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Twin Cities Area Transportation Authority
(269) 927-2268 • Fax (269) 927-2310

275 East Wall Street, P.O. Box 837, Benton Harbor, MI 49023

MEMORANDUM

TO: Dart's Board Members

FROM: Paul Gillespie, Executive Director *PG*

DATE: September 20, 2019

RE: Dart's Monthly Board Meeting

There is a Dart board meeting scheduled for September 25, 2019 at 12:00 p.m.

The monthly board meetings will be held at **499 W. Main Street, Benton Harbor, MI 49022 (Kinexus/Michigan Works)**.

Please find enclosed an agenda with needed material to be reviewed at the meeting.
Please bring this material with you.

If any changes should occur, you will be notified by telephone on Tuesday September 24, 2019 as soon as possible.

If there are any questions and/or instructions regarding this matter, please contact me at 269-927-2268.

dk



Twin Cities Area Transportation Authority
(269) 927-2268 • Fax (269) 927-2310

275 East Wall Street, P.O. Box 837, Benton Harbor, MI 49023

AGENDA

APPROVAL OF AGENDA

SECRETARY'S REPORT

- 1) General Information – 09/25/19
- 2) Minutes – 8/28/19

CHAIRMAN'S REPORT

- 1) General Information – 09/25/19

DIRECTOR'S REPORT

- 1) Operation Summary
Ridership & Farebox – 08/19
- 2) Driver of the Month – 08/19
- 3) General Information – 09/25/19
- 4) Approval of Directors Report – 09/25/19

ACCOUNTANT'S REPORT

- 1) Unpaid Bills Detail – 08/19
- 2) Check Detail – 08/19
- 3) Purchases by Vendor Detail – 08/19
- 4) Petty Cash – 08/19
- 5) Wire Transfer – 08/19
- 6) Trial Balance, Profit loss, Profit and
Loss Budget vs. Actual
& Balance Sheet – 08/19
- 7) Approval of Accountant Report – 09/25/19
- 8) Audit Report

OLD BUSINESS

NEW BUSINESS

- 1) Resolution to Approve Signature Authority
for Agency Business
- 2) Motion to Approve Publishing Articles of Incorporation

PUBLIC COMMENTS

**TWIN CITIES AREA TRANSPORTATION AUTHORITY
REGULARLY SCHEDULED
BOARD MEETING
HELD August 28, 2019**

Board Members Present: Mr. Anthony Andrews, Chairperson
Ms. Emma Kinnard, Secretary
Mr. James Childs, Trustee
Ms. Lisa Varrie, Trustee

Board Members Absent: Ms. Juanita Henry, Trustee

Staff Present: Mr. Paul Gillespie, Executive Director
Mr. TJ Taylor, Assistant Director
Mr. Clifford Allen, Accountant
Mr. Bill Purvis, Consultant

Public: Marvin Haywood
Jerome Lynch
Curt Wolf
Rob Goodspeed
Eric Lester

The board meeting was called to order by Mr. Andrews.

Agenda: A motion was requested by Mr. Childs to approve the agenda of 8/28/19 as presented, supported by Ms. Varrie. **MOTION CARRIED**

Secretary's Report: **General Information – NONE**

Minutes – A motion was requested by Mr. Childs to approve the minutes of 7/24/19 as presented, supported by Ms. Kinnard. **MOTION CARRIED**

Chairperson's Report: **General information** – Mr. Andrews stated that the Article of Incorporation have been approved by the City and everyone should have a copy in email. The Bylaws are almost finished as well.

Director's Report: **Operation Summary, Ridership & Fare box** – Mr. Gillespie informed the board that the total Demand Response riders for the month of July was

15,210 of these 576 were senior riders and 4,474 were Disabled riders, and 505 children, 8,220 regular riders, Line haul had 5,721 riders. 2,762.40 gallons of gasoline covering 14,067 miles an average of 5.1 miles per gallon. LP gas we used 7,312.40 gallons covering 30,022 miles an average of 4.1 miles per gallon. Total vehicle hours were 4,211 with an average of 3.6 passengers per vehicle hour.

Mr. Gillespie informed the board that the Ridership Comparison for FY2018 Year to Date was 175,885 passengers on the Demand Response and 70,731 passengers on the Fixed Route. FY2019 Year to Date we had incorrect data and the company is working with PC Trans to fix the problem with data entry software.

A motion was requested by Mr. Childs to approve the Director's Report as presented for the month of July 2019, supported by Ms. Kinnard.

MOTION CARRIED

Driver of the month – Marvin Haywood with 889 passengers for the month of July 2019.

Accountant's Report:

Check Details, Purchases by Vendor Detail & Unpaid Bills – A motion was requested by Mr. Childs to approve the check detail in the amount of \$35,268.00 for the month of July 2019, supported by Ms. Kinnard.

MOTION CARRIED

A motion was requested by Mr. Childs to approve the Purchases by Vendor in the amount of \$70,366.14 for the month of July 2019, supported by Ms. Kinnard. **MOTION CARRIED**

A motion was requested by Mr. Childs to approve the Unpaid Bills Detail in the amount of \$2,382.65 for the month of July 2019, supported by Ms. Kinnard. **MOTION CARRIED**

Bank Card Activity – was reviewed 7/19

Wire Transfers – was reviewed 7/19

Petty Cash – was reviewed 7/19

Trial Balance, Balance Sheet & Profit & Loss - Mr. Allen stated that TCATA's net income as of July 2019, was \$470,223.91.

A motion was requested by Mr. Childs to approve the Profit & Loss Report for the month of July 2019, supported by Ms. Kinnard. **MOTION CARRIED**

Old Business:

Mr. Andrews stated that the Bylaws can be completed and approved since the Articles of Incorporation are approved. Mr. Andrews stated that the Bylaws should be ready by the next meeting.

New Business:

University of Michigan gave a presentation on the transportation program that they have started with TCATA.

A motion was requested by Mr. Childs to approve the Resolution of Appointment of Executive Director, Paul Gillespie, supported by Ms. Kinnard. **MOTION CARRIED**

A motion was requested by Ms. Varrie to approve the Resolution of Appointment of Grant Manager, Desha King, supported by Ms. Kinnard. **MOTION CARRIED**

Public Comments:

There being no further discussions, the board meeting was adjourned by Mr. Andrews.

Secretary

Date

dk

6,879,557

OPERATION SUMMARY

PASSENGERS TO DATE

18,457,662

AUG 2019

MILES TO DATE

Date	Regular	Senior	Disable	Child	SR. Dis	Total	LINE HAUL	VEHICLE DATA FUEL	MILES	MILES /GAL.	VEHICLE DATA FUEL	MILES	M/GAL.	VEH. HOURS	PASS/VEH.HR.
MON															
TUE															
WED															
THUR	1	453	48	2	14	175	277	119.4	481	4.0	328.1	1430	4.4	177	3.9
FRI	2	385	74	8	48	168	239	79.9	538	6.7	370.9	1365	3.7	179	3.8
SAT	3	212	15	11	16	142	167	37.1	414	11.2	198.4	639	3.2	84	4.7
SUN	4	0													
TOTAL		1050	137	21	78	485	683	236.4	1433	6.1	897.4	3434	3.8	440	4.0
MON	5	317	70	2	31	248	259	110.9	389		386.4	1494		173	
TUE	6	268	45		16	249	193	129.7	611	4.7	583.5	1524	2.6	169	3.4
WED	7	241	79		20	264	246	132.6	619	4.7	298.3	1329	4.5	180	3.4
THUR	8	284	70		34	212	236	115.1	392	3.4	368.5	1498	4.2	160	3.8
FRI	9	252	85	1	23	200	210	109.9	518	4.7	361.9	1285	3.6	165	3.4
SAT	10	196	22		30	78	138	63.3	360	5.7	111.5	746	6.7	87	3.7
SUN	11									#DIV/0!					
TOTAL		1558	371	3	154	1251	1282	661.5	2889	4.4	2100.1	7876	3.8	934	3.6
MON	12	267	93		25	251	238	110.0	649	5.9	415.1	1583	3.8	185	3.4
TUE	13	293	75		29	226	253	96.0	631	6.6	405.1	1507	3.7	191	3.3
WED	14	363	33	4	22	141	193	133.6	647	4.8	373.9	1555	4.2	189	3.0
THUR	15	311	93	2	35	213	264	156.5	690	4.4	346.9	1410	4.1	186	3.5
FRI	16	295	60		20	186	217	157.8	994	5.7	294.0	1358	4.6	182	3.1
SAT	17	209	23	4	32	95	140	53.8	327	6.1	186.9	808	4.3	88	4.1
SUN	18														
TOTAL		1738	377	10	163	1112	1305	707.7	3848	5.4	2021.9	8221	4.1	1021	3.3
MON	19	351	50	0	18	180	266	129.6	582	4.5	341.6	867	2.5	198	2.9
TUE	20	331	37	6	14	149	193	137.4	1013	7.4	350.1	1708	4.9	180	3.0
WED	21	346	37	1	5	149	198	131.3	781	5.7	374.2	1260	3.4	178	3.0
THUR	22	365	49	11	44	143	231	137.6	885	6.4	346.3	1335	3.9	179	3.4
FRI	23	323	48	0	15	143	191	102.8	487	4.7	345.0	1421	4.1	180	2.9
SAT	24	183	12	4	18	101	127	77.9	418	5.4	137.4	691	5.0	96	3.3
SUN	25														
TOTAL		1899	233	22	114	845	1206	716.6	4136	5.8	1894.6	7282	3.8	1011	3.1
MON	26	313	55		17	135	200	94.2	670	7.1	314.4	1395	4.4	191	2.7
TUE	27	375	61		25	160	246	187.6	809	4.3	346.6	1442	4.2	189	3.3
WED	28	318	78		13	135	225	138.9	559	4.0	285.6	1459	5.1	189	2.9
THUR	29	303	64		13	118	196	91.5	146	1.6	319.8	533	1.7	168	3.0
FRI	30	361	60		4	135	208	119.8	109	0.9	315.2	359	1.1	155	3.6
SAT	31	274	6	6	8	55	119	76.1	312	4.1	173.3	490	2.8	84	4.2
SUN										#DIV/0!					
TOTAL		1944	324	6	80	738	1194	708.1	2605	3.7	1754.9	5678	3.2	976	3.2
MONTH TOTAL		8189	1442	62	589	4431	5670	3030.3	14911	4.9	8668.9	32491	3.7	4382	3.4

