may do so by dialing into the meeting using the phone number and access code below.

July 29th TCATA Board Meeting

Dial-In Number: 978-990-5000

Access Code: 271441 #

Copies of meeting materials can be found online at

<https://www.mywaythere.org/tcatameetings.asp>

Or by contacting TCATA business office at 269-927-2268

Monday – Friday 8 am – 5 pm

TABLE OF CONTENTS
For the month of June 2020

Memorandum.....	pg	1
Agenda	pg	2
Minutes	pg	3-5
Operation Summary	pg	6
Ridership Comparison.....	pg	7
Ridership.....	pg	8
Fares.....	pg	9
Driver of the Month.....	pg	10
Check Detail	pg	11&12
Purchase by Vendor	pg	13-15
Unpaid Vendor.....	pg	16
Chemical Bank Debit Card Activity.....	pg	17&18
Wire Transfers.....	pg	19
Petty Cash.....	pg	20
Trial Balance.....	pg	21-24
Profit & Loss.....	pg	25-27
Balance Sheet.....	pg	28&29
Profit & Loss Previous Year Comparison.....	pg	30&31




Twin Cities Area Transportation Authority
(269) 927-2268 • Fax (269) 927-2310

275 East Wall Street, P.O. Box 837, Benton Harbor, MI 49023

MEMORANDUM

TO: TCATA Board Members

FROM: Paul Gillespie, Executive Director 

DATE: July 24, 2020

RE: TCATA Monthly Board Meeting

There is a TCATA board meeting scheduled for **Wednesday July 29, 2020 at 12:00 p.m.**

The monthly board meeting will be held **ON THE TELEPHONE.**

Please find enclosed a **MEETING NOTICE** with additional information on how to connect to the phone conference.

If any changes should occur, you will be notified by telephone on Tuesday July 28, 2020 or as soon as possible.

If there are any questions and/or instructions regarding this matter, please contact me at 269-927-2268.



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275 East Wall Street, P.O. Box 837, Benton Harbor, MI 49023

AGENDA

ROLL CALL – 7/29/20

APPROVAL OF AGENDA

SECRETARY'S REPORT

- 2) General Information – 07/29/20
- 3) Minutes – 06/24/20

CHAIRMAN'S REPORT

- 1) General Information – 07/29/20

DIRECTOR'S REPORT

- 1) Operation Summary,
Ridership & Farebox – 06/20
- 2) Driver of the Month – 06/20
- 3) General Information – 07/29/20
- 4) Approval of Directors Report – 07/29/20

ACCOUNTANT'S REPORT

- 1) Unpaid Bills Detail – 06/20
- 2) Check Detail – 06/20
- 3) Purchases by Vendor Detail – 06/20
- 4) Petty Cash – 06/20
- 5) Wire Transfer– 06/20
- 6) Trial Balance, Profit loss, Profit and
Loss Budget vs. Actual
& Balance Sheet – 06/20
- 7) Approval of Accountant Report – 07/29/20
- 8) Audit Report

OLD BUSINESS

- 1)

NEW BUSINESS

- 1)

PUBLIC COMMENTS

**TWIN CITIES AREA TRANSPORTATION AUTHORITY
REGULARLY SCHEDULED
BOARD MEETING
HELD June 24, 2020**

Board Members Present: Mr. Anthony Andrews, Chairperson
Ms. Emma Kinnard, Secretary
Mr. James Childs, Trustee
Ms. Lisa Varrie, Trustee

Board Members Absent: Ms. Juanita Henry, Trustee

Staff Present: Mr. Paul Gillespie, Executive Director
Mr. TJ Taylor, Assistant Director
Mr. Jan Harper, Accountant Consultant

Staff Absent:

Public: Syreeta Hassel
Patricia Crayton
Eric Lester

The board meeting was called to order by Mr. Andrews.

Agenda: A motion was requested by Mr. Childs to approve the agenda of 06/24/20 as presented, supported by Ms. Varrie. **MOTION CARRIED**

Secretary's Report: **General Information – NONE**
Minutes – A motion was requested by Mr. Childs to approve the minutes of 05/27/20 as presented, supported by Ms. Varrie. **MOTION CARRIED**

Chairperson's Report: **General information – NONE**

Director's Report: **Operation Summary, Ridership & Fare box –** Mr. Gillespie informed the board that the total Demand Response riders for the month of May was

7,165 of these 721 were senior riders and 2,071 were Disabled riders, and 155 children, 3,954 regular riders, and Line Haul had 3,437 riders.

1,213.40 gallons of gasoline covering 7,188 miles an average of 5.9 miles per gallon. LP gas we used 5,605.10 gallons covering 25,914 miles an average of 4.6 miles per gallon. Total vehicle hours were 2,806 with an average of 2.6 passengers per vehicle hour.

Mr. Gillespie informed the board that the Ridership Comparison for FY2019 Year to Date was 99,641 passengers on the Demand Response and 36,002 passengers on the Fixed Route. FY2020 Year to Date was 98,154 passengers on the Demand Response and 39,711 passengers on the Fixed Route.

Driver of the month – Marvin Haywood with 592 passengers for the month of May 2020.

A motion was requested by Mr. Childs to approve the Director's Report as presented for the month of May 2020, supported by Ms. Kinnard.

MOTION CARRIED

Accountant's Report:

Check Details, Purchases by Vendor Detail & Unpaid Bills – A motion was requested by Ms. Varrie to approve the check detail in the amount of \$141,584.06 for the month of May 2020, supported by Ms. Kinnard.

MOTION CARRIED

A motion was requested by Ms. Varrie to approve the Purchases by Vendor in the amount of \$105,921.50 for the month of May 2020, supported by Ms. Kinnard. **MOTION CARRIED**

A motion was requested by Ms. Varrie to approve the Unpaid Bills Detail in the amount of \$2,533.97 for the month of May 2020, supported by Ms. Kinnard. **MOTION CARRIED**

Bank Card Activity – was reviewed 05/20

Wire Transfers– was reviewed 05/20

Petty Cash – was reviewed 05/20

Trial Balance, Balance Sheet & Profit & Loss- Mr. Harper stated that TCATA's net income/(loss) as of May 2020, was \$8,006.53.

A motion was requested by Ms. Varrie to approve the Profit & Loss Report for the month of May 2020, supported by Ms. Kinnard. **MOTION CARRIED**

Old Business:

New Business:

A personnel issue was discussed.

Public Comments:

There being no further discussions, the board meeting was adjourned by Mr. Childs.

