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Twin Cities Area Transportation Authority
(269) 927-2268 • Fax (269) 927-2310

275 East Wall Street, P.O. Box 837, Benton Harbor, MI 49023

MEMORANDUM

TO: Dart's Board Members
FROM: TJ Taylor, Executive Director
DATE: April 24, 2019
RE: Dart's Monthly Board Meeting

There is a Dart board meeting scheduled for April 24, 2019 at 12:00 p.m.

The monthly board meetings will be held at 213 E. Wall St. Benton Harbor, MI 49022
(Benton Harbor Public Library).

Please find enclosed an agenda with needed material to be reviewed at the meeting.
Please bring this material with you.

If any changes should occur, you will be notified by telephone on Tuesday April 23, 2019
as soon as possible.

If there are any questions and/or instructions regarding this matter, please contact me at
269-927-2268.

dk



Twin Cities Area Transportation Authority
(269) 927-2268 • Fax (269) 927-2310

275 East Wall Street, P.O. Box 837, Benton Harbor, MI 49023

AGENDA

APPROVAL OF AGENDA

SECRETARY'S REPORT

- 1) General Information – 04/24/19
- 2) Minutes – 03/27/19

CHAIRMAN'S REPORT

- 1) General Information – 04/24/19

DIRECTOR'S REPORT

- 1) Operation Summary
Ridership & Farebox – 03/19
- 2) Driver of the Month – 03/19
- 3) General Information – 04/24/19
- 4) Approval of Directors Report – 04/24/19

ACCOUNTANT'S REPORT

- 1) Unpaid Bills Detail – 03/19
- 2) Check Detail – 03/19
- 3) Purchases by Vendor Detail – 03/19
- 4) Petty Cash – 03/19
- 5) Wire Transfer – 03/19
- 6) Trial Balance, Profit loss, Profit and
Loss Budget vs. Actual
& Balance Sheet – 03/19
- 7) Approval of Accountant Report – 04/24/19
- 8) Audit Report

OLD BUSINESS

NEW BUSINESS

- 1) Information on Bylaws
- 2) Search for Director

PUBLIC COMMENTS



Twin Cities Area Transportation Authority
(269) 927-2268 • Fax (269) 927-2310

275 East Wall Street, P.O. Box 837, Benton Harbor, MI 49023

TWIN CITIES AREA TRANSPORTATION AUTHORITY
REGULARLY SCHEDULED
BOARD MEETING
HELD March 27, 2019

Board Members Present: Mr. James Childs, Trustee
Ms. Lisa Varrie, Trustee
Ms. Emma Kinnard, Secretary
Mr. Anthony Andrews, Trustee

Board Members Absent: Ms. Juanita Henry, Chairwoman

Staff Present: Mr. TJ Taylor, Assistant Director
Mr. Alex Little, Executive Director
Mr. Clifford Allen, Accountant
Mr. Ellis Mitchell, Mobility Manager

Public: Desmond Clark, Union President
Marvin Haywood
Herbert Singleton

The board meeting was called to order by Emma Kinnard.

Agenda: A motion was requested by Emma Kinnard to approve the agenda of 3/27/19 as presented. **MOTION DENIED**

Secretary's Report: **General Information –**

Minutes – A motion was requested by Emma Kinnard to approve the minutes of 2/27/19 as presented. **MOTION DENIED**

Chairperson's Report: **General information –**

A motion was requested by Anthony Andrews that he take the place as Acting Chairperson, supported by Emma Kinnard, Lisa Varrie and James Childs. **MOTION CARRIED**

Old Business: NONE

Ms. Varrie stated that the board members received their board packet in the mail last week but on today they received new paperwork without the review on the Agenda. Lisa stated that it was said last meeting and it states in the minutes that they requested a review.

Ms. Varrie asked who took the review off of the agenda.

Mr. Little replied that he did take the review off.

Ms. Varrie asked why it wasn't on the agenda.

Mr. Little replied that there was no board action to put a review on the agenda. He stated that the topic was discussed and he remembers someone saying they would like it on there but that doesn't put that on the agenda.

Ms. Varrie stated that she requested a review and it had nothing to do with employees and the email that Alex sent to board members and commissioners was unprofessional.

Ms. Kinnard stated that the board has a responsibility and when they request something to be done then Alex has the responsibility to act when they ask for something. She also stated that she thinks they have a right to give Alex an evaluation.

Mr. Andrews stated that they are postponing the board meeting for today and they are not accepting the minutes until the minutes get updated.

A motion was requested by Anthony Andrews to terminate Alex Little as Executive Director as of today, March 27, 2019 supported by Emma Kinnard, Lisa Varrie and James Childs. **MOTION CARRIED**


Mr. Andrews stated that the board thanks Alex for his services in the company.

Mr. Andrews stated that they will post the next board meeting for the public.

Public Comments:

NONE

There being no further discussions, the board meeting was adjourned by Anthony Andrews.


Secretary
3-28-19
Date

6,895,744

OPERATION SUMMARY

PASSENGERS TO DATE

18,238,261

MAR 2019
MILES TO DATE

LINE	DATE	REGULAR	SENIOR	DISABLE	CHILD	SR DIS	TOTAL	HAUL	VEHICLE DATA			VEHICLE DATA/P			M/GAL	VEH. TO DATE		
									FUEL	MILES	M/GAL	FUEL	MILES	M/GAL		HOURS	PASS/	
MON																		
TUE																		
WED																		
THUR																		
FRI	7	1	383	37	122	13	16	571	193	367.4	1568	4.3	129.0	436	3.4	167	3.4	
SAT	7	2	151	9	44	2	10	216	31	229	969	4.2	14.6	104	7.1	90	2.4	
SUN	7	3						0										
TOTAL			534	46	166	15	26	787	224	596.4	2537	4.3	143.6	540	3.8	257	3.1	
MON	7	4	418	24	130	10	19	601	145	570.2	1786	3.1	101.8	460	1.77	177	3.4	
TUE	7	5	349	20	100	4	21	494	106	546.7	1650	3.0	168.0	397	2.4	171	2.9	
WED	7	6	400	24	118	12	20	574	149	475	1425	3.0	248.2	596	2.4	173	3.3	
THUR	7	7	346	40	140	9	19	554	162	323.7	1293	4.0	221.9	655	3.0	157	3.5	
FRI	7	8	353	36	128	5	14	536	137	336.0	1420	4.2	204.9	686	3.3	165	3.2	
SAT	7	9	147	15	58	1	2	223	44	173.9	953	5.5	55.0	178	3.2	84	2.7	
SUN	7	10						0										
TOTAL			2013	159	674	41	95	2882	743	2425.5	8527	3.5	999.8	2972	3.0	927	3.2	
MON	7	11	363	22	141	10	23	559	167	415.5	1339	3.2	204.1	479	2.3	166	3.4	
TUE	7	12	343	24	122	4	27	520	152	522.0	1645	3.2	134.7	422	3.1	168	3.1	
WED	7	13	346	32	125	9	18	530	133	464.0	1623	3.5	175.2	565	3.2	181	2.9	
THUR	7	14	308	32	126	12	22	500	128	500.1	1623	3.2	209.8	457	2.2	170	2.9	
FRI	7	15	273	24	95	5	21	418	65	2491.2	1476	0.6	130.7	457	3.5	175	2.4	
SAT	7	16	136	14	39	2	2	193	29	156.6	809	5.2	52.7	259	4.9	77	2.5	
SUN	7	17						0										
TOTAL			1769	148	648	42	113	2720	674	4549.4	8515	1.9	907.2	2639	2.9	937	2.9	
MON	7	18	317	21	89	4	20	451	237	485.3	1783	3.7	81.0	227	2.8	172	2.6	
TUE	7	19	256	6	108		19	389	265	537.5	1790	3.3	148.1	525	3.5	185	2.1	
WED	7	20	290	11	103		13	417	212	504.9	1547	3.1	138.9	452	3.3	173	2.4	
THUR	7	21	290	7	86		14	397	208	484.1	1645	3.4	177.7	474	2.7	181	2.2	
FRI	7	22	245	12	100		19	376	218	462.0	1502	3.3	131.3	464	3.5	172	2.2	
SAT	7	23	105	5	39		6	155	259	192.4	864	4.5	45.1	163	3.6	80	1.9	
SUN	7	24						0										
TOTAL			1503	62	525	4	91	2185	1399	2666.2	9131	3.4	722.1	2305	3.2	963	2.3	
MON	7	25	254	10	97		19	380	231	398.9	1695	4.2	136.6	509	3.7	177	2.1	
TUE	7	26	273	14	94		21	402	160	414.4	1746	4.2	180.3	470	2.6	172	2.3	
WED	7	27	284	8	99		26	419	171	515.6	1725	3.3	114.4	467	4.1	190	2.2	
THUR	7	29	373	49	167		23	626	240	304.7	1169	3.8	61.1	340	5.6	218	2.9	
FRI	7	30	313	40	101		15	478	131	304.5	1280	4.2	29.1	18	0.6	210	2.3	
SAT	7	31	171	7	62		7	247	66	112.8	768	6.8	0.0	285	#DIV/0!	81	3.0	
SUN	7							0										
TOTAL			1668	128	620	25	111	2552	999	2050.9	8383	4.1	521.5	2089	4.0	1048	2.4	
MONTH TOTAL			7487	543	2633	127	436	11226	4039	12288.4	37093	3.0	3294.2	10545	3.2	4132	2.7	