weekday

617

Ridership Comparison

Fiscal Year 2018

Date	Regular	Senior	Disable	Child	Sr. Dis	Total	LINE	Vehicle Data Gas	MILES	Fuel	Vehicle Data LP	M/Gal	VEH. HOURS	PASS/VEH. HR.		
10/17	6509	3283	4625	440	0	14857	HAUL	5881	5843.4	36910	6.3	2953.1	14095	4.8	4085	3.6
11/17	6166	2908	4256	426	0	13756	HAUL	5588	5273.6	33149	6.3	2770.4	13382	4.8	3738	3.7
12/17	5841	2916	4689	441	0	13887	HAUL	5503	5124.5	31068	6.1	2629.4	13621	5.2	3561	3.9
1/18	6703	2918	4485	489	0	14595	HAUL	5332	6542.0	35774	5.5	1943.4	12555	6.5	3963	3.7
2/18	6958	3108	4381	605	0	15052	HAUL	5588	5838.8	34242	5.9	2598.0	12615	4.9	3771	4.0
3/18	7320	3552	4649	663	0	16184	HAUL	6265	6030.5	36290	6.0	2936.8	13549	4.6	4003	4.0
4/18	6403	3263	4198	835	0	14699	HAUL	5808	5506.6	33988	6.2	3037.9	14408	4.7	3879	3.8
5/18	6311	3544	4373	648	0	14876	HAUL	6085	5544.2	35482	6.4	2239.8	12290	5.5	4031	3.7
6/18	6226	3619	3979	764	299	14887	HAUL	6454	5786.4	35640	6.2	3075.9	12588	4.1	3956	3.8
7/18	5845	3210	3791	607	264	13717	HAUL	5762	5788.9	34562	6.0	3073.6	13066	4.3	4011	3.4
8/18	6653	3972	3966	796	284	15671	HAUL	6904	5925.7	34693	5.9	3363.5	17038	5.1	4292	3.7
9/18	5698	3067	3893	776	270	13704	HAUL	5561	4448.7	26056	5.9	2643	13092	5.0	3557	3.9
Total	70935	36293	47392	6714	847	162181	HAUL	65170	63204.6	381798	6.04	30621.8	149207	4.87	43290	3.75

Fiscal Year 2019

Date	Regular	Senior	Disable	Child	Sr. Dis	Total	LINE	Vehicle Data Gas	MILES	Fuel	Vehicle Data LP	M/Gal	VEH. HOURS	PASS/VEH. HR.		
10/18	8278	1819	3864	341	668	14970	HAUL	5733	5252.3	28165	5.4	4437.1	11433.0	2.58	4201	3.6
11/18	6719	1195	4051	266	648	13020	HAUL	4231	4293.0	23460	5.5	4292.9	8559.0	1.99	3951	3.3
12/18	6047	741	2645	163	387	10556	HAUL	1688	3753.4	29436	7.8	3706.5	6423.0	1.73	4289	2.3
01/19	7604	897	2538	108	336	11483	HAUL	4004	4049.4	33245	8.2	4108.7	7711	1.88	4171	2.8
02/19	6308	247	1834	40	423	8852	HAUL	5370	3821.4	29835	7.8	5385.0	8419	1.56	3720	2.4
03/19	7487	543	2633	127	436	11226	HAUL	4039	3749.1	37093	9.9	6193.2	10546	1.70	4132	2.7
04/19	9102	1004	4068	267	491	14932	HAUL	5408	3675.9	38834	10.6	5538.1	7222	1.30	4248	3.5
05/19	8026	1315	5153	313	509	15316	HAUL	5529	3703.0	38368	10.4	6379.8	9263	1.45	4405	3.5
06/19	6897	1665	4117	489	474	13642	HAUL	4884	3072.0	26824	8.7	6440.0	7399	1.15	3887	3.5
07/19	8220	1435	4474	505	576	15210	HAUL	5721	2906.9	14067	4.8	8322.5	30022	3.61	4211	3.6
08/19	8189	1442	62	589	738	14713	HAUL	5670	3030.3	14911	4.9	8668.9	32491	3.75	4382	3.4
09/19																
Total	82877	12303	35439	3208	5686	143920	HAUL	52277	41306.7	314238	7.61	63472.7	139488	2.20	45597	3.16
Change	11942	-23990	-11953	-3506	4839	-18261		-12893	-21897.9	-67560	1.6	32850.9	-9719	-2.675	2307	-0.6
% Change	116.8%	33.9%	74.8%	47.8%	671.3%	88.7%		80.2%	65.4%	82.3%	125.9%	207.3%	93.5%	45.1%	105.3%	84.3%

NOTE: DATA IS NOT ACCURATE-BILL IS WORKING WITH DISPATCH

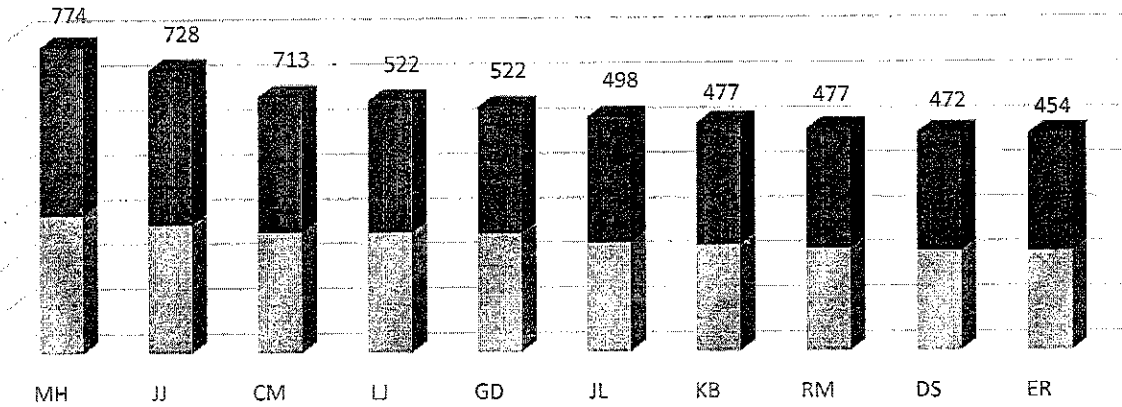
RIDERSHIP

	2018 FY	2018 FY	2019 FY	2019 FY	2019 FY	YTD	%
	Month	Year to	Month	Year to	Month	Difference	Change
	Total	Date	Total	Date	Difference	Difference	
Oct	14,857	14,857	14,970	14,970	113	113	0.76%
Nov	13,756	28,613	13,020	27,990	-736	-623	-2.18%
Dec	13,887	42,500	10,556	38,546	-3,331	-3,954	-9.30%
Jan	14,595	57,095	11,483	50,029	-3,112	-7,066	-12.38%
Feb	15,052	72,147	8,852	58,881	-6,200	-13,266	-18.39%
March	16,184	88,331	11,226	70,107	-4,958	-18,224	-20.63%
April	14,699	103,030	14,932	85,039	233	-17,991	-17.46%
May	14,876	117,906	15,316	100,355	440	-17,551	-14.89%
June	14,887	132,793	13,642	113,997	-1,245	-18,796	-14.15%
July	13,717	146,510	15,210	129,207	1,493	-17,303	-11.81%
Aug	15,671	162,181	14,713	143,920	-958	-18,261	-11.26%
Sept							
TOTAL	162,181	162,181	143,920	143,920	-18,261	-18,261	-11.26%

FARES

	2018 FY		2019 FY		2019 FY		YTD	%
	Month	Year to	Month	Year to	Month	Difference		
	Total	Date	Total	Date	Difference	Difference		
Oct	\$ 25,352.03	\$ 25,352.03	\$ 20,360.01	\$ 20,360.01	\$ (4,992.02)	\$ (4,992.02)	-19.69%	
Nov	\$ 20,250.22	\$ 45,602.25	\$ 22,364.93	\$ 42,724.94	\$ 2,114.71	\$ (2,877.31)	-6.31%	
Dec	\$ 18,286.36	\$ 63,888.61	\$ 16,371.88	\$ 59,096.82	\$ (1,914.48)	\$ (4,791.79)	-7.50%	
Jan	\$ 20,154.42	\$ 84,043.03	\$ 16,875.67	\$ 75,972.49	\$ (3,278.75)	\$ (8,070.54)	-9.60%	
Feb	\$ 21,398.55	\$ 105,441.58	\$ 20,647.11	\$ 96,619.60	\$ (751.44)	\$ (8,821.98)	-8.37%	
March	\$ 21,712.03	\$ 127,153.61	\$ 18,102.61	\$ 114,722.21	\$ (3,609.42)	\$ (12,431.40)	-9.78%	
April	\$ 18,600.58	\$ 145,754.19	\$ 19,345.77	\$ 134,067.98	\$ 745.19	\$ (11,686.21)	-8.02%	
May	\$ 17,717.84	\$ 163,472.03	\$ 21,397.02	\$ 155,465.00	\$ 3,679.18	\$ (8,007.03)	-4.90%	
June	\$ 17,786.86	\$ 181,258.89	\$ 22,823.52	\$ 178,288.52	\$ 5,036.66	\$ (2,970.37)	-1.64%	
July	\$ 24,428.88	\$ 205,687.77	\$ 18,348.48	\$ 196,637.00	\$ (6,080.40)	\$ (9,050.77)	-4.40%	
Aug	\$ 20,842.58	\$ 226,530.35	\$ 24,166.39	\$ 220,803.39	\$ 3,323.81	\$ (5,726.96)	-2.53%	
Sept								
TOTAL	\$ 226,530.35	\$ 226,530.35	\$ 220,803.39	\$ 220,803.39	\$ (5,726.96)	\$ (5,726.96)	-2.53%	