Secretary

Date

dk

7,000,568

OPERATION SUMMARY

PASSENGERS TO DATE

19,044,147

JUN 2019

MILES TO DATE

Date	PASSENGERS TO DATE										VEHICLE DATA				VEHICLE DATA LP				VEH.		PASS.	
	Regular	Senior	Disable	Child	SR Dis	Total	HAUL	FUEL	MILES	MILES /GAL	FUEL	MILES	M/GAL	HOURS	VEH:HR	HAUL	FUEL	MILES	M/GAL	HOURS	VEH:HR	
MON 1	228	38	142	15	13	436	232	42.2	349	8.3	299.6	1597	5.3	194	2.2					194	2.2	
TUE 2	206	20	88	10	14	338	151	39.4	284	6.7	301.1	1439	4.8	146	2.3					146	2.3	
WED 3	179	42	124	4	10	359	175	56.9	367	6.4	264.0	1279	4.8	134	2.7					134	2.7	
THUR 4	175	48	94	8	11	336	163	52.7	347	6.6	244.8	1103	4.5	131	2.6					131	2.6	
FRI 5	203	40	112	15	2	372	192	38.1	182	4.8	317.5	1370	4.3	122	3.0					122	3.0	
SAT 6	90	32	57	2	4	185	96	38.1	192	5.0	86.3	476	5.5	52	3.6					52	3.6	
SUN 7																						
TOTAL	1081	220	617	54	54	2026	1009	267.4	1701	6.4	1513.3	7264	4.8	779	2.6					779	2.6	
MON 8	188	36	97	9	16	346	143	67.3	372	5.5	251.4	1138	4.5	134	2.6					134	2.6	
TUE 9	200	36	92	15	7	350	160	62.4	292	4.7	342.9	1272	3.7	148	2.4					148	2.4	
WED 10	192	30	97	5	10	334	152	92.7	507	5.5	303.4	1059	3.5	136	2.5					136	2.5	
THUR 11	194	32	110	5	10	351	160	105.7	589	5.6	245.4	1073	4.4	144	2.4					144	2.4	
FRI 12	213	45	113	14	15	400	216	89.2	628	7.0	235.1	972	4.1	155	2.6					155	2.6	
SAT 13	134	39	74	27	4	278	165	59.4	470	7.9	55.2	301	5.5	90	3.1					90	3.1	
SUN 14																						
TOTAL	1121	218	583	75	62	2059	996	476.7	2858	6.0	1433.4	5815	4.1	807	2.6					807	2.6	
MON 15	217	17	114	2	10	360	161	54.2	319	5.9	339.2	1339	3.9	145	2.5					145	2.5	
TUE 16	198	27	121	11	10	367	163	42.5	319	7.5	253.5	1257	5.0	125	2.9					125	2.9	
WED 17	202	29	108	13	4	356	148	76.0	395	5.2	298.2	1275	4.3	137	2.6					137	2.6	
THUR 18	181	32	111	7	6	337	173	29.3	282	9.6	200.6	1135	5.7	126	2.7					126	2.7	
FRI 19	186	40	119	7	11	363	169	75.6	377	5.0	177.2	1258	7.1	128	2.8					128	2.8	
SAT 20	86	30	56	1	9	182	85	59.3	376	6.3	108.1	503	4.7	88	2.7					88	2.7	
SUN 21																						
TOTAL	1070	175	629	41	50	1965	899	336.9	2068	6.1	1376.8	6767	4.9	729	2.7					729	2.7	
MON 22	188	45	118	7	11	369	153	47.7	271	5.7	306.7	1181	3.9	123	3.0					123	3.0	
TUE 23	201	23	112	8	11	355	153	102.7	570	5.6	223.2	922	4.1	113	3.1					113	3.1	
WED 24	194	37	109	14	13	367	138	58.3	391	6.7	275.9	1202	4.4	128	2.9					128	2.9	
THUR 25	219	23	118	10	4	374	159	63.0	358	5.4	248.7	1001	4.0	119	3.1					119	3.1	
FRI 26	200	37	110	13	3	363	143	72.7	414	5.7	282.6	1262	4.5	128	2.8					128	2.8	
SAT 27	144	22	53	4	7	230	115	61.8	349	5.6	80.7	535	6.6	88	3.4					88	3.4	
SUN 28																						
TOTAL	1146	187	620	56	49	2058	861	409.2	2353	5.8	1417.8	6103	4.3	679	3.0					679	3.0	
MON 29	203	40	118	10	8	379	184	70.7	488	6.9	230.1	1054	4.6	132	2.9					132	2.9	
TUE 30	232	41	123	12	7	415	176	123.3	725	5.9	210.1	1063	5.1	138	3.0					138	3.0	
TOTAL	435	81	241	22	15	794	360	194.0	1213	6.3	440.2	2117	4.8	270	2.9					270	2.9	
MONTH TOTAL	4863	881	2690	248	230	8902	4125	1684.2	10193	6.1	6181.5	28066	4.5	3264	2.7					3264	2.7	

weekday 365

Fiscal Year 2019

Date	Regular	Senior	Disable	Child	Sr. Dis	Total	HAUL	FUEL	MILES	/GAL.	Fuel	Miles	M/gal	HOURS	VEH./HR.	PASS/
10/18	8278	1819	3864	341	668	14970	5733	5252.3	28165	5.4	4437.1	20207	4.55	4201	3.6	
11/18	6719	1195	4051	266	648	12879	4231	4293.0	23460	5.5	4292.9	19132	4.46	3951	3.3	
12/18	6047	741	2645	163	387	9983	1688	3753.4	29436	7.8	3429.8	15663	4.57	4289	2.3	
01/19	7604	897	2538	108	336	11483	4004	4049.4	33245	8.2	4108.7	18312	4.46	4171	2.8	
02/19	6308	247	1834	40	423	8852	5370	3821.4	29835	7.8	5385.0	24450	4.54	3720	2.4	
03/19	7487	543	2633	127	436	11226	4039	3749.1	37093	9.9	6193.2	28384	4.58	4132	2.7	
04/19	9102	1004	4068	267	491	14932	5408	3675.9	38834	10.6	5538.1	25413	4.59	4248	3.5	
05/19	8026	1315	5153	313	509	15316	5529	3703.0	38368	10.4	6379.8	30141	4.72	4405	3.5	
06/19	6897	1665	4117	489	474	13642	4884	3072.0	26824	8.7	6628.0	30439.00	4.59	3887	3.5	
Total	66468	9426	30903	2114	4372	113283	40886	35369.5	285260	8.1	46392.6	212141	4.57	37004	3.06	

Ridership Comparison

Fiscal Year 2020

Date	Regular	Senior	Disable	Child	Sr. Dis	Total	HAUL	FUEL	MILES	/GAL.	Fuel	Miles	M/gal	HOURS	VEH./HR.	PASS/
10/19	8329	1714	4919	339	502	15803	5189	2788.1	16381	5.9	8125.6	34939	4.30	4333	3.6	
11/19	8394	1085	3479	328	476	13762	7556	2264.5	13335	5.9	7339.3	29939	4.10	3802	3.6	
12/19	6033	1541	4759	369	445	13147	4840	2073.1	12131	5.9	7915.2	34831	4.4	3986	3.3	
01/20	10374	1016	3684	486	422	15982	6150	2726.8	14555	5.3	8253.7	35318	4.30	4301	3.7	
02/20	7532	1409	4194	391	404	13930	4290	2280.6	13811	6.1	7714.8	35366	4.60	4224	3.3	
03/20	6585	1313	3106	388	360	11752	5078	1857.5	11075	6.0	7913.1	36398	4.60	4326	2.7	
04/20	3609	678	1931	193	202	6613	3171	1167.2	8496	7.3	4938.2	23573	4.77	3449	1.9	
05/20	3954	721	2071	155	264	7165	3437	1213.4	7188	5.9	5605.1	25914	4.62	2806	2.6	
06/20	4853	881	2690	248	230	8902	4125	1684.2	10193	6.1	6181.5	28066	4.54	3264	2.7	
07/20																
08/20																
09/20																
Total	59663	10358	30833	2897	3305	107056	43836	18055.4	107155	5.9	63986.5	284344	4.44	34491	3.10	
Change	6805	932	-70	783	1067	6227	2950	-17314.1	-178095	-2.1	17593.9	72203	0.13	2513	0.04	
% Change	89.8%	109.9%	99.8%	137.0%	75.6%	94.5%	107.2%	51.0%	37.6%	73.6%	137.9%	134.0%	97.2%	93.2%	101.4%	

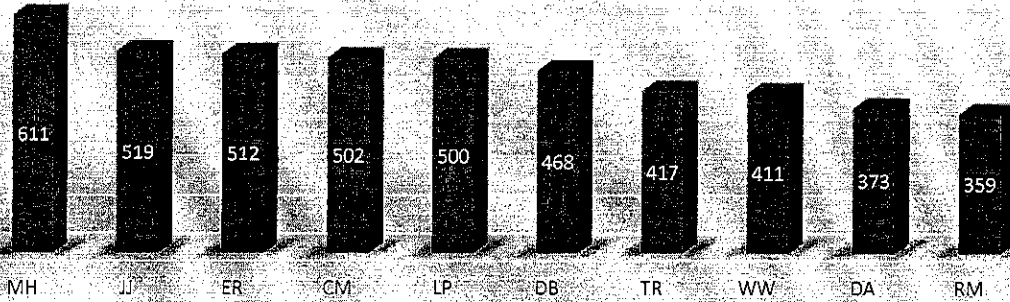
RIDERSHIP

	2019 FY	2019 FY	2020 FY	2020 FY	2020 FY	YTD	
	Month Total	Year to Date	Month Total	Year to Date	Month Difference	Difference	% Change
Oct	14,970	14,970	15,803	15,803	833	833	5.56%
Nov	12,879	27,849	13,762	29,565	883	1,716	6.16%
Dec	9,983	37,832	13,147	42,712	3,164	4,880	12.90%
Jan	11,483	49,315	15,982	58,694	4,499	9,379	19.02%
Feb	8,852	58,167	13,930	72,624	5,078	14,457	24.85%
March	11,226	69,393	11,752	84,376	526	14,983	21.59%
April	14,932	84,325	6,613	90,989	-8319	6,664	7.90%
May	15,316	99,641	7,165	98,154	-8151	-1,487	-1.49%
June	13,642	113,283	8,902	107,056	-4740	-6,227	-5.50%
July							
Aug							
Sept							
TOTAL	113,283	113,283	107,056	107,056	-6,227	-6,227	-5.50%