weekdays 485

Ridership Comparison

Fiscal Year 2018

Date	Regular				Senior				Disable				Child				Sr. Dis				LINE													
	Regular	Senior	Disable	Child	Regular	Senior	Disable	Child	Regular	Senior	Disable	Child	Regular	Senior	Disable	Child	Regular	Senior	Disable	Child	HAUL	HAUL	Vehicle Data Gas	Vehicle Data Gas	MILES	/GAL	Fuel	Vehicle Data LP	Miles	M/Gal	VEH. HOURS	PASS/VEH.HR.		
10/17	6509	3283	4625	440	440	0	0	14857	5881	5843.4	36910	6.3	2953.1	14095	4.8	4085	3.6																	
11/17	6166	2908	4256	426	426	0	0	13756	5588	5273.6	33149	6.3	2770.4	13382	4.8	3738	3.7																	
12/17	5841	2916	4689	441	441	0	0	13887	5503	5124.5	31068	6.1	2629.4	13621	5.2	3561	3.9																	
1/18	6703	2918	4485	489	489	0	0	14595	5332	6542.0	35774	5.5	1943.4	12555	6.5	3963	3.7																	
2/18	6958	3108	4381	605	605	0	0	15052	5588	5838.8	34242	5.9	2598.0	12615	4.9	3771	4.0																	
3/18	7320	3552	4649	663	663	0	0	16184	6265	6030.5	36290	6.0	2936.8	13549	4.6	4003	4.0																	
4/18	6403	3263	4198	835	835	0	0	14699	5808	5506.6	33988	6.2	3037.9	14408	4.7	3879	3.8																	
5/18	6311	3544	4373	648	648	0	0	14876	6085	5544.2	35482	6.4	2239.8	12290	5.5	4031	3.7																	
6/18	6226	3619	3979	764	764	299	299	14887	6454	5786.4	35640	6.2	3075.9	12588	4.1	3956	3.8																	
7/18	5845	3210	3791	607	607	264	264	13717	5762	5788.9	34562	6.0	3073.6	13066	4.3	4011	3.4																	
8/18	6653	3972	3966	796	796	284	284	15671	6904	5925.7	34693	5.9	3363.5	17038	5.1	4292	3.7																	
9/18	5698	3067	3893	776	776	270	270	13704	5561	4448.7	26056	5.9	2643	13092	5.0	3557	3.9																	
Total	76633	39360	51285	7490	7490	1117	1117	175885	70731	67653.3	407854	6.0	33265	162299	4.9	46847	3.8																	

Fiscal Year 2019

Date	Regular				Senior				Disable				Child				Sr. Dis				LINE														
	Regular	Senior	Disable	Child	Regular	Senior	Disable	Child	Regular	Senior	Disable	Child	Regular	Senior	Disable	Child	Regular	Senior	Disable	Child	HAUL	HAUL	Vehicle Data Gas	Vehicle Data Gas	MILES	/GAL	Fuel	Vehicle Data LP	Miles	M/Gal	VEH. HOURS	PASS/VEH.HR.			
10/18	8278	1819	3864	341	341	668	668	14970	5733	6670.4	28165	4.2	3008.2	11433.0	3.8	4201	3.6																		
11/18	6719	1195	4051	266	266	648	648	13020	4231	4528.6	23460	5.2	1954.1	8559.0	4.4	3951	3.3																		
12/18	6047	741	2645	163	163	387	387	10556	1688	6119.2	29436	4.8	1619.6	6423.0	4.0	4289	2.3																		
01/19	7604	897	2538	108	108	336	336	11483	4004	7036.3	33245	4.7	1776.83	7711	4.3	4171	2.8																		
02/19	6308	247	1834	40	40	423	423	8852	5370	10537.6	29835	2.8	2512.9	8419	3.4	3720	2.4																		
03/19	7487	543	2633	127	127	436	436	11226	4039	12288.4	37093	3.0	3294.2	10546	3.2	4132	2.7																		
04/19																																			
05/19																																			
06/19																																			
07/19																																			
08/19																																			
09/19																																			
Total	42443	5442	17565	1045	1045	2898	2898	70107	25065	47180.5	181234	3.8	14165.8	53091	3.7	24464	2.9																		
Change	23927	-3665	3995	-262	-262	2898	2898	27607	8093	30939	80107	4.8	5812.93	11993	4.0	13080	2.3																		
% Change	229.2%	59.8%	129.4%	80.0%	80.0%	0.0%	0.0%	165.0%	147.7%	290.5%	179.2%	60.7%	169.6%	129.2%	75.0%	214.9%	78.2%																		
	18516	9107	13570	1307	1307	0	0	42500	16972	16242	101127	6	8353	41098	5	11384	4																		

RIDERSHIP

	2018 FY	2018 FY	2019 FY	2019 FY	2019 FY	YTD	%
	Month Total	Year to Date	Month Total	Year to Date	Month Difference	Difference	Change
Oct	14,857	14,857	14,970	14,970	113	113	0.76%
Nov	13,756	28,613	13,020	27,990	-736	-623	-2.18%
Dec	13,887	42,500	10,556	38,546	-3,331	-3,954	-9.30%
Jan	14,595	57,095	11,483	50,029	-3,112	-7,066	-12.38%
Feb	15,052	72,147	8,852	58,881	-6,200	-13,266	-18.39%
March	16,184	88,331	11,226	70,107	-4958	-18,224	-20.63%
April							
May							
June							
July							
Aug							
Sept							
TOTAL	88,331	88,331	70,107	70,107	-18,224	-18,224	-20.63%

FARES

	2018 FY	2018 FY	2019 FY	2019 FY	2019 FY	YTD	%
	Month	Year to	Month	Year to	Month	Difference	Change
	Total	Date	Total	Date	Difference	Difference	
Oct	\$ 25,352.03	\$ 25,352.03	\$ 20,360.01	\$ 20,360.01	\$ (4,992.02)	\$ (4,992.02)	-19.69%
Nov	\$ 20,250.22	\$ 45,602.25	\$ 22,364.93	\$ 42,724.94	\$ 2,114.71	\$ (2,877.31)	-6.31%
Dec	\$ 18,286.36	\$ 63,888.61	\$ 16,371.88	\$ 59,096.82	\$ (1,914.48)	\$ (4,791.79)	-7.50%
Jan	\$ 20,154.42	\$ 84,043.03	\$ 16,875.67	\$ 75,972.49	\$ (3,278.75)	\$ (8,070.54)	-9.60%
Feb	\$ 21,398.55	\$ 105,441.58	\$ 20,647.11	\$ 96,619.60	\$ (751.44)	\$ (8,821.98)	-8.37%
March	\$ 21,712.03	\$ 127,153.61	\$ 18,102.61	\$ 114,722.21	\$ (3,609.42)	\$ (12,431.40)	-9.78%
April							
May							
June							
July							
Aug							
Sept							
TOTAL	\$ 127,153.61	\$ 127,153.61	\$ 114,722.21	\$ 114,722.21	\$ (12,431.40)	\$ (12,431.40)	-9.78%