Driver of the Month August 2019



1 MARVIN HAYWOOD	774
2 J.JONES	728
3 M.SIMMONS	713
4 L.HENDERSON	522
5 V.SMITH	522
6 R. McKINNEY	498
7 M.BROWN	477
8 M. WALKER	472
9 J.KING	454
10 D. ALEXANDER	454

TOTAL	5614
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Average passenger per month	561
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	WEEKDAY	SATURDAY	TOTAL	LAST MONTH
BLUE	3412	330	3742	3369
BLUE JARC	1079	124	1203	1295
RED JARC	2512	288	2800	1798
TOTAL LINE HAULS	4979	691	7745	6462
LAST MONTH	4562	769	5331	
Difference	417	-78	2414	

Check Detail

As of August 31, 2019

Date	Num	Name	Memo	Credit
10101 - CHEMICAL BANK				
08/02/2019	27932	American Continental Insur...	524210	553.32
08/02/2019	27933	Barbara Tsaturova	VOID: Tyrone...	
08/02/2019	27934	Colonial Life & Accidental I...	Life Insurance...	550.22
08/02/2019	27935	MISDU	PAYROLL W/H	1,309.07
08/02/2019	27936	UNION DUES	PAYROLL W/...	333.90
08/05/2019	27937	DONNEL KYLE	MEDICARE P...	135.50
08/05/2019	27938	Doris Sallie	DRIVER-TRA...	125.00
08/05/2019	27939	Joy Leonard	VOID: DRIVE...	
08/05/2019	27940	Kenneth Bragg	MEDICARE P...	135.50
08/05/2019	27941	Mariah Brown	DRIVER-TRA...	125.00
08/05/2019	27942	Shaniqua Smith	DISPATCH-T...	125.00
08/05/2019	27944	Candy Modelewski	PAYROLL AD...	69.00
08/05/2019	27943	Paul Gillespie	VOID:	
08/05/2019	27945	Paul Gillespie		75.00
08/06/2019	27946	Veronica Bragg	FRONTLINE ...	125.00
08/13/2019	27947	Paul Gillespie	MPTA ANNU...	125.00
08/13/2019	27948	TJ TAYLOR	MPTA ANNU...	125.00
08/15/2019	27949	American Continental Insur...	524210	518.76
08/15/2019	27950	BILL PURVIS	Consulting Se...	1,280.00
08/15/2019	27951	Colonial Life & Accidental I...		488.85
08/15/2019	27952	MISDU		1,309.07
08/15/2019	27953	MML Worker's Comp Fund		9,905.00
08/23/2019	27954	Indiana Michigan Power		1,583.43
08/23/2019	27955	MICH GAS		66.07
08/23/2019	27956	Mich. Transit Pool - Liability...		18,796.00
08/23/2019	27957	Standard Insurance Compa...	medical insur...	518.89
08/27/2019	27958	ADT		66.15
08/27/2019	27959	ALL CITIES OCCUPATION...	DRUG SCRE...	248.00
08/27/2019	27960	Auto-Wares Group		1,038.83
08/27/2019	27961	Belle Tire		2,544.03
08/27/2019	27962	BEST WAY DISPOSAL		150.00
08/27/2019	27963	BROWNS LOCKSMITH	503032	204.00
08/27/2019	27964	Car Brite Distributors		372.00
08/27/2019	27965	CITY OF BH	WAL1-00027...	305.79
08/27/2019	27966	CITY PLUMBING		138.00
08/27/2019	27967	ComCast		611.19
08/27/2019	27968	CWTA		312.12
08/27/2019	27969	D&S Heavy Duty & Trailer ...		18,658.51
08/27/2019	27970	Delta Dental		1,670.90
08/27/2019	27971	Full Moon Advertising Inc		700.00
08/27/2019	27972	Hanson Beverage Co.		61.50
08/27/2019	27973	HARMON AUTOGLASS		524.00
08/27/2019	27974	HEI WIRELESS		200.00
08/27/2019	27975	HERALD PALLADIUM	ADVERTISING	42.50
08/27/2019	27976	Jordan Automotive Group		966.42
08/27/2019	27977	KOTZ SANGSTER WYSO...		279.50
08/27/2019	27978	LOUIS GELDER & SONS		271.33
08/27/2019	27979	MICH DEPT.OF TREASURY		11,615.00
08/27/2019	27980	O'Reilly Auto Parts		3,726.64
08/27/2019	27981	Orkin		215.10
08/27/2019	27982	PARRETT BUSINESS		107.22
08/27/2019	27983	Petro Tank & Line Testing ...		5,819.84
08/27/2019	27984	Pri Mar Petroleum		714.72
08/27/2019	27985	RAPID PRINT		226.94
08/27/2019	27986	STAPLES		392.83
08/27/2019	27987	THAYER		403.31
08/27/2019	27988	UniFirst Corp. 099		507.32
08/27/2019	27989	Westfield Insurance	LATE FEE	30.00
08/27/2019	27990	WSJM Tower Operations		529.40
08/27/2019	27991	DoubleMAP		5,577.05
08/29/2019	27992	State of Michigan Dept of T...		3,196.28
08/29/2019	27993	American Continental Insur...	524210	479.73
08/29/2019	27994	Colonial Life & Accidental I...		451.03
08/29/2019	27995	MISDU	PAYROLL W/H	1,309.07
08/29/2019	27996	Lakeland Hospital		78.00
08/29/2019	27997	Tyrone Rolfe		216.99

Check Detail

As of August 31, 2019

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>
08/30/2019	27998	BILL PURVIS		1,760.00
08/30/2019	27999	.MICHIGAN DEPARTMEN...	DUE FROM 1...	1,779.27
Total 10101 · CHEMICAL BANK				<u>106,878.09</u>
TOTAL				<u><u>106,878.09</u></u>

Chairpersons Approval _____

Date _____

TWIN CITIES AREA TRANSPORTATION AUTHORITY
Purchases by Vendor Detail
August 2019

Memo	Amount
ADT	
10404 prepaid security	66.15
Total ADT	66.15
Auto-Wares Group	
504032 Maintenance Supplies	1,038.83
Total Auto-Wares Group	1,038.83
Belle Tire	
503032 Maintenance Service	60.00
503033 Administration Service	385.00
503032 Maintenance Service	2,099.03
Total Belle Tire	2,544.03
BEST WAY DISPOSAL	
503033 Administration Service	150.00
Total BEST WAY DISPOSAL	150.00
BILL PURVIS	
Consulting Service 503993	1,280.00
Consulting Service 503993	1,760.00
Total BILL PURVIS	3,040.00
BROWNS LOCKSMITH	
503033 Administration Service	109.00
Total BROWNS LOCKSMITH	109.00
Candy Modelewski	
PAYROLL ADJUSTMT	0.00
Total Candy Modelewski	0.00
Car Brite Distributors	
503032 Maintenance Service	372.00
Total Car Brite Distributors	372.00
CITY OF BH	
505042 Maintenance Water	256.87
505043 Administration Water	39.75
505041 Operations water	9.17
Total CITY OF BH	305.79
CITY PLUMBING	
503033 Administration Service	138.00
Total CITY PLUMBING	138.00
Colonial Life & Accidental Ins. Co	
10403 prepaid health	0.00
10403 prepaid health	451.03
Total Colonial Life & Accidental Ins. Co	451.03
ComCast	
503033 Administration Service	611.19
Total ComCast	611.19
CWTA	
509023 administration travel	312.12
Total CWTA	312.12

TWIN CITIES AREA TRANSPORTATION AUTHORITY
Purchases by Vendor Detail
August 2019

Memo	Amount
D&S Heavy Duty & Trailer Repair	
503032 Maintenance Service	2,484.77
503032 Maintenance Service	603.79
503032 Maintenance Service	2,683.09
503032 Maintenance Service	1,731.20
503032 Maintenance Service	352.00
503032 Maintenance Service	105.00
503032 Maintenance Service	2,245.65
503032 Maintenance Service	375.73
503032 Maintenance Service	1,972.50
503032 Maintenance Service	1,641.22
503032 Maintenance Service	105.00
504032 Maintenance Supplies	1,133.83
503032 Maintenance Service	627.75
503032 Maintenance Service	596.98
503032 Maintenance Service	2,000.00
Total D&S Heavy Duty & Trailer Repair	18,658.51
Delta Dental	
HEALTH INSURANCE ADMINISTRATI...	302.22
HEALTH INSURANCE MAINT.	232.60
HEALTH INSURANCE OPERATION	1,136.08
Total Delta Dental	1,670.90
Doris Sallie	
509021 operations travel	125.00
Total Doris Sallie	125.00
DoubleMAP	
503032 Maintenance Service	5,577.05
Total DoubleMAP	5,577.05
Full Moon Advertising Inc	
ADVERTISEMENT ADMIN.	700.00
Total Full Moon Advertising Inc	700.00
Hanson Beverage Co.	
503033 Administration Service	51.50
503033 Administration Service	10.00
Total Hanson Beverage Co.	61.50
HARMON AUTOGLASS	
503032 Maintenance Service	524.00
Total HARMON AUTOGLASS	524.00
HEI WIRELESS	
503032 Maintenance Service	200.00
Total HEI WIRELESS	200.00
HERALD PALLADIUM	
ADVERTISEMENT ADMIN.	42.50
Total HERALD PALLADIUM	42.50
Indiana Michigan Power	
505022 Electric - Maintenance	1,330.08
505021 Electric - Operation	47.50
505023 - Electric - Administration	205.85
Total Indiana Michigan Power	1,583.43