FARES

	2019 FY	2019 FY	2020 FY	2020 FY	2020 FY	YTD	%
	Month	Year to	Month	Year to	Month	Difference	Change
	Total	Date	Total	Date	Difference	Difference	
Oct	\$ 20,360.01	\$ 20,360.01	\$ 26,140.87	\$ 26,140.87	\$ 5,780.86	\$ 5,780.86	28.39%
Nov	\$ 22,364.93	\$ 42,724.94	\$ 17,371.76	\$ 43,512.63	\$ (4,993.17)	\$ 787.69	1.84%
Dec	\$ 16,371.88	\$ 59,096.82	\$ 23,215.30	\$ 66,727.93	\$ 6,843.42	\$ 7,631.11	12.91%
Jan	\$ 16,875.67	\$ 75,972.49	\$ 18,757.33	\$ 85,485.26	\$ 1,881.66	\$ 9,512.77	12.52%
Feb	\$ 20,647.11	\$ 96,619.60	\$ 19,521.10	\$ 105,006.36	\$ (1,126.01)	\$ 8,386.76	8.68%
March	\$ 18,102.61	\$ 114,722.21	\$ 15,973.23	\$ 120,979.59	\$ (2,129.38)	\$ 6,257.38	5.45%
April	\$ 19,345.77	\$ 134,067.98	\$ 8,985.62	\$ 129,965.21	\$ (10,360.15)	\$ (4,102.77)	-3.06%
May	\$ 21,397.02	\$ 155,465.00	\$ 8,737.93	\$ 138,703.14	\$ (12,659.09)	\$ (16,761.86)	-10.78%
June	\$ 22,823.52	\$ 178,288.52	\$ 13,071.86	\$ 151,775.00	\$ (9,751.66)	\$ (26,513.52)	-14.87%
July							
Aug							
Sept							
TOTAL	\$ 178,288.52	\$ 178,288.52	\$ 151,775.00	\$ 151,775.00	\$ (26,513.52)	\$ (26,513.52)	-14.87%

Driver of the Month JUNE 2020



1 M.Haywood	611 MH
2 J. Jones	519 JJ
3 E.Robinson	512 ER
4 C.Modeleski	502 CM
5 L.Purnell	500 LP
6 D.Bailey	468 DB
7 T. Rolfe	417 TR
8 W.Wright	411 WW
9 D.Alexander	373 DA
10 R. McKinney	359 RM

TOTAL 4672

Average passenger per month 467

	WEEKDAY	SATURDAY	TOTAL	LAST MONTH
BLUE	1817	203	2020	1672
BLUE JARC	895	133	1028	675
RED JARC	1053	133	1186	956
YELLOW	98		98	124
TOTAL LINE HAULS	3863	469	4332	3427
LAST MONTH	2956	471	3427	
Difference	907	-2	905	

Check Detail

As of June 30, 2020

Date	Num	Name	Memo	Credit
10101 - CHEMICAL BANK				
06/04/2020	28466	BILL PURVIS		2,360.00
06/04/2020	28467	AMERICAN FAMILY INSURANCE	payroll deduction	489.89
06/04/2020	28468	Colonial Life & Accidental Ins. Co	payroll deduction	294.78
06/04/2020	28469	DONNEL KYLE	June Medicare payment	144.60
06/04/2020	28470	Jan P. Harper		2,385.00
06/04/2020	28471	Kenneth Bragg	June Medicare payment	144.60
06/04/2020	28472	MISDU	payroll deduction	748.61
06/04/2020	28473	UNION DUES	Payroll deduction	333.90
06/08/2020	28474	ADT	security monitoring	66.15
06/08/2020	28475	Citgo	wrecker fuel	74.84
06/08/2020	28476	KOTZ SANGSTER WYSOCKI P.C.	legal services	333.50
06/08/2020	28477	Orkin	pest control	102.66
06/08/2020	28478	Priority Health	prepaid health	19,807.51
06/08/2020	28479	TCA-SynerTech, LLC	computer service calls	2,624.38
06/09/2020	28480	D&S Heavy Duty & Trailer Repair		1,040.95
06/15/2020	28481	BEST WAY DISPOSAL	VOID: Trash pickup	
06/15/2020	28482	CITY OF BH	VOID: monthly water	
06/15/2020	28483	CRYSTAL SPRINGS	VOID: funeral arrange...	
06/15/2020	28484	Hanson Beverage Co.	VOID: water cooler rental	
06/15/2020	28485	Indiana Michigan Power	VOID: monthly electric	
06/15/2020	28486	Michigan Municipal League	VOID: Annual dues	
06/15/2020	28487	O'Reilly Auto Parts	VOID: parts & supplies ...	
06/15/2020	28488	PARRETT BUSINESS	VOID: copier contract	
06/15/2020	28489	PETTY CASH	VOID: key, stamps,refu...	
06/15/2020	28490	Pri Mar Petroleum	VOID: maintenance su...	
06/15/2020	28491	THAYER	VOID: maintenance su...	
06/16/2020	28492	BEST WAY DISPOSAL	Trash pickup	121.00
06/16/2020	28493	CITY OF BH	monthly water	300.33
06/16/2020	28494	CRYSTAL SPRINGS	funeral arrangement J. ...	129.50
06/16/2020	28495	Hanson Beverage Co.	water cooler rental	20.00
06/16/2020	28496	Indiana Michigan Power	monthly electric	898.98
06/16/2020	28497	Michigan Municipal League	Annual dues	970.00
06/16/2020	28498	O'Reilly Auto Parts	parts & supplies buses	1,495.96
06/16/2020	28499	PARRETT BUSINESS	copier contract	18.68
06/16/2020	28500	PETTY CASH	key, stamps,refund, ma...	92.81
06/16/2020	28501	Pri Mar Petroleum	maintenance supplies	591.45
06/16/2020	28502	THAYER	maintenance supplies	116.67
06/18/2020	28503	AMERICAN FAMILY INSURANCE	Payroll deductions	489.89
06/18/2020	28504	Colonial Life & Accidental Ins. Co	payroll deductions	294.78
06/18/2020	28505	MISDU	Payroll deductions	671.78
06/18/2020	28506	AT&T	data lines tablets	357.50
06/18/2020	28507	Auto-Wares Group	bus parts	348.12
06/18/2020	28508	Humana Insurance Co.	Medicare supplement ...	156.00
06/18/2020	28509	Jan P. Harper	accounting 5/31-6/13/20	1,125.00
06/18/2020	28510	Belle Tire	VOID: tires	
06/18/2020	28511	Jan P. Harper	consulting hazard pay	105.00
06/18/2020	28510	BILL PURVIS	consulting 5/31-6/13/20	1,280.00
06/22/2020	28512	Arndt's Auto Service	charge a/c bus 12	150.00
06/22/2020	28513	Belle Tire	tires	1,004.00
06/22/2020	28514	BILL PURVIS	Hazard pay	80.00
06/22/2020	28515	Great Lakes Cleaning Systems	repair bus washer	690.60
06/22/2020	28516	Jordan Automotive Group	Parts for buses	1,288.09
06/22/2020	28517	Orkin	pest control	102.66
06/22/2020	28518	Standard Insurance Company	prepaid life	791.91
06/22/2020	28519	TCA-SynerTech, LLC	web hosting and monthl...	429.39
06/22/2020	28520	THAYER	cleaning supplies	241.88
06/22/2020	28521	UniFirst Corp. 099	rug rental	105.45
06/22/2020	28522	Westfield Insurance	Annual building Insuran...	8,524.00
06/22/2020	28523	WSJM Tower Operations	Voice dispatch	545.28
06/22/2020	28524	Car Brite Distributors	maintenance supplies	470.15
06/23/2020	28525	Champion Housing Company	repair bus shelter	982.50
06/29/2020	28526	Delta Dental	prepaid dental	1,335.86
06/29/2020	28527	PARRETT BUSINESS	copier contract	21.51