Check Detail

As of March 31, 2019

Date	Num	Name	Memo	Credit
10101 · CHEMICAL BANK				
03/04/2019	27675	DONNEL KYLE		135.50
03/04/2019	27676	General Agency Co.	506043	1,577.48
03/05/2019	27677	Citgo		547.53
03/05/2019	27678	PETTY CASH		207.20
03/06/2019	27679	Belle Tire		1,535.30
03/06/2019	27680	BEST WAY DISPOSAL		68.00
03/06/2019	27681	CITY OF BH		6.76
03/06/2019	27682	Cummins		909.00
03/06/2019	27683	D&S Heavy Duty & Trailer Repair		1,498.19
03/06/2019	27684	EZ Auto Glass		585.73
03/06/2019	27685	Hanson Beverage Co.		120.00
03/06/2019	27686	HEI WIRELESS		700.00
03/06/2019	27687	HR DIRECT		235.80
03/06/2019	27688	IBID County Electric	111012	612.11
03/06/2019	27689	Indiana Electronics & Communications		915.05
03/06/2019	27690	Indiana Michigan Power		1,162.25
03/06/2019	27691	Jordan Automotive Group		1,154.90
03/06/2019	27692	M&W TIRE INC.		128.97
03/06/2019	27693	Maurice Patton		25.00
03/06/2019	27694	MICH GAS		2,665.65
03/06/2019	27695	Midwest Bus Company		4,745.00
03/06/2019	27697	Orkin		97.77
03/06/2019	27698	PARRETT BUSINESS		99.23
03/06/2019	27699	Priority Health		33,054.13
03/06/2019	27700	Protection 1 / ADT		66.15
03/06/2019	27701	SUMMIT COMPANIES		837.50
03/06/2019	27702	TCA-SynerTech, LLC		1,325.80
03/06/2019	27703	TENNANT		216.63
03/06/2019	27704	THAYER		511.08
03/06/2019	27705	TJ TAYLOR		25.00
03/06/2019	27706	UniFirst Corp. 099		192.16
03/06/2019	27707	WSJM Tower Operations		529.40
03/06/2019	27708	Full Moon Advertising Inc		450.00
03/06/2019	27696	Midwest Bus Company	Bike racks	4,470.00
03/07/2019	27709	Alliance Air US LLC	BUS GARAGE PIP...	1,754.91
03/07/2019	27710	Michigan Depart. of Tech, Manag. & ...	VOID:	
03/07/2019	27711	STATE OF MICHIGAN	VOID:	
03/14/2019	27713	AMERICAN FAMILY INSURANCE		710.56
03/14/2019	27714	Barbara Tsaturova		243.04
03/14/2019	27715	MISDU		1,034.31
03/14/2019	27716	UNION DUES		296.80
03/14/2019	27717	Lathree Crew		292.20
03/14/2019	27718	BILL PURVIS		1,600.00
03/14/2019	27712	HOEKSTRA TRANSPORTATION	Buses 42,43	50,000.00
03/14/2019	27719	Humana Insurance Co.	Steve Wooden - Ap...	219.60
03/14/2019	27720	Humana Insurance Co.	April, May & June 2...	219.60
03/22/2019	27721	HOEKSTRA TRANSPORTATION	Buses 40,41	50,000.00
03/22/2019	ONLI...	STATE OF MICHIGAN		270.00
03/25/2019	27722	BEST WAY DISPOSAL	02/01/19 - 02/28/19	61.00
03/25/2019	27723	CITY OF BH	WAL1-000275-000...	327.37
03/25/2019	27724	ComCast	03/07/09 to 04/19/19	597.89
03/25/2019	27725	Priority Health	04/01/19 to 04/30/19	17,415.16
03/25/2019	27726	Protection 1 / ADT	12/18/18 to 02/18/19	95.24
03/25/2019	27727	Standard Insurance Company	health coverage for...	828.35
03/26/2019	27728	BILL PURVIS	03/11/19, to 03/21/19	1,280.00
03/26/2019	27729	Lathree Crew	PAY WEEK 03/10/...	290.54
03/27/2019	27730	AMERICAN FAMILY INSURANCE	PAYROLL WITHH...	655.56
03/27/2019	27731	Barbara Tsaturova	GARNISHMENT F...	243.04
03/27/2019	27732	MISDU	FED. ID#38-2051369	1,034.31
03/27/2019	27733	STATE OF MICHIGAN		622.61
Total 10101 · CHEMICAL BANK				191,502.36
TOTAL				191,502.36

TWIN CITIES AREA TRANSPORTATION AUTHORITY
Purchases by Vendor Detail
March 2019

Memo	Amount
Alliance Air US LLC	
503031 Operation Service	1,754.91
Total Alliance Air US LLC	1,754.91
Belle Tire	
504032 Maintenance Supplies	-18.00
504032 Maintenance Supplies	771.00
504032 Maintenance Supplies	11.30
Total Belle Tire	764.30
BEST WAY DISPOSAL	
503033 Administration Service	68.00
503033 Administration Service	61.00
Total BEST WAY DISPOSAL	129.00
BILL PURVIS	
Consulting Service 503993	1,600.00
Consulting Service 503993	1,280.00
Total BILL PURVIS	2,880.00
Citgo	
504012 maintenance fuel	547.53
Total Citgo	547.53
CITY OF BH	
503033 Administration Service	0.88
503032 Maintenance Service	5.68
503031 Operation Service	0.20
505041 Operations water	9.82
505042 Maintenance Water	274.99
505043 Administration Water	42.56
Total CITY OF BH	334.13
ComCast	
503033 Administration Service	597.89
Total ComCast	597.89
Cummins	
503053 Contract maintenance for administration	909.00
Total Cummins	909.00
D&S Heavy Duty & Trailer Repair	
504032 Maintenance Supplies	621.31
503032 Maintenance Service	876.88
Total D&S Heavy Duty & Trailer Repair	1,498.19
Full Moon Advertising Inc	
ADVERTISEMENT ADMIN.	450.00
Total Full Moon Advertising Inc	450.00
General Agency Co.	
10405 prepaid building-Storage Tank System Cover...	1,577.48
Total General Agency Co.	1,577.48
Hanson Beverage Co.	
505043 Administration Water	10.00
Total Hanson Beverage Co.	10.00

TWIN CITIES AREA TRANSPORTATION AUTHORITY
Purchases by Vendor Detail
March 2019

Memo	Amount
HEI WIRELESS	
503032 Maintenance Service	130.00
503032 Maintenance Service	320.00
503051	250.00
<hr/>	
Total HEI WIRELESS	700.00
Humana Insurance Co.	
HEALTH INSURANCE OPERATION	219.60
HEALTH INSURANCE OPERATION	219.60
<hr/>	
Total Humana Insurance Co.	439.20
Indiana Electronics & Communications	
503031 Operation Service -INV#84158	915.05
<hr/>	
Total Indiana Electronics & Communications	915.05
Indiana Michigan Power	
505023 - Electric - Administration	151.09
505022 Electric - Maintenance	976.29
505021 Electric - Operation	34.87
<hr/>	
Total Indiana Michigan Power	1,162.25
Jordan Automotive Group	
504032 Maintenance Supplies -INV#126 32 39966	221.77
504032 Maintenance Supplies - INV# 126 32 40065	30.80
504032 Maintenance Supplies - INV# 126 32 40095	877.82
504032 Maintenance Supplies - INV# 126 32 40056	5.83
504032 Maintenance Supplies -CM39966	-5.83
<hr/>	
Total Jordan Automotive Group	1,130.39
Lathree Crew	
503032 Maintenance Service	292.20
503032 Maintenance Service	290.54
<hr/>	
Total Lathree Crew	582.74
M&W TIRE INC.	
503032 Maintenance Service	128.97
<hr/>	
Total M&W TIRE INC.	128.97
Maurice Patton	
509021 operations travel	25.00
<hr/>	
Total Maurice Patton	25.00
MICH GAS	
505031 gas operations	79.97
505032 gas maintenance	2,239.15
505033 gas administration	346.53
<hr/>	
Total MICH GAS	2,665.65
Michigan Depart. of Tech, Manag. & Budget	
503033 Administration Service	0.00
<hr/>	
Total Michigan Depart. of Tech, Manag. & Budget	0.00
Midwest Bus Company	
SHOP EQUIPMENT	0.00
<hr/>	
Total Midwest Bus Company	0.00
Orkin	
503031 Operation Service	97.77
<hr/>	
Total Orkin	97.77

