

# NOTICE OF MEETING

Twin Cities Area Transportation Authority  
Board Meeting  
Wednesday, February 24, 2021  
12:00 PM

Pursuant to Public Act 228, Sec. 3a. (a), the Twin Cities Area Transportation Authority (TCATA) will hold the TCATA Board meeting by phone for our public conference on **Wednesday, February 24, 2021 at 12:00 p.m.**

The agenda, public notice and additional information can be found on the web at this address:  
<https://www.mywaythere.org/tcatameetings.asp>

Rules regarding public participation are unchanged, and members of the public are invited to participate during the public comment period.

## JOIN ZOOM MEETING:

<https://zoom.us/j/93767255997?pwd=ZGVWclp2cHhIZGVrMSt1R0Z5c3VIUT09>

**Meeting ID: 937 6725 5997**

**Passcode: 969839**

### Dial by your location:

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

Find your local number: <https://zoom.us/u/aljb8Affe>

For those unable to participate remotely, you may submit a written comment to be read during the Public Comment period to Paul Gillespie by **Tuesday, February 23, 2021 by 3:00 pm**

If you have technical difficulties joining the meeting, contact 269-927-2268 and we will make every effort to assist you.

# NOTICE OF MEETING

*All public meetings held by TCATA are required to be accessible to persons with disabilities under Title II of the Americans with Disabilities Act (ADA). Accommodations are available upon request to persons with disabilities who require alternately formatted materials or auxiliary aids to ensure effective communication and access to public meetings or programs. For questions about accessibility or to request accommodations, please contact **Paul Gillespie** at 269-927-2268 or [pgillespie@tcatabus.org](mailto:pgillespie@tcatabus.org). Providing at least 7 days advance notice will help to ensure availability.*

**TABLE OF CONTENTS**  
**For the month of January 2021**

Memorandum.....	pg	1
Agenda .....	pg	2
Minutes .....	pg	3-5
Operation Summary .....	pg	6
Ridership Comparison.....	pg	7-9
Ridership.....	pg	10
Fares.....	pg	11
Driver of the Month.....	pg	12
Check Detail .....	pg	13
Purchase by Vendor .....	pg	14-16
Unpaid Vendor.....	pg	17
Chemical Bank Debit Card Activity.....	pg	18&19
Wire Transfers.....	pg	20
Petty Cash.....	pg	21
Trial Balance.....	pg	22-25
Profit & Loss.....	pg	26&27
Balance Sheet.....	pg	28&29
Profit & Loss Previous Year Comparison.....	pg	30&31



**Twin Cities Area Transportation Authority**  
**(269) 927-2268 • Fax (269) 927-2310**

275 East Wall Street, P.O. Box 837, Benton Harbor, MI 49023

**MEMORANDUM**

TO: TCATA Board Members

FROM: Paul Gillespie, Executive Director 

DATE: February 19, 2021

RE: TCATA Monthly Board Meeting

There is a TCATA board meeting scheduled for **Wednesday February 24, 2021 at 12:00 p.m.**

The monthly board meeting will be held **ON A ZOOM VIDEO CONFERENCE.**

Please find enclosed a **MEETING NOTICE** with additional information on how to connect to the video conference.

If any changes should occur, you will be notified by telephone on Tuesday February 23, 2021 or as soon as possible.

If there are any questions and/or instructions regarding this matter, please contact me at 269-927-2268.





**Twin Cities Area Transportation Authority**  
**(269) 927-2268 • Fax (269) 927-2310**

275 East Wall Street, P.O. Box 837, Benton Harbor, MI 49023

**AGENDA**

ROLL CALL – 02/24/21

**APPROVAL OF AGENDA**

**SECRETARY'S REPORT**

- 2) General Information – 02/24/21
- 3) Minutes – 11/25/20 & 12/23/20 & 1/27/21

**CHAIRMAN'S REPORT**

- 1) General Information – 02/24/21

**DIRECTOR'S REPORT**

- 1) Operation Summary,  
Ridership & Farebox – 01/21
- 2) Driver of the Month – 01/21
- 3) General Information – 02/24/21
- 4) Approval of Directors Report – 02/24/21

**ACCOUNTANT'S REPORT**

- 1) Unpaid Bills Detail – 01/21
- 2) Check Detail – 01/21
- 3) Purchases by Vendor Detail – 01/21
- 4) Petty Cash – 01/21
- 5) Wire Transfer – 01/21
- 6) Trial Balance, Profit loss, Profit and  
Loss Budget vs. Actual  
& Balance Sheet – 01/21
- 7) Approval of Accountant Report – 02/24/21
- 8) Audit Report

**OLD BUSINESS**

- 1)