TWIN CITIES AREA TRANSPORTATION AUTHORITY
Purchases by Vendor Detail
August 2019

Memo	Amount
Jordan Automotive Group	
504032 Maintenance Supplies	966.42
Total Jordan Automotive Group	966.42
Joy Leonard	
509021 operations travel	0.00
Total Joy Leonard	0.00
KOTZ SANGSTER WYSOCKI P.C.	
Consulting Service 503993	279.50
Total KOTZ SANGSTER WYSOCKI P.C.	279.50
Lakeland Hospital	
HEALTH INSURANCE OPERATION	78.00
Total Lakeland Hospital	78.00
LOUIS GELDER & SONS	
503032 Maintenance Service	271.33
Total LOUIS GELDER & SONS	271.33
Mariah Brown	
509021 operations travel	125.00
Total Mariah Brown	125.00
MICH DEPT.OF TREASURY	
Consulting Service 503993	11,615.00
Total MICH DEPT.OF TREASURY	11,615.00
MICH GAS	
505033 gas administration	8.59
505032 gas maintenance	55.50
505031 gas operations	1.98
Total MICH GAS	66.07
Mich. Transit Pool - Liability Trust Fund	
10401 prepaid vehicle insurance	18,796.00
Total Mich. Transit Pool - Liability Trust F...	18,796.00
MML Worker's Comp Fund	
WORKMAN COMP OPER	8,700.42
WORKMAN COMP MAINT	820.23
WORKMAN COMP ADMIN	384.35
Total MML Worker's Comp Fund	9,905.00
O'Reilly Auto Parts	
504032 Maintenance Supplies	3,726.64
Total O'Reilly Auto Parts	3,726.64
Orkin	
503033 Administration Service	107.55
Total Orkin	107.55
PARRETT BUSINESS	
503033 Administration Service	64.18
Total PARRETT BUSINESS	64.18

TWIN CITIES AREA TRANSPORTATION AUTHORITY
Purchases by Vendor Detail
August 2019

Memo	Amount
Paul Gillespie	
509023 administration travel	75.00
509023 administration travel	125.00
Total Paul Gillespie	200.00
Petro Tank & Line Testing LLC	
503032 Maintenance Service	1,391.50
504032 Maintenance Supplies	4,428.34
Total Petro Tank & Line Testing LLC	5,819.84
Pri Mar Petroleum	
504032 Maintenance Supplies	714.72
Total Pri Mar Petroleum	714.72
RAPID PRINT	
504033 Administration Supplies	128.00
504033 Administration Supplies	98.94
Total RAPID PRINT	226.94
Shaniqua Smith	
509021 operations travel	125.00
Total Shaniqua Smith	125.00
Standard Insurance Company	
HEALTH INSURANCE ADMINISTRATI...	209.33
HEALTH INSURANCE MAINT.	100.13
HEALTH INSURANCE OPERATION	209.43
Total Standard Insurance Company	518.89
STAPLES	
504033 Administration Supplies	392.83
Total STAPLES	392.83
State of Michigan Dept of Talent & Econom	
Unemployment Insurance	3,196.28
Total State of Michigan Dept of Talent & E...	3,196.28
THAYER	
504033 Administration Supplies	403.31
Total THAYER	403.31
TJ TAYLOR	
509023 administration travel	125.00
Total TJ TAYLOR	125.00
Tyrone Rolfe	
Returned payroll deduction	216.99
Total Tyrone Rolfe	216.99
UniFirst Corp. 099	
504032 Maintenance Supplies	88.41
504032 Maintenance Supplies	198.09
504032 Maintenance Supplies	220.82
Total UniFirst Corp. 099	507.32
Veronica Bragg	
509023 administration travel	125.00
Total Veronica Bragg	125.00

TWIN CITIES AREA TRANSPORTATION AUTHORITY
Purchases by Vendor Detail
August 2019

Memo	Amount
Westfield Insurance	
503033 Administration Service	30.00
Total Westfield Insurance	30.00
WSJM Tower Operations	
ADVERTISEMENT ADMIN.	529.40
Total WSJM Tower Operations	529.40
TOTAL	97,413.24

TWIN CITIES AREA TRANSPORTATION AUTHORITY
Unpaid Bills Detail
As of August 31, 2019

Type	Date	Num	Due Date	Aging	Open Balance
ADT					
Bill	08/30/2019		08/30/2019	1	66.15
Total ADT					66.15
ADVANCED RADIOLOGY SERVICE					
Bill	08/31/2019		08/31/2019		42.00
Total ADVANCED RADIOLOGY SERVICE					42.00
ALL CITIES OCCUPATIONAL					
Bill	08/31/2019		08/31/2019		186.00
Total ALL CITIES OCCUPATIONAL					186.00
Auto-Wares Group					
Bill	08/31/2019		08/31/2019		849.19
Total Auto-Wares Group					849.19
Belle Tire					
Bill	08/31/2019		08/31/2019		5,127.98
Total Belle Tire					5,127.98
BEST WAY DISPOSAL					
Bill	08/31/2019		08/31/2019		150.00
Total BEST WAY DISPOSAL					150.00
BG of Michigan, Inc.					
Bill	08/31/2019		08/31/2019		98.90
Total BG of Michigan, Inc.					98.90
BROWNS LOCKSMITH					
Bill	08/31/2019		08/31/2019		140.00
Total BROWNS LOCKSMITH					140.00
ComCast					
Bill	08/31/2019		08/31/2019		611.19
Total ComCast					611.19
D&S Heavy Duty & Trailer Repair					
Bill	08/31/2019		08/31/2019		3,915.08
Bill	08/31/2019		08/31/2019		6,693.73
Total D&S Heavy Duty & Trailer Repair					10,608.81
DONNEL KYLE					
Bill	08/31/2019		08/31/2019		135.50
Total DONNEL KYLE					135.50
Hanson Beverage Co.					
Bill	08/31/2019		08/31/2019		92.10
Bill	08/31/2019		08/31/2019		138.75
Total Hanson Beverage Co.					230.85
Hasse's Towing					
Bill	08/31/2019		08/31/2019		260.00
Total Hasse's Towing					260.00
HEI WIRELESS					
Bill	08/31/2019		08/31/2019		200.00
Total HEI WIRELESS					200.00

TWIN CITIES AREA TRANSPORTATION AUTHORITY
Unpaid Bills Detail
As of August 31, 2019

Type	Date	Num	Due Date	Aging	Open Balance
HERALD PALLADIUM					
Bill	08/31/2019		08/31/2019		45.40
Total HERALD PALLADIUM					45.40
Jordan Automotive Group					
Bill	08/31/2019		08/31/2019		19.87
Total Jordan Automotive Group					19.87
LOUIS GELDER & SONS					
Bill	08/31/2019		08/31/2019		62.86
Total LOUIS GELDER & SONS					62.86
Metro Business Interiors					
Bill	08/31/2019		08/31/2019		390.00
Total Metro Business Interiors					390.00
MICHIANA SUPPLY					
Bill	08/31/2019		08/31/2019		34.85
Total MICHIANA SUPPLY					34.85
MML Worker's Comp Fund					
Bill	08/31/2019		08/31/2019		11,769.00
Total MML Worker's Comp Fund					11,769.00
PARRETT BUSINESS					
Bill	08/31/2019		08/31/2019		67.71
Total PARRETT BUSINESS					67.71
STAPLES					
Bill	08/31/2019		08/31/2019		794.91
Total STAPLES					794.91
TCA-SynerTech, LLC					
Bill	08/31/2019		08/31/2019		4,808.87
Total TCA-SynerTech, LLC					4,808.87
TENNANT					
Bill	08/31/2019		08/31/2019		263.56
Bill	08/31/2019		08/31/2019		719.71
Total TENNANT					983.27
THAYER					
Bill	08/31/2019		08/31/2019		435.77
Total THAYER					435.77
UniFirst Corp. 099					
Bill	08/31/2019		08/31/2019		225.12
Total UniFirst Corp. 099					225.12
VISTAPRINT					
Bill	08/31/2019		08/31/2019		1,382.48
Total VISTAPRINT					1,382.48
WSJM Tower Operations					
Bill	08/31/2019		08/31/2019		529.40
Total WSJM Tower Operations					529.40
TOTAL					40,256.08



Twin Cities Area Transportation Authority
(269) 927-2268 • Fax (269) 927-2310

275 East Wall Street, P.O. Box 837, Benton Harbor, MI 49023

CHEMICAL BANK DEBIT CARD ACTIVITY

08/01/ TO 08/31/2019

Debit Card Amounts

VENDORS

Lowes	\$	33.14
Family Dollar	\$	19.08
Pri-Mart	\$	98.78
USPS	\$	8.80
Family Farm Home	\$	202.86
Mass trans (Transit Pool)	\$	425.00
Boyne Mountain	\$	929.83
Michigan Public	\$	185.00
Crystal Mountain	\$	632.97
Staples	\$	171.73
Marathon	\$	86.76
BP	\$	65.93
Michael's	\$	42.39
Grant Writing Conference	\$	455.00
Ryan Kerr – Matco	\$	111.25
TOTAL DEBIT CARD ACTIVITIES	\$	3,468.52

August 2019 Debit Card Purchases

TJ CARD

Total: \$2,761.99

Pri Mart (BH)	\$50.76	Diesel	
	\$48.02	Diesel	<u>NO RECEIPT????</u>
Marathon	\$47.23	Diesel	
	\$39.53	Diesel	<u>NO RECEIPT????</u>
BP	\$37.02	Diesel	<u>NO RECEIPT????</u>
	\$28.91	Diesel	<u>NO RECEIPT????</u>
Lowes	\$14.08	Weldable Steel Sheet	
	\$19.06	<u>NO RECEIPT????</u>	
Family Farm Home	\$176.91	Turf Master, Latex Caulk Plus, Trimmer Head Trimmer Line	
	\$25.95	Screw Bit Set, Mesh Netting	
Mass Trans (Transit Pool)	\$275.00	Conference (Drivers)	
	\$150.00	Conference (Drivers)	
Boyne Mountain	\$759.42	Conference (Drivers)	
Crystal Mountain	\$189.54	Conference (Drivers)	
	\$170.71	Conference (Drivers)	
	\$253.89	Conference (Drivers)	
	\$189.54	Conference (Drivers)	
Matco Tools	\$111.25	Brake Bleeder	
Family Dollar	\$19.08	Fabuloso	
Michigan Public?	\$185.00	<u>NO RECEIPT????</u>	