TWIN CITIES AREA TRANSPORTATION AUTHORITY
Purchases by Vendor Detail
March 2019

Memo	Amount
PARRETT BUSINESS	
503033 Administration Service	99.23
Total PARRETT BUSINESS	99.23
PETTY CASH	
504012 maintenance fuel	49.31
504033 Administration Supplies	51.92
504033 Administration Supplies	49.50
504012 maintenance fuel	45.97
504033 Administration Supplies	10.50
Total PETTY CASH	207.20
Priority Health	
10403 prepaid health	33,054.13
10403 prepaid health	17,415.16
Total Priority Health	50,469.29
Protection 1 / ADT	
503033 Administration Service	66.15
503033 Administration Service	95.24
Total Protection 1 / ADT	161.39
Standard Insurance Company	
HEALTH INSURANCE ADMINISTRATION	163.82
HEALTH INSURANCE MAIN.	100.13
HEALTH INSURANCE OPERATION	564.40
Total Standard Insurance Company	828.35
STATE OF MICHIGAN	
503033 Administration Service	270.00
PAYROLL LEVY BY STATE OF MICHIGAN	622.61
Total STATE OF MICHIGAN	892.61
SUMMIT COMPANIES	
503033 Administration Service	837.50
Total SUMMIT COMPANIES	837.50
TCA-SynerTech, LLC	
504033 Administration Supplies	1,008.00
503033 Administration Service - INV#7255	197.12
503033 Administration Service - INV#7254	120.68
Total TCA-SynerTech, LLC	1,325.80
TENNANT	
503032 Maintenance Service-INV#916067409	216.63
Total TENNANT	216.63
THAYER	
504032 Maintenance Supplies	98.64
504032 Maintenance Supplies-Inv#456055-1	194.45
504032 Maintenance Supplies-Inv#456658	117.62
504032 Maintenance Supplies-Inv#458141	100.37
Total THAYER	511.08
TJ TAYLOR	
509023 administration travel	25.00
Total TJ TAYLOR	25.00

TWIN CITIES AREA TRANSPORTATION AUTHORITY
Purchases by Vendor Detail
March 2019

Memo	Amount
UniFirst Corp. 099	
504031 Operations Supplies	192.16
Total UniFirst Corp. 099	192.16
WSJM Tower Operations	
512121 operations rental-INV#0003331-IN	529.40
Total WSJM Tower Operations	529.40
TOTAL	75,595.09

Best Way Disposal	\$61.00
Full Moon Advertising	\$450.00
Orkin	\$97.77
WSJM Tower	\$529.40

***Disregard these amounts on the Purchases By Vendor Detail (Pages 10 - 13)

They are unpaid bills.

TWIN CITIES AREA TRANSPORTATION AUTHORITY
UNPAID BILLS
As of March 31,2019

Vendors	Dates	Amounts
ADT	3/19	\$ 66.15
ALL CITIES OCCUPATIONAL MED.	3/11	\$ 124.00
ANGEL TRAK	3/13	\$ 55,310.83
AUTO-WARES GROUP	2/25	\$ 615.95
BELLE TIRE	4/10	\$ 1,105.91
BELLE TIRE	4/12	\$ 837.00
BELLE TIRE	3/12	\$ 2,295.03
BELLE TIRE	4/9	\$ 3,132.03
BESTWAY DISPOSAL	11/23	\$ 61.00
BROWNS LOCKSMITH	3/21	\$ 698.50
CAR BRITE DISTRIBUTIONS	3/27	\$ 131.05
CAR BRITE DISTRIBUTIONS	2/26	\$ 234.05
D&S HEAVY DUTY & TRAILER REP.	3/19	\$ 1,505.67
D&S HEAVY DUTY & TRAILER REP.	3/20	\$ 975.00
D&S HEAVY DUTY & TRAILER REP.	3/14	\$ 559.47
D&S HEAVY DUTY & TRAILER REP.	3/1	\$ 3,209.70
D&S HEAVY DUTY & TRAILER REP.	2/28	\$ 660.13
DOUBLEMAP	4/3	\$ 3,794.89
FULL MOON ADVERTISING INC	3/27	\$ 450.00
HANSON BEVERAGE CO.	3/14	\$ 40.90
HANSON BEVERAGE CO.	3/28	\$ 36.05
HANSON BEVERAGE CO.	3/19	\$ 123.30
HEI WIRELESS	4/9	\$ 423.90
HEI WIRELESS	4/12	\$ 60.00
HEI WIRELESS	4/9	\$ 423.90
HEI WIRELESS	3/13	\$ 968.80
HEI WIRELESS	3/27	\$ 285.20
HERALD PALLADIUM	3/31	\$ 610.75
HOEKSTRA		\$ 24,470.00
HOEKSTRA		\$ 84,316.00
IBID COUNTY ELECTRIC	3/27	\$ 1,472.86
IBID COUNTY ELECTRIC	3/8	\$ 9.18
INDIANA ELECETRONICS & COMM	4/3	\$ 184.50
JIM'S HEATING SERVICE LLC	3/11	\$ 687.50
JIM'S HEATING SERVICE LLC	3/6	\$ 414.40
JORDAN AUTOMOTIVE GROUP	3/27	\$ 234.29
LEISURE LAWN CUSTOM IRRIGATION	3/14	\$ 248.64
MICHIANA SUPPLY	3/11	\$ 22.45
MIKE & SON, LLC	11/20	\$ 6,855.89
ORKIN	3/31	\$ 97.77
PARRETT BUSINESS	21-Mar	\$ 73.47
PARRAGON MICRO INC	3/6	\$ 6,244.29
PC TRANS	3/11	\$ 500.00
TCA-SYNER TECH	3/5	\$ 1,762.50
TCA-SYNER TECH	3/5	\$ 1,998.96
TCA-SYNER TECH	4/4	\$ 11,419.36
TCA-SYNER TECH	4/4	\$ 115.00
TCA-SYNER TECH	4/4	\$ 2,911.25
TCA-SYNER TECH	4/2	\$ 2,208.75
THAYER INC	4/4	\$ 545.61
THAYER INC	3/29	\$ 156.94
WSJM TOWER OPERATION	3/1	\$ 529.40
UNIFIRST CORP	3/14	\$ 88.41
ZIELKE CORP	3/27	\$ 125.00
TOTAL UNPAID BILLS		\$ 226,431.58



Twin Cities Area Transportation Authority
(269) 927-2268 • Fax (269) 927-2310

275 East Wall Street, P.O. Box 837, Benton Harbor, MI 49023

Chemical Bank Debit Card Activity

Date	Vendor	Amount
------	--------	--------

03/01-03/31/2019

• Amazon	\$	1004.96
• Marathon (BH)	\$	49.14
• Lowe's	\$	235.62
• Ziprecruiter	\$	264.00
• Google Domain	\$	5.00
• Webstaurant Store	\$	337.70
• Citgo	\$	149.00
• Staples	\$	106.27
• USPS	\$	7.60
• Best Buy	\$	40.26
• Meijer	\$	15.02
• Roop Gurleen	\$	10.42
• Hoekstra	\$	1,256.00
• Family Farm Home	\$	17.47
• Casey's	\$	159.36
• Total	\$	3,758.65

March 2019 Debit Card Purchases

ALEX CARD

Total: \$3,101.34

Amazon	\$499.00	Amazon Prime Membership
	\$44.96	Tissue Rolls
	\$75.74	Digital Music Player, Coffee Filters, Manilla Folders
	\$53.90	Coffee
	\$144.85	Batteries, sticky notes, file folders, telephone cords Trash bags, wall mount - remote control holder
	\$24.90	Pine Sol
	\$56.85	Dish soap, cups
	\$113.56	Odor Eliminator, Paper Towels
	\$45.10	Tissue, Paper Towels
Webstaurant Store	\$337.70	Tablet Wall Mounts
Google Domains	\$5.00	Alex Email Set Up (Monthly Payment)
ZipRecruiter	\$264.00	Advertising
Roop Gurleen (Decatur, MI)	\$10.42	<u>NO RECEIPT</u>
Hoekstra	\$1,256.00	Mirrors for bus
Got Print	\$159.36	Letter Heads
Meijer	\$10.00	<u>NO RECIEPT</u>

March 2019 Debit Card Purchases

TJ CARD

Total: \$498.16

Marathon (BH)	\$49.14	Diesel
Lowes	\$235.62	Power Tool Set, Screwdriver Bit Set, Hammer Drill
Citgo	\$49.12	Diesel
	\$49.52	Diesel
	\$50.36	Diesel
Family Farm Home	\$17.47	Hex Adapter Set
Casey's	\$46.93	Diesel