Check Detail

As of June 30, 2020

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>
06/29/2020	28528	Priority Health	Prepaid health	9,562.22
06/29/2020	28529	TCA-SynerTech, LLC	computer service calls	1,211.25
Total 10101 · CHEMICAL BANK				68,071.57
TOTAL				68,071.57

Chairperson Approval _____ Date _____

TWIN CITIES AREA TRANSPORTATION AUTHORITY
Purchases by Vendor Detail
June 2020

Memo	Amount
ADT	
503072 security	66.15
Total ADT	66.15
Arndt's Auto Service	
503032 Maintenance Service	150.00
Total Arndt's Auto Service	150.00
AT&T	
503031 Operation Service	357.50
Total AT&T	357.50
Auto-Wares Group	
504032 Maintenance Supplies	853.60
Total Auto-Wares Group	853.60
Belle Tire	
504021 operations tires	1,826.06
Total Belle Tire	1,826.06
BEST WAY DISPOSAL	
503992 sanitation	162.00
Total BEST WAY DISPOSAL	162.00
BILL PURVIS	
Consulting Service 503993	1,440.00
Consulting Service 503993	920.00
Consulting Service 503993	1,280.00
Consulting Service 503993	80.00
Consulting Service 503993	1,280.00
Total BILL PURVIS	5,000.00
Car Brite Distributors	
504032 Maintenance Supplies	470.15
504032 Maintenance Supplies	384.90
Total Car Brite Distributors	855.05
Champion Housing Company	
503032 Maintenance Service	1,965.00
Total Champion Housing Company	1,965.00
Citgo	
504012 maintenance fuel	29.43
Total Citgo	29.43
CITY OF BH	
505043 Administration Water	36.25
505042 Maintenance Water	234.26
505041 Operations water	8.37
Total CITY OF BH	278.88
ComCast	
503033 Administration Service	174.85
505053 administration telephone	151.01
505051 operations telephone	352.37
Total ComCast	678.23

TWIN CITIES AREA TRANSPORTATION AUTHORITY
Purchases by Vendor Detail
June 2020

Memo	Amount
D&S Heavy Duty & Trailer Repair	
503032 Maintenance Service	3,479.58
Total D&S Heavy Duty & Trailer Repair	3,479.58
Delta Dental	
10403 prepaid health	1,335.86
Total Delta Dental	1,335.86
DONNEL KYLE	
HEALTH INSURANCE OPERATION	144.60
Total DONNEL KYLE	144.60
Great Lakes Cleaning Systems	
503032 Maintenance Service	690.60
Total Great Lakes Cleaning Systems	690.60
Hanson Beverage Co.	
512123 rental administration	10.00
504033 Administration Supplies	51.50
Total Hanson Beverage Co.	61.50
HEI WIRELESS	
503031 Operation Service	563.00
Total HEI WIRELESS	563.00
Humana Insurance Co.	
HEALTH INSURANCE OPERATION	52.00
HEALTH INSURANCE OPERATION	52.00
HEALTH INSURANCE OPERATION	52.00
Total Humana Insurance Co.	156.00
Indiana Michigan Power	
505022 Electric - Maintenance	997.43
505021 Electric - Operation	35.63
505023 - Electric - Administration	154.36
Total Indiana Michigan Power	1,187.42
Jan P. Harper	
Consulting Service 503993	1,605.00
Consulting Service 503993	780.00
Consulting Service 503993	1,125.00
Consulting Service 503993	105.00
Consulting Service 503993	1,145.00
Total Jan P. Harper	4,760.00
Kenneth Bragg	
HEALTH INSURANCE ADMINISTRATION	144.60
Total Kenneth Bragg	144.60
Mich. Municipal League Work. Comp	
10402 prepaid workmans comp	5,943.00
Total Mich. Municipal League Work. Comp	5,943.00
O'Reilly Auto Parts	
504032 Maintenance Supplies	486.25
Total O'Reilly Auto Parts	486.25

TWIN CITIES AREA TRANSPORTATION AUTHORITY
Purchases by Vendor Detail
June 2020

Memo	Amount
Orkin	
503032 Maintenance Service	102.66
Total Orkin	102.66
PARRETT BUSINESS	
503053 Contract maintenance for administration	21.51
Total PARRETT BUSINESS	21.51
PETTY CASH	
Fares rec. in office	13.50
504032 Maintenance Supplies	12.31
504033 Administration Supplies	67.00
Total PETTY CASH	92.81
Pri Mar Petroleum	
504032 Maintenance Supplies	591.45
Total Pri Mar Petroleum	591.45
Priority Health	
10403 prepaid health	9,562.22
Total Priority Health	9,562.22
Standard Insurance Company	
10403 prepaid health	791.91
Total Standard Insurance Company	791.91
TCA-SynerTech, LLC	
503033 Administration Service	429.39
503033 Administration Service	1,211.25
Total TCA-SynerTech, LLC	1,640.64
THAYER	
504032 Maintenance Supplies	269.62
Total THAYER	269.62
UniFirst Corp. 099	
512122 maintenance rental	105.45
512122 maintenance rental	383.99
Total UniFirst Corp. 099	489.44
Westfield Insurance	
10405 prepaid building	8,524.00
Total Westfield Insurance	8,524.00
WSJM Tower Operations	
512121 operations rental	545.28
Total WSJM Tower Operations	545.28
TOTAL	53,805.85

TWIN CITIES AREA TRANSPORTATION AUTHORITY
Unpaid Bills Detail
As of June 30, 2020

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
Champion Housing Company Bill	06/23/2020	16927	06/23/2020	7	982.50
Total Champion Housing Company					982.50
TOTAL					982.50



Twin Cities Area Transportation Authority
(269) 927-2268 • Fax (269) 927-2310

275 East Wall Street, P.O. Box 837, Benton Harbor, MI 49023

CHEMICAL BANK DEBIT CARD ACTIVITY

6/01 to 6/30/2020

Debit Card Amounts

VENDORS

FAMILY DOLLAR	\$	75.95
ROUSH	\$	516.06
FAMILY FARM & HOME	\$	355.35
MEIJER	\$	27.82
LOWES	\$	332.22
AMAZON	\$	1,393.29
LIGHTHOUSE PRINTING	\$	153.83
USPS	\$	8.00

TOTAL DEBIT CARD ACTIVITIES

\$	-
<u>\$</u>	<u>2,862.52</u>

June 2020 Debit Card Purchases

TJ CARD

Total: \$1,307.40

Family Dollar	\$12.72	Fabuloso
	\$9.54	Fabuloso
	\$28.51	Bleach, Soap
	\$25.18	Bleach
Lowe's	\$17.13	Gorilla Tape
	\$37.14	Weed Killer
	\$10.58	Bed Bug Fogger
	\$267.37	Shop Vac Filter, Gorilla Tape, String Trimmer
Meijer	\$18.73	Car Wash Soap, Drying towels
	\$9.09	Ziploc Bags
Family Farm Home	\$95.37	Fertilizer, Grass Seed
	\$259.98	Plier Set, Industrial Fan
Roush	\$516.06	Fuel Pump Kit

DESHA CARD

Total: \$1,555.12

Amazon	\$249.90	Gloves
	\$169.50	Gloves
	\$319.66	Face Masks
	\$400.45	Toner Cartridges for printers, face masks
	\$253.78	Toner Cartridges for printers
Lighthouse Printing	\$153.83	Requisition Forms
USPS	\$8.00	Board Packets



Twin Cities Area Transportation Authority
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CHEMICAL AUTOMATIC CLEARING HOUSE

DATE	FUEL	PRICE PER/GL	TOTAL AMOUNT
6/1/2020	CRYSTAL FLASH PROPANE	1.209	\$ 982.45
6/8/2020	CRYSTAL FLASH PROPANE	1.169	\$ 1,364.55
6/12/2020	CRYSTAL FLASH PROPANE	1.189	\$ 1,024.23
6/16/2020	CRYSTAL FLASH PROPANE	1.209	\$ 1,096.73
6/22/2020	CRYSTAL FLASH PROPANE	1.209	\$ 1,164.23
6/25/2020	CRYSTAL FLASH PROPANE	1.209	\$ 1,272.28
6/29/2020	CRYSTAL FLASH GASOLINE	1.972	\$ 16,057.80
6/29/2020	CRYSTAL FLASH PROPANE	1.199	\$ 910.05

Total \$ 23,872.32



Twin Cities Area Transportation Authority
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275 East Wall Street, P.O. Box 837, Benton Harbor, MI 49023