August 2019 Debit Card Purchases

DESHA CARD

Total: \$677.62

USPS	\$8.80	Board Packets
Michael's	\$42.39	Picture Frames for front lobby postings
Staples	\$30.79	Odor Eliminators, Clorox Wipes, Desk calendar
	\$55.99	Ink for Maintenance Printer
	\$84.65	17- inch Laptop Bag
Grant Writing	\$455.00	Conference



Twin Cities Area Transportation Authority
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275 East Wall Street, P.O. Box 837, Benton Harbor, MI 49023

CHEMICAL AUTOMATIC CLEARING HOUSE

DATE	FUEL	PRICE PER/GL	TOTAL AMOUNT
8/2/2019	CRYSTAL FLASH PROPANE	1.089	\$ 1,140.15
8/5/2019	CRYSTAL FLASH PROPANE	1.089	\$ 1,201.46
8/12/2019	CRYSTAL FLASH PROPANE	1.089	\$ 1,540.37
8/15/2019	CRYSTAL FLASH PROPANE	1.109	\$ 1,399.94
8/20/2019	CRYSTAL FLASH PROPANE	1.059	\$ 1,207.41
8/23/2019	CRYSTAL FLASH PROPANE	1.069	\$ 1,414.03
8/26/2019	CRYSTAL FLASH PROPANE	1.039	\$ 1,211.31
8/30/2019	CRYSTAL FLASH GAS	1.928	\$ 15,507.88
			<u>\$ 24,622.55</u>



Twin Cities Area Transportation Authority
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275 East Wall Street, P.O. Box 837, Benton Harbor, MI 49023

PETTY CASH

Prepared by Cliff Allen

DATE	DESCRIPTION OF ITEMS	Debit	Credit	Balance
1-Aug	Balance			\$ 168.23
2-Aug	Stamps -Veronica Bragg	\$ 3.66	\$ 0.66	\$ 165.23
12-Aug	Gas reimbursemt for Paul Gillespie	\$ 39.00		\$ 126.23
13-Aug	Travel gas Reimbursement	\$ 55.00		\$ 71.23
13-Aug	Overpaid Farebox	\$ 1.00	\$ -	\$ 70.23
15-Aug	Lock	\$ 3.03		\$ 67.20
28-Aug	Lunch Board Meeting	\$ 51.92		\$ 15.28
30-Aug	Postage	\$ 14.85		\$ 0.43
				\$ 0.43
				\$ 0.43

Gas	\$ 94.00
Farebox	\$ 1.00
Ofc supplies	\$ 18.51
Maint supplies	\$ 3.03
Admin supplies	\$ 51.92
Total	<u>\$ 168.46</u>

TWIN CITIES AREA TRANSPORTATION AUTHORITY

Trial Balance

As of August 31, 2019

	Aug 31, 19	
	Debit	Credit
Chemical Money Market Acct.#5	32,543.71	
Fifth Third Bank Checking Acct	0.00	
10101 · CHEMICAL BANK		35,753.29
10103 · OVER / SHORTAGE	0.00	
10105 · CHEMICAL BANK MONEY MARKET	99,401.36	
10107 · FIFTH THIRD BANK-MONEY MARKET	2,583.54	
10109 · FIFTH THIRD BANK - Line of Cred	0.00	
1200 · ACCOUNTS RECEIVABLE	3,818.39	
10102 · PETTY CASH	230.00	
10201 · DUE FROM BH MILLAGE	0.00	
10202 · DUE FROM BH OPER.	50.00	
10204 · DUE FROM PAYROLL PROCESSOR	0.00	
10205 · DUE FROM FED - OPER	227,128.00	
10206 · Due From FED - CMAQ	0.00	
10211 · DUE FROM STATE - CAPITAL	78,843.50	
10212 · DUE FROM FED - CAPITAL	62,890.00	
10213 · Due from State - Capital Exp	0.00	
10214 · Due from Fed - Capital Exp	0.00	
10215 · Due from State JARC blue	65,618.00	
10216 · Due from State JARC Red	120,590.00	
10219 · DUE FROM STATE NEW SERVICE	0.00	
10220 · DUE FROM ST. OPER		21,525.00
10221 · New Freedom Receivable	12,266.08	
10222 · DUE FROM STATE MARKETING	0.00	
10223 · DUE FROM WORKMAN COMP	0.00	
10224 · DUE FROM BANK	0.00	
10225 · DUE FROM EMPLOYEE	0.00	
10226 · DUE FROM VENDOR	0.00	
10227 · ALLOWANCE FOR DOUBTFUL ACCOUNTS	0.00	
10302 · FUEL INVENTORY	14,455.35	
10303 · Inventory Tires	0.00	
10401 · PREPAID VEHICLE INS.	20,406.01	
10402 · PREPAID WORKER COMP	3,420.31	
10403 · PREPAID HEALTH INS.	44,904.33	
10404 · PREPAID SECURITY INS	422.55	
10405 · PREPAID BUILDING INSURANCE	6,538.65	
10409 · PREPAID EXPENSE-OTHER	0.00	
1120 · Inventory Asset	0.00	
111011 · LAND	80,715.20	
111012 · FACILITY	1739794.06	
111012 · FACILITY:Original Cost	0.00	
111012 · FACILITY:111031 · Depreciation		1604208.86
111012 · FACILITY:111045 · Depreciation -local share	0.00	
111013 · REVENUE VEHICLES	2474247.00	
111013 · REVENUE VEHICLES:Original Cost	0.00	
111013 · REVENUE VEHICLES:111032 · Depreciation revenue vehicles		1181901.62
111013 · REVENUE VEHICLES:111041 · LOCAL CONTRIBUTION	114,989.00	
111014 · WRECKER/ OTHER VEHICLES	133,416.89	
111014 · WRECKER/ OTHER VEHICLES:Original Cost	0.00	
111014 · WRECKER/ OTHER VEHICLES:111033 · Depreciation		126,561.00
111015 · EQUIPMENT	435,223.14	
111015 · EQUIPMENT:Original Cost	0.00	
111015 · EQUIPMENT:111034 · Depreciation		287,796.24
111016 · OFFICE EQUIPMENT	1,257.93	
111016 · OFFICE EQUIPMENT:Original Cost	0.00	
111016 · OFFICE EQUIPMENT:111035 · Depreciation	0.00	
111017 · RADIOS	529.40	
111017 · RADIOS:Original Cost	0.00	
111017 · RADIOS:111036 · Depreciation	0.00	
111018 · SPECIAL PASSENGER VEHICLE	27,000.00	
111019 · BUS EQUIPMENT-COMPUTER SURF PRO	9,700.00	
111020 · SUPERVISORS VEHICLE	0.00	
111020 · SUPERVISORS VEHICLE:Original Cost	0.00	
111020 · SUPERVISORS VEHICLE:111038 · Depreciation	0.00	

TWIN CITIES AREA TRANSPORTATION AUTHORITY

Trial Balance

As of August 31, 2019

	Aug 31, 19	
	Debit	Credit
111020 · SUPERVISORS VEHICLE:111047 · Depreciation - local share	0.00	
111021 · GARAGE FLOOR WASHER	0.00	
111021 · GARAGE FLOOR WASHER:Original Cost	0.00	
111021 · GARAGE FLOOR WASHER:111039 · Depreciation	0.00	
111022 · ADA EQUIPMENT	0.00	
111022 · ADA EQUIPMENT:Original Cost	0.00	
111022 · ADA EQUIPMENT:111040 · Depreciation	0.00	
111023 · VENDING MACHINES	0.00	
111023 · VENDING MACHINES:Original Cost	0.00	
111023 · VENDING MACHINES:111042 · Depreciation	0.00	
111024 · ASSOCIATED CAPITAL	0.00	
111024 · ASSOCIATED CAPITAL:Original Cost	0.00	
111024 · ASSOCIATED CAPITAL:111043 · Depreciation	0.00	
111025 · WRECKER REHAB:Original Cost	0.00	
111025 · WRECKER REHAB:111044 · Depreciation	0.00	
111026 · Automatic Vehicle Locator	0.00	
111026 · Automatic Vehicle Locator:111048 · Depreciation of AVL	0.00	
111027 · Bike Racks	0.00	
111027 · Bike Racks:111049 · Depreciation bike rack	0.00	
111028 · Mobile Surveillance Camera	55,310.83	
111028 · Mobile Surveillance Camera:111050 · Depreciation Mobile Surveil...	0.00	
111029 · Bus Shelters	0.00	
111029 · Bus Shelters:111052 · Depreciation Bus Shelters	0.00	
111030 · Dispatch Computer System	0.00	
111030 · Dispatch Computer System:111053 · Depreciation Dispatch Com...	0.00	
2000 · Accounts Payable	553.32	
20201 · ACCRUED PAYROLL	0.00	
20206 · ACCRUED FRINGE PAYABLE	0.00	
20207 · Accrued Expenses	0.00	
20211 · PAYROLL WITHHOLDING		12,724.74
20218 · MISCELLANIOUS PAYABLE	0.00	
20506 · DUE TO FED	0.00	
20507 · DUE TO VENETIAN FESTIVAL -FARE	0.00	
20508 · DUE TO EMPLOYEE		10.02
20509 · Due to State -overpaid operatin	0.00	
20510 · Due to Customer	0.00	
20511 · Due to SEP	0.00	
21101 · ADVANCE LOCAL GOV	0.00	
21102 · ADVANCE LOCAL MILLAGE	0.00	
21104 · ADVANCES STATE GOVER.		88,140.00
21106 · Accrued Sick Days		21,584.64
21108 · Accrued Vacation Pay		26,235.00
3000 · Opening Bal Equity		100,000.00
30400 · Contributed Capital -	0.00	
30401 · Contributed Capital - Federal	0.00	
30402 · Contributed Capital State	0.00	
30404 · Contribute Capital Local	0.00	
30501 · Closing depr	0.00	
3900 · Retained Earnings		1214188.27
40101 · FAREBOX		162,629.61
40102 · Punch Cards White		3,580.50
40103 · Fare box coin over and short	88.06	
40104 · Punch Cards Blue		15,524.50
40199 · FARES-TOKENS		5,379.75
40203 · SPECIAL ROUTE GUARANTEES		1,620.00
40603 · AUX REV - ADVERTISING		11,850.00
40699 · Other Auxiliary Transportation		9,371.93
40704 · NON TRANS - INVEST INCOME	0.00	
40799 · Other Non Transit Revenue		53,175.27
40801 · LOCAL SUBSIDY - MILLAGE		130,874.14
40950 · Local Capital Grant		114,989.00
409991 · Punch Card white - local match		322.00
409992 · Punch Card Blue - Local Match		21,553.00
409993 · Tokes - Local Match		16,428.50