DESHA CARD

Total: \$159.15

USPS	\$7.60	Board Packets
Staples	\$37.08	MicroSD Card, HDMI Connector
	\$69.19	Tape Recorder (FULL REFUND)
Best Buy	\$21.19	HDMI cord
	\$19.07	Micro USB (FULL REFUND)
Meijer	\$5.02	Gas

*** Purchases on Desha's card from Staples and Best Buy were made in order to copy audio of Grievance hearing.



Twin Cities Area Transportation Authority
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275 East Wall Street, P.O. Box 837, Benton Harbor, MI 49023

Chemical Automatic Clearing House

03/04	Crystal Flash Propane	(\$)1.349	\$	1,235.30
03/08	Crystal Flash Propane	(\$)1.359	\$	1,682.47
03/14	Crystal Flash Propane	(\$)1.349	\$	1,698.37
03/20	Crystal Flash Propane	(\$)1.339	\$	1,698.25
03/25	Crystal Flash Propane	(\$)1.309	\$	1,350.45
03/26	Crystal Flash Gas	(\$)1.928	\$	15,502.06
03/29	Crystal Flash Propane	(\$) 1.299	\$	1,319.38



Twin Cities Area Transportation Authority
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275 East Wall Street, P.O. Box 837, Benton Harbor, MI 49023

PETTY CASH

Prepared by Cliff Allen

DATE	DESCRIPTION OF ITEMS	Debit	Credit	Balance
1-Mar	Balance			\$ 45.41
5-Mar	Gas	\$ 48.00		\$ (3.41)
5-Mar	Deposit		\$ 207.20	\$ 207.61
11-Mar	Reimbursement from gas	\$ 12.00		\$ 195.61
13-Mar	Travel expense	\$ 25.00		\$ 170.61
	Travel expense	\$ 25.00		\$ 145.61
15-Mar	Postage	\$ 4.85		\$ 140.76
18-Mar	Auto supplies -trans.fluid	\$ 5.29		\$ 135.47
20-Mar	Travel expense	\$ 25.00		\$ 110.47
20-Mar	Red line refund	\$ 4.00		\$ 106.47
27-Mar	Board lunch	\$ 47.68		\$ 58.79

TWIN CITIES AREA TRANSPORTATION AUTHORITY

**Trial Balance
As of March 31, 2019**

	Mar 31, 19	
	Debit	Credit
Fifth Third Bank Checking Acct	100,000.00	
10101 · CHEMICAL BANK		4,455.60
10103 · OVER / SHORTAGE	0.00	
10105 · CHEMICAL BANK MONEY MARKET	0.00	
10107 · FIFTH THIRD BANK-MONEY MARKET	10,000.00	
10109 · FIFTH THIRD BANK - Line of Cred	0.00	
1200 · ACCOUNTS RECEIVABLE	10,371.43	
10102 · PETTY CASH	230.00	
10201 · DUE FROM BH MILLAGE	0.00	
10202 · DUE FROM BH OPER.	0.00	
10204 · DUE FROM PAYROLL PROCESSOR	0.00	
10205 · DUE FROM FED - OPER	346,570.00	
10206 · Due From FED - CMAQ	0.00	
10211 · DUE FROM STATE - CAPITAL	63,121.50	
10212 · DUE FROM FED - CAPITAL	0.00	
10213 · Due from State - Capital Exp	0.00	
10214 · Due from Fed - Capital Exp	0.00	
10215 · Due from State JARC blue	35,784.00	
10216 · Due from State JARC Red	56,752.00	
10219 · DUE FROM STATE NEW SERVICE	0.00	
10220 · DUE FROM ST. OPER	51,725.00	
10221 · New Freedom Receivable	12,266.08	
10222 · DUE FROM STATE MARKETING	0.00	
10223 · DUE FROM WORKMAN COMP	0.00	
10224 · DUE FROM BANK	0.00	
10225 · DUE FROM EMPLOYEE	0.00	
10226 · DUE FROM VENDOR	0.00	
10227 · ALLOWANCE FOR DOUBTFUL ACCOUNTS	0.00	
10302 · FUEL INVENTORY	15,607.16	
10303 · Inventory Tires	0.00	
10401 · PREPAID VEHICLE INS.	10,203.00	
10402 · PREPAID WORKER COMP		3,183.01
10403 · PREPAID HEALTH INS.	60,721.86	
10404 · PREPAID SECURITY INS		94.50
10405 · PREPAID BUILDING INSURANCE	920.19	
10409 · PREPAID EXPENSE-OTHER	0.00	
1120 · Inventory Asset	0.00	
111011 · LAND	80,715.20	
111012 · FACILITY	1,716,493.25	
111012 · FACILITY:Original Cost	0.00	
111012 · FACILITY:111031 · Depreciation		1,604,208.86
111012 · FACILITY:111045 · Depreciation -local share	0.00	
111013 · REVENUE VEHICLES	2,474,247.00	
111013 · REVENUE VEHICLES:Original Cost	0.00	
111013 · REVENUE VEHICLES:111032 · Depreciation revenue vehicles		1,181,901.62
111013 · REVENUE VEHICLES:111041 · LOCAL CONTRIBUTION	114,989.00	
111014 · WRECKER/ OTHER VEHICLES	133,416.89	
111014 · WRECKER/ OTHER VEHICLES:Original Cost	0.00	
111014 · WRECKER/ OTHER VEHICLES:111033 · Depreciation		126,561.00
111015 · EQUIPMENT	428,978.85	
111015 · EQUIPMENT:Original Cost	0.00	
111015 · EQUIPMENT:111034 · Depreciation		287,796.24
111016 · OFFICE EQUIPMENT	1,257.93	
111016 · OFFICE EQUIPMENT:Original Cost	0.00	
111016 · OFFICE EQUIPMENT:111035 · Depreciation	0.00	
111017 · RADIOS	529.40	
111017 · RADIOS:Original Cost	0.00	
111017 · RADIOS:111036 · Depreciation	0.00	
111018 · SPECIAL PASSENGER VEHICLE	27,000.00	
111019 · BUS EQUIPMENT-COMPUTER SURF PRO	9,700.00	
111020 · SUPERVISORS VEHICLE	0.00	
111020 · SUPERVISORS VEHICLE:Original Cost	0.00	
111020 · SUPERVISORS VEHICLE:111038 · Depreciation	0.00	
111020 · SUPERVISORS VEHICLE:111047 · Depreciation - local share	0.00	

TWIN CITIES AREA TRANSPORTATION AUTHORITY

Trial Balance

As of March 31, 2019

	Mar 31, 19	
	Debit	Credit
111021 · GARAGE FLOOR WASHER	0.00	
111021 · GARAGE FLOOR WASHER:Original Cost	0.00	
111021 · GARAGE FLOOR WASHER:111039 · Depreciation	0.00	
111022 · ADA EQUIPMENT	0.00	
111022 · ADA EQUIPMENT:Original Cost	0.00	
111022 · ADA EQUIPMENT:111040 · Depreciation	0.00	
111023 · VENDING MACHINES	0.00	
111023 · VENDING MACHINES:Original Cost	0.00	
111023 · VENDING MACHINES:111042 · Depreciation	0.00	
111024 · ASSOCIATED CAPITAL	0.00	
111024 · ASSOCIATED CAPITAL:Original Cost	0.00	
111024 · ASSOCIATED CAPITAL:111043 · Depreciation	0.00	
111025 · WRECKER REHAB:Original Cost	0.00	
111025 · WRECKER REHAB:111044 · Depreciation	0.00	
111026 · Automatic Vehicle Locator	0.00	
111026 · Automatic Vehicle Locator:111048 · Depreciation of AVL	0.00	
111027 · Bike Racks	0.00	
111027 · Bike Racks:111049 · Depreciation bike rack	0.00	
111028 · Mobile Surveillance Camera	0.00	
111028 · Mobile Surveillance Camera:111050 · Depreciation Mobile Surveillanc	0.00	
111029 · Bus Shelters	0.00	
111029 · Bus Shelters:111052 · Depreciation Bus Shelters	0.00	
111030 · Dispatch Computer System	0.00	
111030 · Dispatch Computer System:111053 · Depreciation Dispatch Comp Sys	0.00	
2000 · Accounts Payable		111,786.00
20201 · ACCRUED PAYROLL	0.00	
20206 · ACCRUED FRINGE PAYABLE	0.00	
20207 · Accrued Expenses	0.00	
20211 · PAYROLL WITHHOLDING	329.84	
20218 · MISCELLANIOUS PAYABLE	0.00	
20506 · DUE TO FED	0.00	
20507 · DUE TO VENETIAN FESTIVAL -FARE	0.00	
20508 · DUE TO EMPLOYEE	0.00	
20509 · Due to State -overpaid operatin	0.00	
20510 · Due to Customer	0.00	
20511 · Due to SEP	0.00	
21101 · ADVANCE LOCAL GOV	0.00	
21102 · ADVANCE LOCAL MILLAGE		38,816.53
21104 · ADVANCES STATE GOVER.		205,216.00
21106 · Accrued Sick Days		21,584.64
21108 · Accrued Vacation Pay		26,235.00
3001 · Due to Bank-Line of Credit		100,000.00
3000 · Opening Bal Equity	0.00	
30400 · Contributed Capital -	0.00	
30401 · Contributed Capital - Federal	0.00	
30402 · Contributed Capital State	0.00	
30404 · Contribute Capital Local	0.00	
30501 · Closing depr	0.00	
3900 · Retained Earnings		1,214,188.27
40101 · FAREBOX		83,230.21
40102 · Punch Cards White		2,223.00
40103 · Fare box coin over and short	33.46	
40104 · Punch Cards Blue		11,427.00
40199 · FARES-TOKENS		4,403.00
40203 · SPECIAL ROUTE GUARANTEES		1,620.00
40603 · AUX REV - ADVERTISING		11,850.00
40699 · Other Auxiliary Transportation		9,371.93
40704 · NON TRANS - INVEST INCOME	0.00	
40799 · Other Non Transit Revenue		41,087.54
40801 · LOCAL SUBSIDY - MILLAGE		54,888.00
40950 · Local Capital Grant		114,989.00
409991 · Punch Card white - local match		150.00
409992 · Punch Card Blue - Local Match		6,765.00
409993 · Tokes - Local Match		7,112.50