PETTY CASH

Prepared by Jan Harper

DATE	DESCRIPTION OF ITEMS	Debit	Credit	Balance
1-Jun	Balance			\$ 107.19
		\$ -		\$ 107.19
16-Jun	Fund Petty cash		\$ 92.81	\$ 200.00
		\$ -		\$ 200.00
				\$ 200.00
				\$ 200.00
				\$ 200.00

Gas	\$ -
Farebox	
Ofc supplies	
Maint supplies	
Admin Meeting	\$ -
Total	<u>\$ -</u>

TWIN CITIES AREA TRANSPORTATION AUTHORITY

Trial Balance

As of June 30, 2020

	Jun 30, 20	
	Debit	Credit
Chemical Money Market Acct.#5	0.00	
Fifth Third Bank Checking Acct	0.00	
10101 · CHEMICAL BANK	392,772.93	
10103 · OVER / SHORTAGE	0.00	
10105 · CHEMICAL BANK MONEY MARKET	0.00	
10107 · FIFTH THIRD BANK-MONEY MARKET	0.00	
10109 · FIFTH THIRD BANK - Line of Cred	0.00	
1200 · ACCOUNTS RECEIVABLE	701.00	
10102 · PETTY CASH	230.00	
10201 · DUE FROM BH MILLAGE		18,803.71
10202 · DUE FROM BH OPER.	0.00	
10204 · DUE FROM PAYROLL PROCESSOR	0.00	
10205 · DUE FROM FED - OPER	55,803.00	
10206 · Due From FED - CMAQ	0.00	
10211 · DUE FROM STATE - CAPITAL	170.00	
10212 · DUE FROM FED - CAPITAL	680.00	
10213 · Due from State - Capital Exp	0.00	
10214 · Due from Fed - Capital Exp	0.00	
10215 · Due from State JARC blue	113,492.00	
10216 · Due from State JARC Red	164,895.00	
10218 · Due from U of M (NSF) Grant	0.00	
10219 · DUE FROM STATE NEW SERVICE	0.00	
10220 · DUE FROM ST. OPER	591.00	
10221 · New Freedom Receivable	0.00	
10222 · DUE FROM STATE MARKETING	0.00	
10223 · DUE FROM WORKMAN COMP	0.00	
10224 · DUE FROM BANK	0.00	
10225 · DUE FROM EMPLOYEE	397.22	
10226 · DUE FROM VENDOR	0.00	
10227 · ALLOWANCE FOR DOUBTFUL ACCOUNTS	0.00	
10302 · FUEL INVENTORY	13,619.76	
10303 · Inventory Tires	0.00	
10401 · PREPAID VEHICLE INS.	12,380.51	
10402 · PREPAID WORKER COMP	5,943.00	
10403 · PREPAID HEALTH INS.	11,689.99	
10404 · PREPAID SECURITY INS	0.00	
10405 · PREPAID BUILDING INSURANCE	9,669.26	
10409 · PREPAID EXPENSE-OTHER	0.00	
1120 · Inventory Asset	0.00	
111011 · LAND	80,715.20	
111012 · FACILITY	1,739,794.06	
111012 · FACILITY:Original Cost	0.00	
111012 · FACILITY:111031 · Depreciation		1,625,651.39
111012 · FACILITY:111045 · Depreciation -local share	0.00	
111013 · REVENUE VEHICLES	2,087,502.71	
111013 · REVENUE VEHICLES:Original Cost	0.00	
111013 · REVENUE VEHICLES:111032 · Depreciation revenue vehicles		985,982.55
111013 · REVENUE VEHICLES:111041 · LOCAL CONTRIBUTION	0.00	
111014 · WRECKER/ OTHER VEHICLES	211,677.00	
111014 · WRECKER/ OTHER VEHICLES:Original Cost	0.00	
111014 · WRECKER/ OTHER VEHICLES:111033 · Depreciation		126,561.00
111015 · EQUIPMENT	528,463.09	
111015 · EQUIPMENT:Original Cost	0.00	
111015 · EQUIPMENT:111034 · Depreciation		350,579.91
111016 · OFFICE EQUIPMENT	0.00	
111016 · OFFICE EQUIPMENT:Original Cost	0.00	
111016 · OFFICE EQUIPMENT:111035 · Depreciation	0.00	
111017 · RADIOS	0.00	
111017 · RADIOS:Original Cost	0.00	
111017 · RADIOS:111036 · Depreciation	0.00	
111020 · SUPERVISORS VEHICLE	0.00	
111020 · SUPERVISORS VEHICLE:Original Cost	0.00	
111020 · SUPERVISORS VEHICLE:111038 · Depreciation	0.00	
111020 · SUPERVISORS VEHICLE:111047 · Depreciation - local share	0.00	

TWIN CITIES AREA TRANSPORTATION AUTHORITY

Trial Balance

As of June 30, 2020

	Jun 30, 20	
	Debit	Credit
111021 · GARAGE FLOOR WASHER	0.00	
111021 · GARAGE FLOOR WASHER:Original Cost	0.00	
111021 · GARAGE FLOOR WASHER:111039 · Depreciation	0.00	
111022 · ADA EQUIPMENT	0.00	
111022 · ADA EQUIPMENT:Original Cost	0.00	
111022 · ADA EQUIPMENT:111040 · Depreciation	0.00	
111023 · VENDING MACHINES	0.00	
111023 · VENDING MACHINES:Original Cost	0.00	
111023 · VENDING MACHINES:111042 · Depreciation	0.00	
111024 · ASSOCIATED CAPITAL	0.00	
111024 · ASSOCIATED CAPITAL:Original Cost	0.00	
111024 · ASSOCIATED CAPITAL:111043 · Depreciation	0.00	
111025 · WRECKER REHAB:Original Cost	0.00	
111025 · WRECKER REHAB:111044 · Depreciation	0.00	
111026 · Automatic Vehicle Locator	0.00	
111026 · Automatic Vehicle Locator:111048 · Depreciation of AVL	0.00	
111027 · Bike Racks	6,520.00	
111027 · Bike Racks:111049 · Depreciation bike rack	0.00	
111028 · Mobile Surveillance Camera	0.00	
111028 · Mobile Surveillance Camera:111050 · Depreciation Mobile Surveillanc	0.00	
111029 · Bus Shelters	0.00	
111029 · Bus Shelters:111052 · Depreciation Bus Shelters	0.00	
111030 · Dispatch Computer System	0.00	
111030 · Dispatch Computer System:111053 · Depreciation Dispatch Comp Sys	0.00	
2000 · Accounts Payable		20,061.11
20201 · ACCRUED PAYROLL	0.00	
20206 · ACCRUED FRINGE PAYABLE	0.00	
20207 · Accrued Expenses	0.00	
20211 · PAYROLL WITHHOLDING		11,532.92
20215 · Employer taxes Payable		6,350.09
20218 · MISCELLANIOUS PAYABLE		1.00
20506 · DUE TO FED	0.00	
20507 · DUE TO VENETIAN FESTIVAL -FARE	0.00	
20508 · DUE TO EMPLOYEE	0.00	
20509 · Due to State -overpaid operatin	0.00	
20510 · Due to Customer	0.00	
20511 · Due to SEP	0.00	
21101 · ADVANCE LOCAL GOV	0.00	
21102 · ADVANCE LOCAL MILLAGE	0.00	
21104 · ADVANCES STATE GOVER.		180,372.00
21106 · Accrued Sick Days		17,344.08
21108 · Accrued Vacation Pay		33,696.92
3000 · Opening Bal Equity	0.00	
30400 · Contributed Capital -	0.00	
30401 · Contributed Capital - Federal	0.00	
30402 · Contributed Capital State	0.00	
30404 · Contribute Capital Local	0.00	
30501 · Closing depr	0.00	
3900 · Retained Earnings		1,891,425.44
40101 · FAREBOX		117,399.62
40102 · Punch Cards White		1,597.50
40103 · Fare box coin over and short	78.39	
40104 · Punch Cards Blue		5,491.50
40199 · FARES-TOKENS		783.00
40603 · AUX REV - ADVERTISING		2,250.00
40799 · Other Non Transit Revenue		6,871.25
40801 · LOCAL SUBSIDY - MILLAGE		79,153.75
409991 · Punch Card white - local match		225.00
409992 · Punch Card Blue - Local Match		9,425.00
409993 · Tokes - Local Match		16,247.00
41101 · STATE SUBSIDY - OPER		554,634.00
411012 · JARC Blue oper		123,087.00
411013 · JARC Red Operating		155,300.00
41150 · State Capital Grant		23,359.71