**NEW BUSINESS**

- 1) TCATA Picnic (Edwards)
- 2) TCATA Uniforms (Edwards)

**PUBLIC COMMENTS**

**TWIN CITIES AREA TRANSPORTATION AUTHORITY  
REGULARLY SCHEDULED  
BOARD MEETING  
HELD January 27, 2021**

Board Members Present: Mr. James Childs, Chairperson  
Ms. Apollonia Williams, Treasurer  
Ms. Dorthoy Parker, Trustee  
Mr. Jerry Edwards, Trustee

Board Members Absent: Ms. Lisa Varrie, Secretary

Staff Present: Mr. Paul Gillespie, Executive Director  
Mr. TJ Taylor, Assistant Director  
Mr. Bill Purvis, Consultant  
Ms. Chalexis Tyson-Bradley, Finance Director  
Ms. Desha King, Grant/Procurement Manager

Staff Absent:

Public: Emma Kinnard  
Patricia Crayton  
Elnora Gavin  
Eric Lester  
Thomas Green  
Mary Johnson

The board meeting was called to order by Mr. Childs.

Agenda: A motion was requested by Mr. Edwards to approve the agenda of 1/27/21 as presented, supported by Ms. Parker. **MOTION CARRIED**

Secretary's Report: **General Information – NONE**

**Minutes** – A motion was requested by Mr. Edwards for the minutes of 11/25/20 & 12/23/20 to be tabled for review, supported by Ms. Parker. **MOTION CARRIED**

Chairperson's Report: **General information – NONE**

Director's Report: **General information** – Mr. Gillespie presented his report for the month of December 2020.

Mr. Gillespie stated that L.E. Barber completed the driveway work for the drainage improvement in a timely manner and the work was efficient. Mr. Gillespie stated that starting this week, the company will begin having new facility cameras installed.

**Operation Summary, Ridership & Fare box** – Mr. Gillespie informed the board that the total Demand Response riders for the month of December was 8,429 of these 974 were senior riders and 2,490 were disabled riders, and 276 children, 4,398 regular riders, and Line Haul had 3,393 riders.

1,062.20 gallons of gasoline covering 6,410 miles an average of 6.0 miles per gallon. LP gas we used 6,802.10 gallons covering 33,909 miles an average of 5.0 miles per gallon. Total vehicle hours were 3,521 with an average of 2.4 passengers per vehicle hour.

Mr. Gillespie informed the board that the Ridership Comparison for FY2020 Year to Date was 42,712 passengers on the Demand Response and 17,585 passengers on the Fixed Route. FY2021 Year to Date was 25,972 passengers on the Demand Response and 10,460 passengers on the Fixed Route.

**Driver of the month** – Marvin Haywood with 600 passengers for the month of December 2020.

A motion was requested by Ms. Williams to approve the Director's Report as presented for the month of December 2020, supported by Mr. Edwards. **MOTION CARRIED**

Accountant's Report:

**Check Details, Purchases by Vendor Detail & Unpaid Bills** – A motion was requested by Mr. Edwards to approve the check detail in the amount of \$66,050.79 for the month of December 2020, supported by Ms. Williams. **MOTION CARRIED**

A motion was requested by Mr. Edwards to approve the Purchases by Vendor in the amount of \$57,496.60 for the month of December 2020, supported by Ms. Williams. **MOTION CARRIED**

A motion was requested by Mr. Edwards to approve the Unpaid Bills Detail in the amount of \$3,230.28 for the month of December 2020, supported by Ms. Williams. **MOTION CARRIED**

**Bank Card Activity, Wire Transfers, & Petty Cash** – was reviewed 12/20

**Trial Balance, Balance Sheet & Profit & Loss**- Ms. Tyson-Bradley stated that TCATA's net income/(loss) as of December 2020, was \$102,137.16.

A motion was requested by Mr. Edwards to approve the Profit & Loss Report for the month of December 2020, supported by Ms. Williams. **MOTION CARRIED**

Old Business: Mr. Purvis explained his letter to the board members which includes all of the duties that he performs.

New Business: Mr. Childs stated that the board meets every fourth Wednesday of each month at noon.

\*An updated schedule for 2021 will be included in the next packet.

Mr. Gillespie explained the Resolution of Intent for fiscal year 2022. Mr. Gillespie stated that the resolution is for the company's operating expenses for the upcoming year.

A motion was requested by Mr. Edwards to approve the TCATA Resolution of Intent FY 2022, supported by Ms. Williams. **MOTION CARRIED**

Public Comments: Comments were made by the public about matters pertaining to Mr. Andrews and Ms. Kinnard who are no longer board members.