TWIN CITIES AREA TRANSPORTATION AUTHORITY

**Trial Balance
As of March 31, 2019**

	Mar 31, 19	
	Debit	Credit
41101 · STATE SUBSIDY - OPER		379,251.00
411012 · JARC Blue oper		69,488.00
411013 · JARC Red Operating		90,220.00
41150 · State Capital Grant		136,797.00
41201 · Prior Year Adj -St,Fed.&Local		52,423.00
41301 · FEDERAL SUBSIDY - OPER		346,570.00
41350 · Federal Capital Grant		547,186.00
41401 · INTEREST INCOME		123.88
501011 · OPERATORS WAGES	291,512.50	
501021 · OTHER WAGES - OPER	58,035.52	
501022 · OTHER WAGES - MAINT	44,239.14	
501023 · OTHER WAGES - ADMIN	82,553.03	
501031 · DISPATCHERS WAGES	51,595.64	
501044 · OTHER WAGES NEW FREEDOM	19,230.75	
502031 · HEALTH INS - OPER	66,726.51	
502032 · HEALTH INS - MAINT	9,149.09	
502033 · HEALTH INSURANCE ADMIN	35,076.13	
502041 · SS & MED OPER	32,731.70	
502042 · SS & MED MAINT	3,604.73	
502043 · SS & MED ADMIN	6,783.46	
502044 · SS & MED NEW FREEDOM	1,471.12	
502071 · UNEMPLOYMENT - OPER	8,412.27	
502072 · UNEMPLOYMENT - MAINT	755.74	
502073 · UNEMPLOYMENT - ADMIN	1,190.75	
502074 · UNEMPLOYMENT NEW FREEDOM	305.24	
502081 · WORKERS COMP OPER	20,393.24	
502082 · WORKERS COMP MAINT	1,919.68	
502083 · WORKERS COMP ADMIN	771.08	
502091 · SICK LEAVE -OPER	8,743.62	
502092 · SICK LEAVE -MAINT.	894.68	
502093 · SICK LEAVE -ADMIN	1,453.60	
502101 · HOLIDAY - OPER	10,656.96	
502102 · HOLIDAY - MAINT	1,103.52	
502103 · HOLIDAY - ADMIN	1,449.60	
502111 · VACATION -OPER	11,868.28	
502112 · VACATION - MAINT	1,387.12	
502113 · VACATION - ADMIN	3,889.13	
503023 · ADVERTISING FEES	2,587.31	
503031 · SERVICE OPER	25,250.33	
503032 · SERVICE MAINT	49,714.06	
503033 · SERVICE ADMIN	12,385.90	
503051 · CONTRACT MAINT OPER	1,574.00	
503053 · CONTRACT MAINT ADMIN	7,029.22	
503072 · SECURITY SERVICE	852.57	
503991 · DRUG TESTING OPER	823.00	
503992 · OTHER SERVICE	286.00	
503993 · OTHER SERVICE ADMIN	18,394.04	
504011 · FUEL OPER	84,073.09	
504012 · FUEL MAINT	1,341.09	
504013 · FUEL ADMIN	1,120.30	
504021 · TIRES	3,683.00	
504031 · SUPPLIES OPER	11,709.55	
504032 · SUPPLIES MAINT	22,243.71	
504033 · SUPPLIES ADMIN	16,954.59	
505021 · ELECTRIC OPER	209.09	
505022 · ELECTRIC MAINT	5,854.32	
505023 · ELECTRIC ADMIN	906.03	
505031 · GAS SERVICE OPER	245.39	
505032 · GAS SERVICE MAINT	6,870.80	
505033 · GAS SERVICE ADMIN	1,063.34	
505041 · WATER OPER	78.33	
505042 · WATER MAINT	2,193.55	
505043 · WATER ADMIN	499.59	
505051 · TELEPHONE OPER	466.84	

TWIN CITIES AREA TRANSPORTATION AUTHORITY

Trial Balance

As of March 31, 2019

	Mar 31, 19	
	Debit	Credit
505053 · TELEPHONE ADMIN	4.72	
506031 · BUS INSURANCE OPER	46,823.80	
506043 · BUILDING INS	6,716.54	
507003 · TAXES AND FEES	0.00	
509013 · DUES	0.00	
509021 · TRAVEL OPER	3,825.81	
509023 · TRAVEL ADMIN	1,186.96	
509024 · TRAVEL NEW FREEDOM	635.72	
509141 · Obsolete DRUG TESTING OPER	335.00	
509993 · OTHER MISC ADMIN	51.92	
511023 · INTEREST EXPENSE	1,000.00	
512121 · RENTAL OPER	2,071.34	
512122 · RENTAL MAINT	1,122.22	
512123 · RENTAL ADMIN	324.00	
6560 · PAYROLL EXPENSE	14,829.39	
TOTAL	<u>6,897,203.33</u>	<u>6,897,203.33</u>

TWIN CITIES AREA TRANSPORTATION AUTHORITY

Profit & Loss

March 2019

	<u>Mar 19</u>
Ordinary Income/Expense	
Income	
40101 · FAREBOX	14,551.96
40102 · Punch Cards White	315.00
40103 · Fare box coin over and short	-1.35
40104 · Punch Cards Blue	904.50
40199 · FARES-TOKENS	77.50
40801 · LOCAL SUBSIDY - MILLAGE	9,148.00
409992 · Punch Card Blue - Local Match	2,055.00
409993 · Tokes - Local Match	200.00
41101 · STATE SUBSIDY - OPER	63,231.00
411012 · JARC Blue oper	10,235.00
411013 · JARC Red Operating	12,452.00
41201 · Prior Year Adj -St,Fed.&Local	130,447.00
41301 · FEDERAL SUBSIDY - OPER	93,450.00
41401 · INTEREST INCOME	22.11
Total Income	<u>337,087.72</u>
Gross Profit	337,087.72
Expense	
501011 · OPERATORS WAGES	50,180.91
501021 · OTHER WAGES - OPER	12,446.93
501022 · OTHER WAGES - MAINT	7,266.54
501023 · OTHER WAGES - ADMIN	14,627.22
501031 · DISPATCHERS WAGES	4,938.16
501044 · OTHER WAGES NEW FREEDOM	3,076.92
502031 · HEALTH INS - OPER	1,576.06
502032 · HEALTH INS - MAINT	1,587.06
502033 · HEALTH INSURANCE ADMIN	5,188.35
502041 · SS & MED OPER	5,278.08
502042 · SS & MED MAINT	555.68
502043 · SS & MED ADMIN	1,124.08
502044 · SS & MED NEW FREEDOM	235.38
502071 · UNEMPLOYMENT - OPER	2,118.67
502072 · UNEMPLOYMENT - MAINT	124.27
502073 · UNEMPLOYMENT - ADMIN	154.43
502074 · UNEMPLOYMENT NEW FREEDOM	44.33
502081 · WORKERS COMP OPER	2,908.72
502082 · WORKERS COMP MAINT	274.24
502083 · WORKERS COMP ADMIN	128.51
502091 · SICK LEAVE -OPER	900.32
502092 · SICK LEAVE -MAINT.	77.92
502111 · VACATION -OPER	1,219.00
502113 · VACATION - ADMIN	204.80
503023 · ADVERTISING FEES	714.00
503031 · SERVICE OPER	2,767.93
503032 · SERVICE MAINT	2,260.90
503033 · SERVICE ADMIN	3,010.67
503051 · CONTRACT MAINT OPER	250.00
503053 · CONTRACT MAINT ADMIN	909.00
503072 · SECURITY SERVICE	31.50
503993 · OTHER SERVICE ADMIN	2,880.00
504011 · FUEL OPER	14,193.31
504012 · FUEL MAINT	642.81
504013 · FUEL ADMIN	162.72
504031 · SUPPLIES OPER	4,937.16
504032 · SUPPLIES MAINT	3,254.78
504033 · SUPPLIES ADMIN	4,116.81
505021 · ELECTRIC OPER	34.87
505022 · ELECTRIC MAINT	976.29
505023 · ELECTRIC ADMIN	151.09
505031 · GAS SERVICE OPER	79.97
505032 · GAS SERVICE MAINT	2,239.15