TWIN CITIES AREA TRANSPORTATION AUTHORITY

Trial Balance

As of June 30, 2020

	Jun 30, 20	
	Debit	Credit
41201 · Prior Year Adj -St,Fed.&Local		147,393.00
41301 · FEDERAL SUBSIDY - OPER		519,132.00
41305 · New Freedom Program Grant		6,441.34
41310 · U of M (NSF) Grant # 1821347		49,377.00
41350 · Federal Capital Grant		93,441.00
41401 · INTEREST INCOME		638.37
501011 · OPERATORS WAGES	501,298.18	
501021 · OTHER WAGES - OPER	82,581.20	
501022 · OTHER WAGES - MAINT	78,227.19	
501023 · OTHER WAGES - ADMIN	129,372.03	
501031 · DISPATCHERS WAGES	65,705.50	
502031 · HEALTH INS - OPER	155,227.44	
502032 · HEALTH INS - MAINT	10,396.97	
502033 · HEALTH INSURANCE ADMIN	46,661.65	
502041 · SS & MED OPER	54,349.94	
502042 · SS & MED MAINT	6,338.79	
502043 · SS & MED ADMIN	10,532.99	
502071 · UNEMPLOYMENT - OPER	8,059.42	
502072 · UNEMPLOYMENT - MAINT	842.33	
502073 · UNEMPLOYMENT - ADMIN	1,084.88	
502081 · WORKERS COMP OPER	25,798.37	
502082 · WORKERS COMP MAINT	3,008.14	
502083 · WORKERS COMP ADMIN	3,116.49	
502091 · SICK LEAVE -OPER	16,394.25	
502092 · SICK LEAVE -MAINT.	203.96	
502093 · SICK LEAVE -ADMIN	1,300.80	
502101 · HOLIDAY - OPER	12,755.20	
502102 · HOLIDAY - MAINT	795.00	
502103 · HOLIDAY - ADMIN	644.80	
502111 · VACATION -OPER	17,283.03	
502112 · VACATION - MAINT	1,471.36	
502113 · VACATION - ADMIN	3,493.12	
502141 · OTHER FRINGE OPER	3,900.00	
502142 · OTHER FRINGE MAINT	300.00	
502143 · OTHER FRINGE ADMIN	500.00	
503023 · ADVERTISING FEES	2,159.94	
503031 · SERVICE OPER	21,479.32	
503032 · SERVICE MAINT	73,808.40	
503033 · SERVICE ADMIN	34,508.16	
503051 · CONTRACT MAINT OPER	419.00	
503052 · CONTRACT MAINT	0.00	
503053 · CONTRACT MAINT ADMIN	2,051.35	
503072 · SECURITY SERVICE	621.85	
503990 · NEW FREEDOM PROG CONTRACT	6,441.34	
503991 · DRUG TESTING OPER	2,261.00	
503992 · OTHER SERVICE	1,083.00	
503993 · OTHER SERVICE ADMIN	48,444.95	
504011 · FUEL OPER	120,578.68	
504012 · FUEL MAINT	3,560.49	
504013 · FUEL ADMIN	758.26	
504021 · TIRES	12,639.43	
504031 · SUPPLIES OPER	6,441.39	
504032 · SUPPLIES MAINT	34,462.39	
504033 · SUPPLIES ADMIN	13,012.03	
505021 · ELECTRIC OPER	293.34	
505022 · ELECTRIC MAINT	8,212.80	
505023 · ELECTRIC ADMIN	1,271.02	
505031 · GAS SERVICE OPER	265.30	
505032 · GAS SERVICE MAINT	7,428.58	
505033 · GAS SERVICE ADMIN	1,346.57	
505041 · WATER OPER	159.45	
505042 · WATER MAINT	4,465.02	
505043 · WATER ADMIN	673.76	
505051 · TELEPHONE OPER	2,261.03	

TWIN CITIES AREA TRANSPORTATION AUTHORITY

Trial Balance

As of June 30, 2020

	Jun 30, 20	
	Debit	Credit
505053 · TELEPHONE ADMIN	706.92	
506031 · BUS INSURANCE OPER	72,728.16	
506033 · CAR INS	0.00	
506043 · BUILDING INS	6,929.64	
507003 · TAXES AND FEES	126.12	
509013 · DUES	1,312.10	
509021 · TRAVEL OPER	1,435.00	
509023 · TRAVEL ADMIN	1,514.01	
509141 · Obsolete DRUG TESTING OPER	0.00	
509991 · OTHER MISC OPER	14.00	
509993 · OTHER MISC ADMIN	41.00	
511023 · INTEREST EXPENSE	194.56	
512121 · RENTAL OPER	3,271.68	
512122 · RENTAL MAINT	1,535.97	
512123 · RENTAL ADMIN	264.00	
TOTAL	7,180,609.16	7,180,609.16

TWIN CITIES AREA TRANSPORTATION AUTHORITY

Profit & Loss

October 2019 through June 2020

	<u>Oct '19 - Jun 20</u>
Ordinary Income/Expense	
Income	
40101 · FAREBOX	117,399.62
40102 · Punch Cards White	1,597.50
40103 · Fare box coin over and short	-78.39
40104 · Punch Cards Blue	5,491.50
40199 · FARES-TOKENS	783.00
40603 · AUX REV - ADVERTISING	2,250.00
40799 · Other Non Transit Revenue	6,871.25
40801 · LOCAL SUBSIDY - MILLAGE	79,153.75
409991 · Punch Card white - local match	225.00
409992 · Punch Card Blue - Local Match	9,425.00
409993 · Tokes - Local Match	16,247.00
41101 · STATE SUBSIDY - OPER	554,634.00
411012 · JARC Blue oper	123,087.00
411013 · JARC Red Operating	155,300.00
41150 · State Capital Grant	23,359.71
41201 · Prior Year Adj -St,Fed.&Local	147,393.00
41301 · FEDERAL SUBSIDY - OPER	519,132.00
41305 · New Freedom Program Grant	6,441.34
41310 · U of M (NSF) Grant # 1821347	49,377.00
41350 · Federal Capital Grant	93,441.00
41401 · INTEREST INCOME	638.37
	<hr/>
Total Income	1,912,168.65
	<hr/>
Gross Profit	1,912,168.65
Expense	
501011 · OPERATORS WAGES	501,298.18
501021 · OTHER WAGES - OPER	82,581.20
501022 · OTHER WAGES - MAINT	78,227.19
501023 · OTHER WAGES - ADMIN	129,372.03
501031 · DISPATCHERS WAGES	65,705.50
502031 · HEALTH INS - OPER	155,227.44
502032 · HEALTH INS - MAINT	10,396.97
502033 · HEALTH INSURANCE ADMIN	46,661.65
502041 · SS & MED OPER	54,349.94
502042 · SS & MED MAINT	6,338.79
502043 · SS & MED ADMIN	10,532.99
502071 · UNEMPLOYMENT - OPER	8,059.42
502072 · UNEMPLOYMENT - MAINT	842.33
502073 · UNEMPLOYMENT - ADMIN	1,084.88
502081 · WORKERS COMP OPER	25,798.37
502082 · WORKERS COMP MAINT	3,008.14
502083 · WORKERS COMP ADMIN	3,116.49
502091 · SICK LEAVE -OPER	16,394.25
502092 · SICK LEAVE -MAINT.	203.96
502093 · SICK LEAVE -ADMIN	1,300.80
502101 · HOLIDAY - OPER	12,755.20
502102 · HOLIDAY - MAINT	795.00
502103 · HOLIDAY - ADMIN	644.80
502111 · VACATION -OPER	17,283.03
502112 · VACATION - MAINT	1,471.36
502113 · VACATION - ADMIN	3,493.12
502141 · OTHER FRINGE OPER	3,900.00
502142 · OTHER FRINGE MAINT	300.00
502143 · OTHER FRINGE ADMIN	500.00
503023 · ADVERTISING FEES	2,159.94
503031 · SERVICE OPER	21,479.32