TWIN CITIES AREA TRANSPORTATION AUTHORITY

Trial Balance

As of August 31, 2019

	Aug 31, 19	
	Debit	Credit
41101 · STATE SUBSIDY - OPER		673,447.00
411012 · JARC Blue oper		145,746.00
411013 · JARC Red Operating		200,482.00
41150 · State Capital Grant		152,519.00
41201 · Prior Year Adj -St,Fed.&Local		66,890.00
41301 · FEDERAL SUBSIDY - OPER		840,477.00
41305 · New Freedom Program Grant		21,007.11
41350 · Federal Capital Grant		651,482.00
41401 · INTEREST INCOME		300.85
501011 · OPERATORS WAGES	574,310.83	
501021 · OTHER WAGES - OPER	114,987.07	
501022 · OTHER WAGES - MAINT	92,383.37	
501023 · OTHER WAGES - ADMIN	132,449.91	
501031 · DISPATCHERS WAGES	96,534.70	
501044 · OTHER WAGES NEW FREEDOM	33,076.89	
502031 · HEALTH INS - OPER	166,444.27	
502032 · HEALTH INS - MAINT	12,168.94	
502033 · HEALTH INSURANCE ADMIN	52,609.42	
502041 · SS & MED OPER	62,292.95	
502042 · SS & MED MAINT	7,354.68	
502043 · SS & MED ADMIN	10,698.95	
502044 · SS & MED NEW FREEDOM	2,530.33	
502071 · UNEMPLOYMENT - OPER	12,178.58	
502072 · UNEMPLOYMENT - MAINT	1,129.81	
502073 · UNEMPLOYMENT - ADMIN	4,631.99	
502074 · UNEMPLOYMENT NEW FREEDOM	305.24	
502081 · WORKERS COMP OPER	40,720.56	
502082 · WORKERS COMP MAINT	3,836.04	
502083 · WORKERS COMP ADMIN	1,669.08	
502085 · MI STATE WITHHOLDING TAX	1,779.27	
502091 · SICK LEAVE -OPER	19,181.46	
502092 · SICK LEAVE -MAINT.	1,078.60	
502093 · SICK LEAVE -ADMIN	2,010.40	
502101 · HOLIDAY - OPER	15,634.56	
502102 · HOLIDAY - MAINT	1,524.36	
502103 · HOLIDAY - ADMIN	2,053.60	
502111 · VACATION -OPER	22,546.36	
502112 · VACATION - MAINT	2,101.04	
502113 · VACATION - ADMIN	4,775.53	
503023 · ADVERTISING FEES	6,885.06	
503031 · SERVICE OPER	30,538.38	
503032 · SERVICE MAINT	116,104.04	
503033 · SERVICE ADMIN	55,675.08	
503051 · CONTRACT MAINT OPER	1,574.00	
503052 · CONTRACT MAINT	428.64	
503053 · CONTRACT MAINT ADMIN	509.37	
503072 · SECURITY SERVICE	315.00	
503991 · DRUG TESTING OPER	1,235.00	
503992 · OTHER SERVICE	347.00	
503993 · OTHER SERVICE ADMIN	52,845.23	
504011 · FUEL OPER	157,247.37	
504012 · FUEL MAINT	2,608.92	
504013 · FUEL ADMIN	1,398.70	
504021 · TIRES	3,683.00	
504031 · SUPPLIES OPER	11,797.96	
504032 · SUPPLIES MAINT	63,752.32	
504033 · SUPPLIES ADMIN	17,234.83	
505021 · ELECTRIC OPER	345.14	
505022 · ELECTRIC MAINT	9,663.66	
505023 · ELECTRIC ADMIN	1,495.57	
505031 · GAS SERVICE OPER	346.80	
505032 · GAS SERVICE MAINT	9,710.21	
505033 · GAS SERVICE ADMIN	1,502.78	
505041 · WATER OPER	120.21	

TWIN CITIES AREA TRANSPORTATION AUTHORITY

Trial Balance

As of August 31, 2019

	Aug 31, 19	
	Debit	Credit
505042 · WATER MAINT	3,366.25	
505043 · WATER ADMIN	917.07	
505051 · TELEPHONE OPER	466.84	
505053 · TELEPHONE ADMIN	4.72	
506031 · BUS INSURANCE OPER	74,212.79	
506043 · BUILDING INS	9,574.08	
507003 · TAXES AND FEES	876.05	
509013 · DUES	930.00	
509021 · TRAVEL OPER	6,453.39	
509022 · TRAVEL MAINT	901.20	
509023 · TRAVEL ADMIN	2,404.08	
509024 · TRAVEL NEW FREEDOM	635.72	
509141 · Obsolete DRUG TESTING OPER	707.00	
509993 · OTHER MISC ADMIN	56.92	
511023 · INTEREST EXPENSE	1,000.00	
512121 · RENTAL OPER	3,659.54	
512122 · RENTAL MAINT	1,122.22	
512123 · RENTAL ADMIN	1,012.75	
6560 · PAYROLL EXPENSE	679.55	
TOTAL	<u>8020277.84</u>	<u>8020277.84</u>

TWIN CITIES AREA TRANSPORTATION AUTHORITY

Profit & Loss

October 2018 through August 2019

	<u>Oct '18 - Aug ...</u>
Ordinary Income/Expense	
Income	
40101 · FAREBOX	162,629.61
40102 · Punch Cards White	3,580.50
40103 · Fare box coin over and short	-88.06
40104 · Punch Cards Blue	15,524.50
40199 · FARES-TOKENS	5,379.75
40203 · SPECIAL ROUTE GUARANTEES	1,620.00
40603 · AUX REV - ADVERTISING	11,850.00
40699 · Other Auxiliary Transportation	9,371.93
40704 · NON TRANS - INVEST INCOME	0.00
40799 · Other Non Transit Revenue	53,175.27
40801 · LOCAL SUBSIDY - MILLAGE	130,874.14
40950 · Local Capital Grant	114,989.00
409991 · Punch Card white - local match	322.00
409992 · Punch Card Blue - Local Match	21,553.00
409993 · Tokes - Local Match	16,428.50
41101 · STATE SUBSIDY - OPER	673,447.00
411012 · JARC Blue oper	145,746.00
411013 · JARC Red Operating	200,482.00
41150 · State Capital Grant	152,519.00
41201 · Prior Year Adj -St,Fed.&Local	66,890.00
41301 · FEDERAL SUBSIDY - OPER	840,726.00
41305 · New Freedom Program Grant	21,007.11
41350 · Federal Capital Grant	651,482.00
41401 · INTEREST INCOME	300.85
Total Income	3,299,810.10
Gross Profit	3,299,810.10
Expense	
501011 · OPERATORS WAGES	574,310.83
501021 · OTHER WAGES - OPER	114,987.07
501022 · OTHER WAGES - MAINT	92,383.37
501023 · OTHER WAGES - ADMIN	132,449.91
501031 · DISPATCHERS WAGES	96,534.70
501044 · OTHER WAGES NEW FREEDOM	33,076.89
502031 · HEALTH INS - OPER	166,444.27
502032 · HEALTH INS - MAINT	12,168.94
502033 · HEALTH INSURANCE ADMIN	52,609.42
502041 · SS & MED OPER	62,292.95
502042 · SS & MED MAINT	7,354.68
502043 · SS & MED ADMIN	10,698.95
502044 · SS & MED NEW FREEDOM	2,530.33
502071 · UNEMPLOYMENT - OPER	12,178.58
502072 · UNEMPLOYMENT - MAINT	1,129.81
502073 · UNEMPLOYMENT - ADMIN	4,631.99
502074 · UNEMPLOYMENT NEW FREED...	305.24
502081 · WORKERS COMP OPER	40,720.56
502082 · WORKERS COMP MAINT	3,836.04
502083 · WORKERS COMP ADMIN	1,669.08
502085 · MI STATE WITHHOLDING TAX	1,779.27
502091 · SICK LEAVE -OPER	19,181.46
502092 · SICK LEAVE -MAINT.	1,078.60
502093 · SICK LEAVE -ADMIN	2,010.40
502101 · HOLIDAY - OPER	15,634.56
502102 · HOLIDAY - MAINT	1,524.36
502103 · HOLIDAY - ADMIN	2,053.60
502111 · VACATION -OPER	22,546.36
502112 · VACATION - MAINT	2,101.04
502113 · VACATION - ADMIN	4,775.53
503023 · ADVERTISING FEES	6,885.06
503031 · SERVICE OPER	30,538.38