TWIN CITIES AREA TRANSPORTATION AUTHORITY
Profit & Loss
March 2019

	Mar 19
505033 · GAS SERVICE ADMIN	346.53
505041 · WATER OPER	9.82
505042 · WATER MAINT	274.99
505043 · WATER ADMIN	52.56
506031 · BUS INSURANCE OPER	8,593.00
506043 · BUILDING INS	804.71
507003 · TAXES AND FEES	0.00
509021 · TRAVEL OPER	25.00
509023 · TRAVEL ADMIN	25.00
511023 · INTEREST EXPENSE	1,000.00
512121 · RENTAL OPER	529.40
6560 · PAYROLL EXPENSE	14,682.33
Total Expense	186,192.88
Net Ordinary Income	150,894.84
Net Income	150,894.84

Total Eligible Expenses	\$899,817.00
State Reimbursement Rate for 2019	38.07%
State of Michigan Subsidy Based on Expenses	\$342,560.33
State Revenue Recorded(41101)	\$379,224.00
Over/Under payment	(\$36,663.67)
Net Income from Profit & Loss Statement	\$835,902.00
State Adjustment	\$36,663.67
Income from Capital	\$683,983.00
Income from Refunds	\$41,087.00
Total Reduction in Income	\$761,733.67
Net Income After Adjustments	\$74,168.33

TWIN CITIES AREA TRANSPORTATION AUTHORITY

Balance Sheet

As of March 31, 2019

	Mar 31, 19
ASSETS	
Current Assets	
Checking/Savings	
Fifth Third Bank Checking Acct	100,000.00
10101 · CHEMICAL BANK	-4,455.60
10107 · FIFTH THIRD BANK-MONEY MARKET	10,000.00
Total Checking/Savings	105,544.40
Accounts Receivable	
1200 · ACCOUNTS RECEIVABLE	10,371.43
Total Accounts Receivable	10,371.43
Other Current Assets	
10102 · PETTY CASH	230.00
10205 · DUE FROM FED - OPER	346,570.00
10211 · DUE FROM STATE - CAPITAL	63,121.50
10215 · Due from State JARC blue	35,784.00
10216 · Due from State JARC Red	56,752.00
10220 · DUE FROM ST. OPER	51,725.00
10221 · New Freedom Receivable	12,266.08
10302 · FUEL INVENTORY	15,607.16
10401 · PREPAID VEHICLE INS.	10,203.00
10402 · PREPAID WORKER COMP	-3,183.01
10403 · PREPAID HEALTH INS.	60,721.86
10404 · PREPAID SECURITY INS	-94.50
10405 · PREPAID BUILDING INSURANCE	920.19
Total Other Current Assets	650,623.28
Total Current Assets	766,539.11
Fixed Assets	
111011 · LAND	80,715.20
111012 · FACILITY	
111031 · Depreciation	-1,604,208.86
111012 · FACILITY - Other	1,716,493.25
Total 111012 · FACILITY	112,284.39
111013 · REVENUE VEHICLES	
111032 · Depreciation revenue vehicles	-1,181,901.62
111041 · LOCAL CONTRIBUTION	114,989.00
111013 · REVENUE VEHICLES - Other	2,474,247.00
Total 111013 · REVENUE VEHICLES	1,407,334.38
111014 · WRECKER/ OTHER VEHICLES	
111033 · Depreciation	-126,561.00
111014 · WRECKER/ OTHER VEHICLES - Other	133,416.89
Total 111014 · WRECKER/ OTHER VEHICLES	6,855.89
111015 · EQUIPMENT	
111034 · Depreciation	-287,796.24
111015 · EQUIPMENT - Other	428,978.85
Total 111015 · EQUIPMENT	141,182.61
111016 · OFFICE EQUIPMENT	1,257.93
111017 · RADIOS	529.40
111018 · SPECIAL PASSENGER VEHICLE	27,000.00
111019 · BUS EQUIPMENT-COMPUTER SURF PRO	9,700.00
Total Fixed Assets	1,786,859.80
TOTAL ASSETS	2,553,398.91

TWIN CITIES AREA TRANSPORTATION AUTHORITY

Balance Sheet

As of March 31, 2019

	<u>Mar 31, 19</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	111,786.00
Total Accounts Payable	<u>111,786.00</u>
Other Current Liabilities	
20211 · PAYROLL WITHHOLDING	-329.84
21102 · ADVANCE LOCAL MILLAGE	38,816.53
21104 · ADVANCES STATE GOVER.	205,216.00
Total Other Current Liabilities	<u>243,702.69</u>
Total Current Liabilities	355,488.69
Long Term Liabilities	
21106 · Accrued Sick Days	21,584.64
21108 · Accrued Vacation Pay	26,235.00
3001 · Due to Bank-Line of Credit	100,000.00
Total Long Term Liabilities	<u>147,819.64</u>
Total Liabilities	503,308.33
Equity	
3900 · Retained Earnings	1,214,188.27
Net Income	835,902.31
Total Equity	<u>2,050,090.58</u>
TOTAL LIABILITIES & EQUITY	<u><u>2,553,398.91</u></u>

TWIN CITIES AREA TRANSPORTATION AUTHORITY
Profit & Loss Prev Year Comparison
October 2018 through March 2019