TWIN CITIES AREA TRANSPORTATION AUTHORITY

Profit & Loss

October 2019 through June 2020

	<u>Oct '19 - Jun 20</u>
503032 · SERVICE MAINT	73,808.40
503033 · SERVICE ADMIN	34,508.16
503051 · CONTRACT MAINT OPER	419.00
503052 · CONTRACT MAINT	0.00
503053 · CONTRACT MAINT ADMIN	2,051.35
503072 · SECURITY SERVICE	621.85
503990 · NEW FREEDOM PROG CONTRACT	6,441.34
503991 · DRUG TESTING OPER	2,261.00
503992 · OTHER SERVICE	1,083.00
503993 · OTHER SERVICE ADMIN	48,444.95
504011 · FUEL OPER	120,578.68
504012 · FUEL MAINT	3,560.49
504013 · FUEL ADMIN	758.26
504021 · TIRES	12,639.43
504031 · SUPPLIES OPER	6,441.39
504032 · SUPPLIES MAINT	34,462.39
504033 · SUPPLIES ADMIN	13,012.03
505021 · ELECTRIC OPER	293.34
505022 · ELECTRIC MAINT	8,212.80
505023 · ELECTRIC ADMIN	1,271.02
505031 · GAS SERVICE OPER	265.30
505032 · GAS SERVICE MAINT	7,428.58
505033 · GAS SERVICE ADMIN	1,346.57
505041 · WATER OPER	159.45
505042 · WATER MAINT	4,465.02
505043 · WATER ADMIN	673.76
505051 · TELEPHONE OPER	2,261.03
505053 · TELEPHONE ADMIN	706.92
506031 · BUS INSURANCE OPER	72,728.16
506033 · CAR INS	0.00
506043 · BUILDING INS	6,929.64
507003 · TAXES AND FEES	126.12
509013 · DUES	1,312.10
509021 · TRAVEL OPER	1,435.00
509023 · TRAVEL ADMIN	1,514.01
509141 · Obsolete DRUG TESTING OPER	0.00
509991 · OTHER MISC OPER	14.00
509993 · OTHER MISC ADMIN	41.00
511023 · INTEREST EXPENSE	194.56
512121 · RENTAL OPER	3,271.68
512122 · RENTAL MAINT	1,535.97
512123 · RENTAL ADMIN	264.00
	<hr/>
Total Expense	1,742,824.04
	<hr/>
Net Ordinary Income	169,344.61
	<hr/>
Net Income	<u>169,344.61</u>

Total Eligible Expenses	\$1,408,618.70
State Reimbursement Rate for 2020	36.79%
State of Michigan Subsidy Based on Expenses	<u>\$518,230.82</u>
State Revenue Recorded(41101)	<u>\$554,634.00</u>
Over/Under payment	\$36,403.18
Net Income from Profit & Loss Statement	<u>\$169,344.61</u>
State Adjustment	\$36,403.18
Income from Capital	\$116,800.71
Income from Refunds	\$0.00
Total Reduction in Income	<u>\$153,203.89</u>
Net Income After Adjustments	<u>\$16,140.72</u>

TWIN CITIES AREA TRANSPORTATION AUTHORITY

Balance Sheet

As of June 30, 2020

Accrual Basis

	Jun 30, 20
ASSETS	
Current Assets	
Checking/Savings	
10101 · CHEMICAL BANK	392,772.93
Total Checking/Savings	392,772.93
Accounts Receivable	
1200 · ACCOUNTS RECEIVABLE	701.00
Total Accounts Receivable	701.00
Other Current Assets	
10102 · PETTY CASH	230.00
10201 · DUE FROM BH MILLAGE	-18,803.71
10205 · DUE FROM FED - OPER	55,803.00
10211 · DUE FROM STATE - CAPITAL	170.00
10212 · DUE FROM FED - CAPITAL	680.00
10215 · Due from State JARC blue	113,492.00
10216 · Due from State JARC Red	164,895.00
10220 · DUE FROM ST. OPER	591.00
10225 · DUE FROM EMPLOYEE	397.22
10302 · FUEL INVENTORY	13,619.76
10401 · PREPAID VEHICLE INS.	12,380.51
10402 · PREPAID WORKER COMP	5,943.00
10403 · PREPAID HEALTH INS.	11,689.99
10405 · PREPAID BUILDING INSURANCE	9,669.26
Total Other Current Assets	370,757.03
Total Current Assets	764,230.96
Fixed Assets	
111011 · LAND	80,715.20
111012 · FACILITY	
111031 · Depreciation	-1,625,651.39
111012 · FACILITY - Other	1,739,794.06
Total 111012 · FACILITY	114,142.67
111013 · REVENUE VEHICLES	
111032 · Depreciation revenue vehicles	-985,982.55
111013 · REVENUE VEHICLES - Other	2,087,502.71
Total 111013 · REVENUE VEHICLES	1,101,520.16
111014 · WRECKER/ OTHER VEHICLES	
111033 · Depreciation	-126,561.00
111014 · WRECKER/ OTHER VEHICLES - Other	211,677.00
Total 111014 · WRECKER/ OTHER VEHICLES	85,116.00
111015 · EQUIPMENT	
111034 · Depreciation	-350,579.91
111015 · EQUIPMENT - Other	528,463.09
Total 111015 · EQUIPMENT	177,883.18
111027 · Bike Racks	6,520.00
Total Fixed Assets	1,565,897.21
TOTAL ASSETS	2,330,128.17

TWIN CITIES AREA TRANSPORTATION AUTHORITY

Balance Sheet

As of June 30, 2020

Accrual Basis

	Jun 30, 20
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	20,061.11
Total Accounts Payable	20,061.11
Other Current Liabilities	
20211 · PAYROLL WITHHOLDING	11,532.92
20215 · Employer taxes Payable	6,350.09
20218 · MISCELLANIOUS PAYABLE	1.00
21104 · ADVANCES STATE GOVER.	180,372.00
Total Other Current Liabilities	198,256.01
Total Current Liabilities	218,317.12
Long Term Liabilities	
21106 · Accrued Sick Days	17,344.08
21108 · Accrued Vacation Pay	33,696.92
Total Long Term Liabilities	51,041.00
Total Liabilities	269,358.12
Equity	
3900 · Retained Earnings	1,891,425.44
Net Income	169,344.61
Total Equity	2,060,770.05
TOTAL LIABILITIES & EQUITY	2,330,128.17

TWIN CITIES AREA TRANSPORTATION AUTHORITY
Profit & Loss Prev Year Comparison
October 2019 through June 2020