TWIN CITIES AREA TRANSPORTATION AUTHORITY

Profit & Loss

October 2018 through August 2019

	<u>Oct '18 - Aug ...</u>
503032 · SERVICE MAINT	116,104.04
503033 · SERVICE ADMIN	55,675.08
503051 · CONTRACT MAINT OPER	1,574.00
503052 · CONTRACT MAINT	428.64
503053 · CONTRACT MAINT ADMIN	509.37
503072 · SECURITY SERVICE	315.00
503991 · DRUG TESTING OPER	1,235.00
503992 · OTHER SERVICE	347.00
503993 · OTHER SERVICE ADMIN	52,845.23
504011 · FUEL OPER	157,247.37
504012 · FUEL MAINT	2,608.92
504013 · FUEL ADMIN	1,398.70
504021 · TIRES	3,683.00
504031 · SUPPLIES OPER	11,797.96
504032 · SUPPLIES MAINT	63,752.32
504033 · SUPPLIES ADMIN	17,234.83
505021 · ELECTRIC OPER	345.14
505022 · ELECTRIC MAINT	9,663.66
505023 · ELECTRIC ADMIN	1,495.57
505031 · GAS SERVICE OPER	346.80
505032 · GAS SERVICE MAINT	9,710.21
505033 · GAS SERVICE ADMIN	1,502.78
505041 · WATER OPER	120.21
505042 · WATER MAINT	3,366.25
505043 · WATER ADMIN	917.07
505051 · TELEPHONE OPER	466.84
505053 · TELEPHONE ADMIN	4.72
506031 · BUS INSURANCE OPER	74,212.79
506043 · BUILDING INS	9,574.08
507003 · TAXES AND FEES	876.05
509013 · DUES	930.00
509021 · TRAVEL OPER	6,453.39
509022 · TRAVEL MAINT	901.20
509023 · TRAVEL ADMIN	2,404.08
509024 · TRAVEL NEW FREEDOM	635.72
509141 · Obsolete DRUG TESTING OPER	707.00
509993 · OTHER MISC ADMIN	56.92
511023 · INTEREST EXPENSE	1,000.00
512121 · RENTAL OPER	3,659.54
512122 · RENTAL MAINT	1,122.22
512123 · RENTAL ADMIN	1,012.75
6560 · PAYROLL EXPENSE	679.55
	<hr/>
Total Expense	2,151,343.23
	<hr/>
Net Ordinary Income	1,148,466.87
	<hr/>
Net Income	<u>1,148,466.87</u>

Total Eligible Expenses	\$1,762,882.78
State Reimbursement Rate for 2019	38.07%
State of Michigan Subsidy Based on Expenses	<u>\$671,129.47</u>
State Revenue Recorded(41101)	<u>\$673,446.00</u>
Over/Under payment	(\$2,316.53)
Net Income from Profit & Loss Statement	<u>\$1,034,494.26</u>
Non Eligible Expense - Refunds	\$41,088.00
Net Income	\$993,406.26
State Adjustment	(\$2,316.53)
Net Income After State Adjustment	\$991,089.73
Income From Capital	\$750,997.00
Net Income After Adjustments	<u>\$240,092.73</u>
Advertising	\$ 11,850.00
Non-trans(U OF M)	\$ 9,371.93
Local capital grant (bus)	\$ 114,989.00
Prior Year	\$ 66,890.00
New Freedom	\$ 21,007.11
Total Non-Operating	<u>\$ 224,108.04</u>
State Net Income	\$ 15,984.69

TWIN CITIES AREA TRANSPORTATION AUTHORITY
Balance Sheet
As of August 31, 2019

	Aug 31, 19
ASSETS	
Current Assets	
Checking/Savings	
Chemical Money Market Acct.#5	32,543.71
10101 · CHEMICAL BANK	-35,753.29
10105 · CHEMICAL BANK MONEY MARKET	99,401.36
10107 · FIFTH THIRD BANK-MONEY MARKET	2,583.54
	98,775.32
Accounts Receivable	
1200 · ACCOUNTS RECEIVABLE	3,818.39
	3,818.39
Other Current Assets	
10102 · PETTY CASH	230.00
10202 · DUE FROM BH OPER.	50.00
10205 · DUE FROM FED - OPER	227,377.00
10211 · DUE FROM STATE - CAPITAL	78,843.50
10212 · DUE FROM FED - CAPITAL	62,890.00
10215 · Due from State JARC blue	65,618.00
10216 · Due from State JARC Red	120,590.00
10220 · DUE FROM ST. OPER	-21,525.00
10221 · New Freedom Receivable	12,266.08
10302 · FUEL INVENTORY	14,455.35
10401 · PREPAID VEHICLE INS.	20,406.01
10402 · PREPAID WORKER COMP	3,420.31
10403 · PREPAID HEALTH INS.	44,904.33
10404 · PREPAID SECURITY INS	422.55
10405 · PREPAID BUILDING INSURANCE	6,538.65
	636,486.78
Total Current Assets	739,080.49
Fixed Assets	
111011 · LAND	80,715.20
111012 · FACILITY	
111031 · Depreciation	-1,604,208.86
111012 · FACILITY - Other	1,739,794.06
	135,585.20
111013 · REVENUE VEHICLES	
111032 · Depreciation revenue vehicles	-1,181,901.62
111041 · LOCAL CONTRIBUTION	114,989.00
111013 · REVENUE VEHICLES - Other	2,474,247.00
	1,407,334.38
111014 · WRECKER/ OTHER VEHICLES	
111033 · Depreciation	-126,561.00
111014 · WRECKER/ OTHER VEHICLES - Other	133,416.89
	6,855.89
111015 · EQUIPMENT	
111034 · Depreciation	-287,796.24
111015 · EQUIPMENT - Other	435,223.14
	147,426.90
111016 · OFFICE EQUIPMENT	1,257.93
111017 · RADIOS	529.40

TWIN CITIES AREA TRANSPORTATION AUTHORITY
Balance Sheet
As of August 31, 2019

	Aug 31, 19
111018 · SPECIAL PASSENGER VEHICLE	27,000.00
111019 · BUS EQUIPMENT-COMPUTER SURF ...	9,700.00
111028 · Mobile Surveillance Camera	55,310.83
Total Fixed Assets	1,871,715.73
TOTAL ASSETS	2,610,796.22
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	-553.32
Total Accounts Payable	-553.32
Other Current Liabilities	
20211 · PAYROLL WITHHOLDING	12,724.74
20508 · DUE TO EMPLOYEE	10.02
21104 · ADVANCES STATE GOVER.	88,140.00
Total Other Current Liabilities	100,874.76
Total Current Liabilities	100,321.44
Long Term Liabilities	
21106 · Accrued Sick Days	21,584.64
21108 · Accrued Vacation Pay	26,235.00
Total Long Term Liabilities	47,819.64
Total Liabilities	148,141.08
Equity	
3000 · Opening Bal Equity	100,000.00
3900 · Retained Earnings	1,214,188.27
Net Income	1,148,466.87
Total Equity	2,462,655.14
TOTAL LIABILITIES & EQUITY	2,610,796.22

TWIN CITIES AREA TRANSPORTATION AUTHORITY
Profit & Loss Prev Year Comparison
October 2018 through August 2019

	Oct '18 - Aug ...	Oct '17 - Aug ...	\$ Change	% Change
Ordinary Income/Expense				
Income				
40101 · FAREBOX	162,629.61	155,318.32	7,311.29	4.7%
40102 · Punch Cards White	3,580.50	2,115.00	1,465.50	69.3%
40103 · Fare box coin over and short	-88.06	-111.50	23.44	21.0%
40104 · Punch Cards Blue	15,524.50	10,221.00	5,303.50	51.9%
40199 · FARES-TOKENS	5,379.75	5,628.00	-248.25	-4.4%
40203 · SPECIAL ROUTE GUARANTEES	1,620.00	9,068.50	-7,448.50	-82.1%
40603 · AUX REV - ADVERTISING	11,850.00	0.00	11,850.00	100.0%
40699 · Other Auxiliary Transportation	9,371.93	0.00	9,371.93	100.0%
40704 · NON TRANS - INVEST INCOME	0.00	105.00	-105.00	-100.0%
40760 · Gains on the Sale of Cap. Equip	0.00	382.85	-382.85	-100.0%
40799 · Other Non Transit Revenue	53,175.27	16,129.50	37,045.77	229.7%
40801 · LOCAL SUBSIDY - MILLAGE	130,874.14	120,052.61	10,821.53	9.0%
40950 · Local Capital Grant	114,989.00	0.00	114,989.00	100.0%
409991 · Punch Card white - local match	322.00	787.50	-465.50	-59.1%
409992 · Punch Card Blue - Local Match	21,553.00	24,391.50	-2,838.50	-11.6%
409993 · Tokens - Local Match	16,428.50	19,066.00	-2,637.50	-13.8%
41101 · STATE SUBSIDY - OPER	673,447.00	681,340.00	-7,893.00	-1.2%
411012 · JARC Blue oper	145,746.00	146,979.00	-1,233.00	-0.8%
411013 · JARC Red Operating	200,482.00	192,962.00	7,520.00	3.9%
41150 · State Capital Grant	152,519.00	0.00	152,519.00	100.0%
41151 · State Capital Grants 12-0173	0.00	14,114.00	-14,114.00	-100.0%
41201 · Prior Year Adj -St,Fed.&Local	66,890.00	-15,705.00	82,595.00	525.9%
41301 · FEDERAL SUBSIDY - OPER	840,726.00	734,326.00	106,400.00	14.5%
41305 · New Freedom Program Grant	21,007.11	47,904.53	-26,897.42	-56.2%
41350 · Federal Capital Grant	651,482.00	56,456.00	595,026.00	1,054.0%
41401 · INTEREST INCOME	300.85	307.22	-6.37	-2.1%
Total Income	3,299,810.10	2,221,838.03	1,077,972.07	48.5%
Gross Profit	3,299,810.10	2,221,838.03	1,077,972.07	48.5%
Expense				
501011 · OPERATORS WAGES	574,310.83	555,178.93	19,131.90	3.5%
501021 · OTHER WAGES - OPER	114,987.07	93,227.60	21,759.47	23.3%
501022 · OTHER WAGES - MAINT	92,383.37	84,512.47	7,870.90	9.3%
501023 · OTHER WAGES - ADMIN	132,449.91	162,889.22	-30,439.31	-18.7%
501031 · DISPATCHERS WAGES	96,534.70	96,397.96	136.74	0.1%
501044 · OTHER WAGES NEW FREEDOM	33,076.89	30,923.07	2,153.82	7.0%
502031 · HEALTH INS - OPER	166,444.27	179,910.55	-13,466.28	-7.5%
502032 · HEALTH INS - MAINT	12,168.94	19,429.11	-7,260.17	-37.4%
502033 · HEALTH INSURANCE ADMIN	52,609.42	67,734.76	-15,125.34	-22.3%
502041 · SS & MED OPER	62,292.95	60,981.88	1,311.07	2.2%
502042 · SS & MED MAINT	7,354.68	6,745.13	609.55	9.0%
502043 · SS & MED ADMIN	10,698.95	12,898.88	-2,199.93	-17.1%
502044 · SS & MED NEW FREEDOM	2,530.33	2,365.56	164.77	7.0%
502071 · UNEMPLOYMENT - OPER	12,178.58	11,985.57	193.01	1.6%
502072 · UNEMPLOYMENT - MAINT	1,129.81	1,258.99	-129.18	-10.3%
502073 · UNEMPLOYMENT - ADMIN	4,631.99	1,357.37	3,274.62	241.3%
502074 · UNEMPLOYMENT NEW FREED...	305.24	438.92	-133.68	-30.5%
502081 · WORKERS COMP OPER	40,720.56	30,734.22	9,986.34	32.5%
502082 · WORKERS COMP MAINT	3,836.04	2,897.44	938.60	32.4%
502083 · WORKERS COMP ADMIN	1,669.08	1,357.69	311.39	22.9%
502085 · MI STATE WITHHOLDING TAX	1,779.27	0.00	1,779.27	100.0%
502091 · SICK LEAVE -OPER	19,181.46	22,077.30	-2,895.84	-13.1%
502092 · SICK LEAVE -MAINT.	1,078.60	1,008.40	70.20	7.0%
502093 · SICK LEAVE -ADMIN	2,010.40	2,762.44	-752.04	-27.2%
502101 · HOLIDAY - OPER	15,634.56	14,483.32	1,151.24	8.0%
502102 · HOLIDAY - MAINT	1,524.36	1,563.32	-38.96	-2.5%
502103 · HOLIDAY - ADMIN	2,053.60	1,945.44	108.16	5.6%
502111 · VACATION -OPER	22,546.36	26,989.28	-4,442.92	-16.5%
502112 · VACATION - MAINT	2,101.04	2,332.00	-230.96	-9.9%