	Oct '18 - Mar 19	Oct '17 - Mar 18	\$ Change	% Change
Ordinary Income/Expense				
Income				
40101 · FAREBOX	83,230.21	85,685.15	-2,454.94	-2.9%
40102 · Punch Cards White	2,223.00	1,080.00	1,143.00	105.8%
40103 · Fare box coin over and short	-33.46	17.43	-50.89	-292.0%
40104 · Punch Cards Blue	11,427.00	5,617.50	5,809.50	103.4%
40199 · FARES-TOKENS	4,403.00	5,175.50	-772.50	-14.9%
40203 · SPECIAL ROUTE GUARANTEES	1,620.00	5,063.00	-3,443.00	-68.0%
40603 · AUX REV - ADVERTISING	11,850.00	0.00	11,850.00	100.0%
40699 · Other Auxiliary Transportation	9,371.93	0.00	9,371.93	100.0%
40704 · NON TRANS - INVEST INCOME	0.00	35.00	-35.00	-100.0%
40799 · Other Non Transit Revenue	41,087.54	6,436.71	34,650.83	538.3%
40801 · LOCAL SUBSIDY - MILLAGE	54,888.00	50,400.00	4,488.00	8.9%
40950 · Local Capital Grant	114,989.00	0.00	114,989.00	100.0%
409991 · Punch Card white - local match	150.00	337.50	-187.50	-55.6%
409992 · Punch Card Blue - Local Match	6,765.00	14,534.50	-7,769.50	-53.5%
409993 · Tokens - Local Match	7,112.50	9,620.00	-2,507.50	-26.1%
41101 · STATE SUBSIDY - OPER	379,251.00	371,640.00	7,611.00	2.1%
411012 · JARC Blue oper	69,488.00	78,802.00	-9,314.00	-11.8%
411013 · JARC Red Operating	90,220.00	103,859.00	-13,639.00	-13.1%
41150 · State Capital Grant	136,797.00	0.00	136,797.00	100.0%
41151 · State Capital Grants 12-0173	0.00	21,750.00	-21,750.00	-100.0%
41201 · Prior Year Adj -St,Fed.&Local	52,423.00	0.00	52,423.00	100.0%
41301 · FEDERAL SUBSIDY - OPER	346,570.00	389,689.00	-43,119.00	-11.1%
41305 · New Freedom Program Grant	0.00	39,948.03	-39,948.03	-100.0%
41350 · Federal Capital Grant	547,186.00	66,760.00	480,426.00	719.6%
41401 · INTEREST INCOME	123.88	116.42	7.46	6.4%
Total Income	1,971,142.60	1,256,566.74	714,575.86	56.9%
Gross Profit	1,971,142.60	1,256,566.74	714,575.86	56.9%
Expense				
501011 · OPERATORS WAGES	291,512.50	295,262.72	-3,750.22	-1.3%
501021 · OTHER WAGES - OPER	58,035.52	24,216.61	33,818.91	139.7%
501022 · OTHER WAGES - MAINT	44,239.14	43,951.80	287.34	0.7%
501023 · OTHER WAGES - ADMIN	82,553.03	89,478.12	-6,925.09	-7.7%
501031 · DISPATCHERS WAGES	51,595.64	69,143.07	-17,547.43	-25.4%
501044 · OTHER WAGES NEW FREEDOM	19,230.75	14,615.37	4,615.38	31.6%
502031 · HEALTH INS - OPER	66,726.51	106,241.00	-39,514.49	-37.2%
502032 · HEALTH INS - MAINT	9,149.09	12,204.02	-3,054.93	-25.0%
502033 · HEALTH INSURANCE ADMIN	35,076.13	40,965.03	-5,888.90	-14.4%
502041 · SS & MED OPER	32,731.70	32,154.38	577.32	1.8%
502042 · SS & MED MAINT	3,604.73	3,529.63	75.10	2.1%
502043 · SS & MED ADMIN	6,783.46	7,086.82	-303.36	-4.3%
502044 · SS & MED NEW FREEDOM	1,471.12	1,118.05	353.07	31.6%
502071 · UNEMPLOYMENT - OPER	8,412.27	8,305.96	106.31	1.3%
502072 · UNEMPLOYMENT - MAINT	755.74	1,093.00	-337.26	-30.9%
502073 · UNEMPLOYMENT - ADMIN	1,190.75	1,266.62	-75.87	-6.0%
502074 · UNEMPLOYMENT NEW FREEDOM	305.24	438.92	-133.68	-30.5%
502081 · WORKERS COMP OPER	20,393.24	16,576.92	3,816.32	23.0%
502082 · WORKERS COMP MAINT	1,919.68	1,562.76	356.92	22.8%
502083 · WORKERS COMP ADMIN	771.08	732.27	38.81	5.3%
502091 · SICK LEAVE -OPER	8,743.62	14,080.30	-5,336.68	-37.9%
502092 · SICK LEAVE -MAINT.	894.68	718.48	176.20	24.5%
502093 · SICK LEAVE -ADMIN	1,453.60	608.16	845.44	139.0%
502101 · HOLIDAY - OPER	10,656.96	10,074.88	582.08	5.8%
502102 · HOLIDAY - MAINT	1,103.52	1,103.52	0.00	0.0%
502103 · HOLIDAY - ADMIN	1,449.60	1,406.88	42.72	3.0%
502111 · VACATION -OPER	11,868.28	14,046.76	-2,178.48	-15.5%
502112 · VACATION - MAINT	1,387.12	1,166.00	221.12	19.0%
502113 · VACATION - ADMIN	3,889.13	2,482.32	1,406.81	56.7%
503023 · ADVERTISING FEES	2,587.31	4,531.49	-1,944.18	-42.9%
503031 · SERVICE OPER	25,250.33	7,836.54	17,413.79	222.2%

TWIN CITIES AREA TRANSPORTATION AUTHORITY
Profit & Loss Prev Year Comparison
October 2018 through March 2019

	Oct '18 - Mar 19	Oct '17 - Mar 18	\$ Change	% Change
503032 · SERVICE MAINT	49,714.06	61,761.18	-12,047.12	-19.5%
503033 · SERVICE ADMIN	12,385.90	18,851.34	-6,465.44	-34.3%
503051 · CONTRACT MAINT OPER	1,574.00	1,986.00	-412.00	-20.8%
503052 · CONTRACT MAINT	0.00	2,724.00	-2,724.00	-100.0%
503053 · CONTRACT MAINT ADMIN	7,029.22	1,740.43	5,288.79	303.9%
503072 · SECURITY SERVICE	852.57	189.00	663.57	351.1%
503990 · NEW FREEDOM PROG CONTRACT	0.00	18,750.00	-18,750.00	-100.0%
503991 · DRUG TESTING OPER	823.00	1,345.00	-522.00	-38.8%
503992 · OTHER SERVICE	286.00	820.00	-534.00	-65.1%
503993 · OTHER SERVICE ADMIN	18,394.04	7,000.00	11,394.04	162.8%
504011 · FUEL OPER	84,073.09	88,874.97	-4,801.88	-5.4%
504012 · FUEL MAINT	1,341.09	1,311.21	29.88	2.3%
504013 · FUEL ADMIN	1,120.30	933.17	187.13	20.1%
504021 · TIRES	3,683.00	8,101.06	-4,418.06	-54.5%
504031 · SUPPLIES OPER	11,709.55	785.00	10,924.55	1,391.7%
504032 · SUPPLIES MAINT	22,243.71	15,611.14	6,632.57	42.5%
504033 · SUPPLIES ADMIN	16,954.59	15,664.76	1,289.83	8.2%
504034 · SUPPLIES NEW FREEDOM	0.00	5,025.69	-5,025.69	-100.0%
505021 · ELECTRIC OPER	209.09	195.74	13.35	6.8%
505022 · ELECTRIC MAINT	5,854.32	5,480.84	373.48	6.8%
505023 · ELECTRIC ADMIN	906.03	848.23	57.80	6.8%
505031 · GAS SERVICE OPER	245.39	275.97	-30.58	-11.1%
505032 · GAS SERVICE MAINT	6,870.80	7,147.20	-276.40	-3.9%
505033 · GAS SERVICE ADMIN	1,063.34	1,109.21	-45.87	-4.1%
505041 · WATER OPER	78.33	127.53	-49.20	-38.6%
505042 · WATER MAINT	2,193.55	2,692.43	-498.88	-18.5%
505043 · WATER ADMIN	499.59	385.31	114.28	29.7%
505051 · TELEPHONE OPER	466.84	3,001.34	-2,534.50	-84.5%
505053 · TELEPHONE ADMIN	4.72	30.32	-25.60	-84.4%
506031 · BUS INSURANCE OPER	46,823.80	39,632.98	7,190.82	18.1%
506043 · BUILDING INS	6,716.54	5,365.10	1,351.44	25.2%
507003 · TAXES AND FEES	0.00	333.55	-333.55	-100.0%
509013 · DUES	0.00	0.00	0.00	0.0%
509021 · TRAVEL OPER	3,825.81	419.54	3,406.27	811.9%
509023 · TRAVEL ADMIN	1,186.96	2,154.23	-967.27	-44.9%
509024 · TRAVEL NEW FREEDOM	635.72	0.00	635.72	100.0%
509141 · Obsolete DRUG TESTING OPER	335.00	0.00	335.00	100.0%
509993 · OTHER MISC ADMIN	51.92	0.00	51.92	100.0%
511023 · INTEREST EXPENSE	1,000.00	0.00	1,000.00	100.0%
512121 · RENTAL OPER	2,071.34	3,038.97	-967.63	-31.8%
512122 · RENTAL MAINT	1,122.22	1,527.15	-404.93	-26.5%
512123 · RENTAL ADMIN	324.00	198.00	126.00	63.6%
6560 · PAYROLL EXPENSE	14,829.39	0.00	14,829.39	100.0%
Total Expense	1,135,240.29	1,153,435.99	-18,195.70	-1.6%
Net Ordinary Income	835,902.31	103,130.75	732,771.56	710.5%
Net Income	835,902.31	103,130.75	732,771.56	710.5%