	Oct '19 - Jun 20	Oct '18 - Jun 19	\$ Change	% Change
Ordinary Income/Expense				
Income				
40101 · FAREBOX	117,399.62	131,197.08	-13,797.46	-10.5%
40102 · Punch Cards White	1,597.50	3,010.50	-1,413.00	-46.9%
40103 · Fare box coin over and short	-78.39	-58.15	-20.24	-34.8%
40104 · Punch Cards Blue	5,491.50	13,492.50	-8,001.00	-59.3%
40199 · FARES-TOKENS	783.00	5,096.00	-4,313.00	-84.6%
40203 · SPECIAL ROUTE GUARANTEES	0.00	1,620.00	-1,620.00	-100.0%
40603 · AUX REV - ADVERTISING	2,250.00	11,850.00	-9,600.00	-81.0%
40699 · Other Auxiliary Transportation	0.00	9,371.93	-9,371.93	-100.0%
40704 · NON TRANS - INVEST INCOME	0.00	0.00	0.00	0.0%
40799 · Other Non Transit Revenue	6,871.25	48,515.10	-41,643.85	-85.8%
40801 · LOCAL SUBSIDY - MILLAGE	79,153.75	82,332.00	-3,178.25	-3.9%
409991 · Punch Card white - Local match	225.00	300.00	-75.00	-25.0%
409992 · Punch Card Blue - Local Match	9,425.00	14,826.00	-5,401.00	-36.4%
409993 · Tokens - Local Match	16,247.00	13,292.50	2,954.50	22.2%
41101 · STATE SUBSIDY - OPER	554,634.00	568,836.00	-14,202.00	-2.5%
411012 · JARC Blue oper	123,087.00	114,536.00	8,551.00	7.5%
411013 · JARC Red Operating	155,300.00	148,314.00	6,986.00	4.7%
41201 · Prior Year Adj -St,Fed.&Local	147,393.00	21,108.00	126,285.00	598.3%
41301 · FEDERAL SUBSIDY - OPER	519,132.00	571,822.00	-52,690.00	-9.2%
41305 · New Freedom Program Grant	6,441.34	21,007.11	-14,565.77	-69.3%
41310 · U of M (NSF) Grant # 1821347	49,377.00	0.00	49,377.00	100.0%
41401 · INTEREST INCOME	638.37	169.33	469.04	277.0%
Total Income	1,795,367.94	1,780,637.90	14,730.04	0.8%
Gross Profit	1,795,367.94	1,780,637.90	14,730.04	0.8%
Expense				
501011 · OPERATORS WAGES	501,298.18	446,136.48	55,161.70	12.4%
501021 · OTHER WAGES - OPER	82,581.20	71,810.28	10,770.92	15.0%
501022 · OTHER WAGES - MAINT	78,227.19	69,991.31	8,235.88	11.8%
501023 · OTHER WAGES - ADMIN	129,372.03	107,909.85	21,462.18	19.9%
501031 · DISPATCHERS WAGES	65,705.50	100,695.63	-34,990.13	-34.8%
501044 · OTHER WAGES NEW FREEDOM	0.00	28,461.51	-28,461.51	-100.0%
502031 · HEALTH INS - OPER	155,227.44	129,928.68	25,298.76	19.5%
502032 · HEALTH INS - MAINT	10,396.97	10,937.04	-540.07	-4.9%
502033 · HEALTH INSURANCE ADMIN	46,661.65	47,536.90	-875.25	-1.8%
502041 · SS & MED OPER	54,349.94	48,635.67	5,714.27	11.8%
502042 · SS & MED MAINT	6,338.79	5,618.73	720.06	12.8%
502043 · SS & MED ADMIN	10,532.99	8,744.44	1,788.55	20.5%
502044 · SS & MED NEW FREEDOM	0.00	2,177.26	-2,177.26	-100.0%
502071 · UNEMPLOYMENT - OPER	8,059.42	11,232.54	-3,173.12	-28.3%
502072 · UNEMPLOYMENT - MAINT	842.33	971.10	-128.77	-13.3%
502073 · UNEMPLOYMENT - ADMIN	1,084.88	1,279.24	-194.36	-15.2%
502074 · UNEMPLOYMENT NEW FREEDOM	0.00	305.24	-305.24	-100.0%
502081 · WORKERS COMP OPER	25,798.37	29,120.00	-3,321.63	-11.4%
502082 · WORKERS COMP MAINT	3,008.14	2,742.40	265.74	9.7%
502083 · WORKERS COMP ADMIN	3,116.49	1,156.61	1,959.88	169.5%
502091 · SICK LEAVE -OPER	16,394.25	14,071.66	2,322.59	16.5%
502092 · SICK LEAVE -MAINT.	203.96	972.60	-768.64	-79.0%
502093 · SICK LEAVE -ADMIN	1,300.80	1,592.80	-292.00	-18.3%
502101 · HOLIDAY - OPER	12,755.20	13,643.52	-888.32	-6.5%
502102 · HOLIDAY - MAINT	795.00	1,340.44	-545.44	-40.7%
502103 · HOLIDAY - ADMIN	644.80	1,812.00	-1,167.20	-64.4%
502111 · VACATION -OPER	17,283.03	16,359.60	923.43	5.6%
502112 · VACATION - MAINT	1,471.36	1,889.04	-417.68	-22.1%
502113 · VACATION - ADMIN	3,493.12	4,079.53	-586.41	-14.4%
502141 · OTHER FRINGE OPER	3,900.00	0.00	3,900.00	100.0%
502142 · OTHER FRINGE MAINT	300.00	0.00	300.00	100.0%
502143 · OTHER FRINGE ADMIN	500.00	0.00	500.00	100.0%
503023 · ADVERTISING FEES	2,159.94	5,083.76	-2,923.82	-57.5%
503031 · SERVICE OPER	21,479.32	29,047.38	-7,568.06	-26.1%

TWIN CITIES AREA TRANSPORTATION AUTHORITY
Profit & Loss Prev Year Comparison
October 2019 through June 2020

	Oct '19 - Jun 20	Oct '18 - Jun 19	\$ Change	% Change
503032 · SERVICE MAINT	73,808.40	80,322.20	-6,513.80	-8.1%
503033 · SERVICE ADMIN	34,508.16	51,103.00	-16,594.84	-32.5%
503051 · CONTRACT MAINT OPER	419.00	1,574.00	-1,155.00	-73.4%
503052 · CONTRACT MAINT	0.00	428.64	-428.64	-100.0%
503053 · CONTRACT MAINT ADMIN	2,051.35	509.37	1,541.98	302.7%
503072 · SECURITY SERVICE	621.85	283.50	338.35	119.4%
503990 · NEW FREEDOM PROG CONTRACT	6,441.34	0.00	6,441.34	100.0%
503991 · DRUG TESTING OPER	2,261.00	1,235.00	1,026.00	83.1%
503992 · OTHER SERVICE	1,083.00	347.00	736.00	212.1%
503993 · OTHER SERVICE ADMIN	48,444.95	30,913.61	17,531.34	56.7%
504011 · FUEL OPER	120,578.68	127,043.21	-6,464.53	-5.1%
504012 · FUEL MAINT	3,560.49	2,201.14	1,359.35	61.8%
504013 · FUEL ADMIN	758.26	1,398.70	-640.44	-45.8%
504021 · TIRES	12,639.43	3,683.00	8,956.43	243.2%
504031 · SUPPLIES OPER	6,441.39	11,797.96	-5,356.57	-45.4%
504032 · SUPPLIES MAINT	34,462.39	47,670.92	-13,208.53	-27.7%
504033 · SUPPLIES ADMIN	13,012.03	9,849.76	3,162.27	32.1%
505021 · ELECTRIC OPER	293.34	266.02	27.32	10.3%
505022 · ELECTRIC MAINT	8,212.80	7,448.30	764.50	10.3%
505023 · ELECTRIC ADMIN	1,271.02	1,152.71	118.31	10.3%
505031 · GAS SERVICE OPER	265.30	341.41	-76.11	-22.3%
505032 · GAS SERVICE MAINT	7,428.58	9,559.33	-2,130.75	-22.3%
505033 · GAS SERVICE ADMIN	1,346.57	1,479.43	-132.86	-9.0%
505041 · WATER OPER	159.45	102.23	57.22	56.0%
505042 · WATER MAINT	4,465.02	2,862.78	1,602.24	56.0%
505043 · WATER ADMIN	673.76	839.16	-165.40	-19.7%
505051 · TELEPHONE OPER	2,261.03	466.84	1,794.19	384.3%
505053 · TELEPHONE ADMIN	706.92	4.72	702.20	14,877.1%
506031 · BUS INSURANCE OPER	72,728.16	67,947.46	4,780.70	7.0%
506033 · CAR INS	0.00	0.00	0.00	0.0%
506043 · BUILDING INS	6,929.64	8,867.75	-1,938.11	-21.9%
507003 · TAXES AND FEES	126.12	876.05	-749.93	-85.6%
509013 · DUES	1,312.10	930.00	382.10	41.1%
509021 · TRAVEL OPER	1,435.00	3,940.29	-2,505.29	-63.6%
509022 · TRAVEL MAINT	0.00	901.20	-901.20	-100.0%
509023 · TRAVEL ADMIN	1,514.01	1,186.96	327.05	27.6%
509024 · TRAVEL NEW FREEDOM	0.00	635.72	-635.72	-100.0%
509141 · Obsolete DRUG TESTING OPER	0.00	459.00	-459.00	-100.0%
509991 · OTHER MISC OPER	14.00	0.00	14.00	100.0%
509993 · OTHER MISC ADMIN	41.00	635.67	-594.67	-93.6%
511023 · INTEREST EXPENSE	194.56	1,634.38	-1,439.82	-88.1%
512121 · RENTAL OPER	3,271.68	4,718.34	-1,446.66	-30.7%
512122 · RENTAL MAINT	1,535.97	1,122.22	413.75	36.9%
512123 · RENTAL ADMIN	264.00	483.35	-219.35	-45.4%
6560 · PAYROLL EXPENSE	0.00	430.61	-430.61	-100.0%
Total Expense	1,742,824.04	1,704,936.18	37,887.86	2.2%
Net Ordinary Income	52,543.90	75,701.72	-23,157.82	-30.6%
Net Income	52,543.90	75,701.72	-23,157.82	-30.6%