TWIN CITIES AREA TRANSPORTATION AUTHORITY
Profit & Loss Prev Year Comparison
October 2018 through August 2019

	Oct '18 - Aug ...	Oct '17 - Aug ...	\$ Change	% Change
502113 · VACATION - ADMIN	4,775.53	3,387.12	1,388.41	41.0%
503023 · ADVERTISING FEES	6,885.06	6,165.28	719.78	11.7%
503031 · SERVICE OPER	30,538.38	15,090.04	15,448.34	102.4%
503032 · SERVICE MAINT	116,104.04	114,987.67	1,116.37	1.0%
503033 · SERVICE ADMIN	55,675.08	35,648.35	20,026.73	56.2%
503051 · CONTRACT MAINT OPER	1,574.00	3,641.00	-2,067.00	-56.8%
503052 · CONTRACT MAINT	428.64	2,724.00	-2,295.36	-84.3%
503053 · CONTRACT MAINT ADMIN	509.37	1,358.07	-848.70	-62.5%
503072 · SECURITY SERVICE	315.00	346.50	-31.50	-9.1%
503990 · NEW FREEDOM PROG CONTR...	0.00	18,750.00	-18,750.00	-100.0%
503991 · DRUG TESTING OPER	1,235.00	2,652.00	-1,417.00	-53.4%
503992 · OTHER SERVICE	347.00	1,785.75	-1,438.75	-80.6%
503993 · OTHER SERVICE ADMIN	52,845.23	18,760.00	34,085.23	181.7%
504011 · FUEL OPER	157,247.37	171,000.89	-13,753.52	-8.0%
504012 · FUEL MAINT	2,608.92	2,392.31	216.61	9.1%
504013 · FUEL ADMIN	1,398.70	2,241.16	-842.46	-37.6%
504021 · TIRES	3,683.00	23,381.17	-19,698.17	-84.3%
504031 · SUPPLIES OPER	11,797.96	2,210.84	9,587.12	433.6%
504032 · SUPPLIES MAINT	63,752.32	31,501.38	32,250.94	102.4%
504033 · SUPPLIES ADMIN	17,234.83	29,835.91	-12,601.08	-42.2%
504034 · SUPPLIES NEW FREEDOM	0.00	3,456.98	-3,456.98	-100.0%
505021 · ELECTRIC OPER	345.14	390.79	-45.65	-11.7%
505022 · ELECTRIC MAINT	9,663.66	10,942.26	-1,278.60	-11.7%
505023 · ELECTRIC ADMIN	1,495.57	1,693.45	-197.88	-11.7%
505031 · GAS SERVICE OPER	346.80	332.02	14.78	4.5%
505032 · GAS SERVICE MAINT	9,710.21	8,716.44	993.77	11.4%
505033 · GAS SERVICE ADMIN	1,502.78	1,352.07	150.71	11.2%
505041 · WATER OPER	120.21	180.63	-60.42	-33.5%
505042 · WATER MAINT	3,366.25	4,179.45	-813.20	-19.5%
505043 · WATER ADMIN	917.07	615.44	301.63	49.0%
505051 · TELEPHONE OPER	466.84	5,276.85	-4,810.01	-91.2%
505053 · TELEPHONE ADMIN	4.72	53.30	-48.58	-91.1%
506031 · BUS INSURANCE OPER	74,212.79	70,762.58	3,450.21	4.9%
506043 · BUILDING INS	9,574.08	8,725.76	848.32	9.7%
507003 · TAXES AND FEES	876.05	383.55	492.50	128.4%
509013 · DUES	930.00	4,178.10	-3,248.10	-77.7%
509021 · TRAVEL OPER	6,453.39	4,355.95	2,097.44	48.2%
509022 · TRAVEL MAINT	901.20	929.26	-28.06	-3.0%
509023 · TRAVEL ADMIN	2,404.08	4,606.80	-2,202.72	-47.8%
509024 · TRAVEL NEW FREEDOM	635.72	1,396.84	-761.12	-54.5%
509141 · Obsolete DRUG TESTING OPER	707.00	0.00	707.00	100.0%
509993 · OTHER MISC ADMIN	56.92	0.00	56.92	100.0%
511023 · INTEREST EXPENSE	1,000.00	0.00	1,000.00	100.0%
512121 · RENTAL OPER	3,659.54	5,608.87	-1,949.33	-34.8%
512122 · RENTAL MAINT	1,122.22	2,399.04	-1,276.82	-53.2%
512123 · RENTAL ADMIN	1,012.75	218.00	794.75	364.6%
6560 · PAYROLL EXPENSE	679.55	0.00	679.55	100.0%
Total Expense	2,151,343.23	2,125,000.69	26,342.54	1.2%
Net Ordinary Income	1,148,466.87	96,837.34	1,051,629.53	1,086.0%
Net Income	1,148,466.87	96,837.34	1,051,629.53	1,086.0%



Twin Cities Area Transportation Authority
(269) 927-2268 • Fax (269) 927-2310

275 East Wall Street, P.O. Box 837, Benton Harbor, MI 49023

TWIN CITIES AREA TRANSPORTATION AUTHORITY

TCATA

RESOLUTION TO APPROVE SIGNATURE AUTHORITY FOR AGENCY BUSINESS

Whereas, the Twin Cities Area Transportation Authority (TCATA) incorporated under the provision of Act 55, Public Acts of 1963, as amended, and subsequent provisions of Article VII 2(b) (1), Michigan 611 (1) and (631) (1) of Acts 284, Public Acts of 1972, is located at 275 E. Wall Street, Benton Harbor, MI 49022; and

Whereas, TCATA is funded through Federal, State and local Benton Harbor millage match funds to provide services to citizen passengers within its designated service area with priority on economically disadvantaged persons, elderly, disabled youth and others requiring transportation; and

Whereas, in its day to day operations and other business it is necessary that the TCATA Board's authorization, certain documents, are required to have two authorized signatures and others may only require one; and

Whereas, from time to time, one or more of the authorized signatories may not be available for whatever reason making it necessary that the Board authorize sufficient signors to enable the conduct of its business;

NOW THEREFORE BE IT RESOLVED THAT in addition to the Board Chairperson, Anthony Andrews as a signatory, the Board Secretary, Emma Kinnard and Assistant Director, TJ Taylor are authorized as a second or alternate Board signature for all accounts that are held at Chemical Bank.

FURTHER, BE IT RESOLVED THAT the Board of Directors of the Twin Cities Area Transportation Authority (TCATA) authorizes the Board Chairperson, Board Secretary and the Assitant Director as signatory on behalf of TCATA.

Anthony Andrews, Chairperson of TCATA Board

Date

Attest: Emma Kinnard, Secretary

TCATA Office

From: Kimberly Thompson <kthompson@cityofbentonharbormi.gov>
Sent: Thursday, September 19, 2019 4:52 PM
To: TCATA Office
Subject: Re: Class Display Ad #61073456 Receipt
Attachments: 20190919170134183.pdf

Hi Veronica,

Herald Palladium had to revise the quote from what was previously sent (please see attached). It was due to the final size of the publication.

Please let me know if you have any questions.

Thank you!

Kimberly Thompson, City Clerk
City of Benton Harbor
200 E. Wall Street
Benton Harbor, MI 49022

Phone: (269) 927-8408
Fax: (269) 927-0480

9/19/2019

City of Benton Harbor, MI Mail - Class Display Ad #61073456 Receipt



Kimberly Thompson <kthompson@cityofbentonharbormi.gov>

Class Display Ad #61073456 Receipt

1 message

Newspaper Services <sales@newspaperservices.biz>
To: Kimberly Thompson <kthompson@cityofbentonharbormi.gov>

Thu, Sep 19, 2019 at 2:27 PM

Kimberly Thompson
CITY OF BENTON HARBOR
ATTN: CITY CLERKS DEPARTMENT
PO Box 648
BENTON HARBOR, MI 49022
(269)927-8407

Dear Kimberly,

This notice serves as your receipt for Class Display Ad #61073456.
Your Ad will run 1 times beginning on 9/21/19.

...Insertion Cost: \$1035.90

..Adjustment Cost: \$12.00

.....Net Cost: \$1047.90

.....Prepaid Cost: \$0.00

.....Amount Due: \$1047.90

If paid by credit card, your statement will show the charge as "Newspaper Services 2".
Thank you for your patronage.

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6K