There being no further discussions, the board meeting was adjourned by Mr. Childs.

---

Secretary

---

Date

dk



# OPERATION SUMMARY

7,062,010

PASSENGERS TO DATE

19,327,710

MILES TO DATE

JAN 2021

Date	Regular	Senior	Disable	Child	SR. Dis	Total	LINE		VEHICLE DATA		MILES		VEHICLE DATA LP		VEH.		PASS/VEH.HR.	
							HAUL	FUEL	MILES	MILES	MILES	MILES	HOURS	VEH.HR.				
MON						0					#DIV/0!							
TUE						0					#DIV/0!							
WED						0					#DIV/0!							
THUR						0					#DIV/0!							
FRI	1					0		0	0	0	#DIV/0!		0.0			0		#DIV/0!
SAT	2		44	89	15	11	241	100	21.7	84	3.9	156.9	815	5.2	66		66	3.7
SUN																		
TOTAL		82	44	89	15	11	241	100	21.7	84	3.9	156.9	815	5.2	66		66	3.7
MON	4	225	40	135	19	13	432	171	22.2	169	7.6	468.0	1674	3.6	151		151	2.9
TUE	5	229	42	116	19	12	418	152	52.2	332	6.4	388.3	1504	3.9	149		149	2.8
WED	6	209	33	109	7	13	371	127	51.6	311	6.0	281.3	1583	5.6	164		164	2.3
THUR	7	198	38	115	13	18	382	141	48	282	5.9	263.7	1545	5.9	157		157	2.4
FRI	8	217	38	132	7	16	410	187	48	283	5.9	344.4	1560	4.5	141		141	2.9
SAT	9	92	25	56	4	11	188	82	21.3	135	6.3	131.2	748	5.7	60		60	3.1
SUN																		
TOTAL		1170	216	663	69	83	2201	860	243.3	1512	6.2	1876.9	8614	4.6	822		822	2.7
MON	11	185	21	104	4	17	331	96	46.6	359	7.7	288.1	1526	5.3	153		153	2.2
TUE	12	167	32	120	4	15	336	124	69.6	280	4.0	324.9	1533	4.7	150		150	2.3
WED	13	223	25	114	5	8	375	141	40	251	6.3	348.6	1572	4.5	142		142	2.6
THUR	14	177	33	121	20	20	371	130	42.6	326	7.7	290.0	1633	5.6	143		143	2.6
FRI	15	242	33	99	8	14	396	161	92.4	381	4.1	323.4	1393	4.3	153		153	2.6
SAT	16	87	23	72	4	10	196	81	45	265	5.9	75.6	556	7.4	56		56	3.5
SUN																		
TOTAL		1081	167	630	45	84	2007	733	336.2	1862	5.5	1650.6	8213	5.0	797		797	2.5
MON	18						0	0	0	0	#DIV/0!				0			#DIV/0!
TUE	19	205	36	149	11	16	417	154	66.3	492	7.4	359.9	1458	4.1	157		157	2.7
WED	20	196	21	121	11	18	367	125	75.7	447	5.9	324.1	1376	4.2	165		165	2.2
THUR	21	237	34	124	12	20	427	153	67.1	415	6.2	273.5	1543	5.6	169		169	2.5
FRI	22	239	34	92	7	13	385	121	84.8	354	4.2	362.4	1535	4.2	162		162	2.4
SAT	23	114	14	65	0	9	202	75	68.8	415	6.0	80.2	544	6.8	68		68	3.0
SUN																		
TOTAL		991	139	551	41	76	1798	628	362.7	2123	5.9	1400.1	6456	4.6	721		721	2.5
MON	25	193	31	124	10	11	369	125	66.3	522	7.9	329.8	1343	4.1	139		139	2.7
TUE	26	180	24	88	10	17	319	113	58.1	380	6.5	313.4	1399	4.5	141		141	2.3
WED	27	194	35	115	6	13	363	118	68.1	332	4.9	381.0	1374	3.6	137		137	2.6
THUR	28	195	36	108	5	19	363	117	123.1	528	4.3	304.6	1307	4.3	154		154	2.4
FRI	29	210	34	108	6	15	373	122	68.3	427	6.3	338.1	1466	4.3	161		161	2.3
SAT	30	94	25	52	4	8	183	75	60.4	354	5.9	74.5	547	7.3	60		60	3.1
SUN																		
TOTAL		1066	185	595	41	83	1970	670	444.3	2543	5.7	1741.4	7436	4.3	792		792	2.5
MONTH TOTAL		4390	751	2528	211	337	8217	2991	1408.2	8124	5.8	6625.9	31534	4.6	3198		3198	2.6

weekday

343

**Fiscal Year 2020**

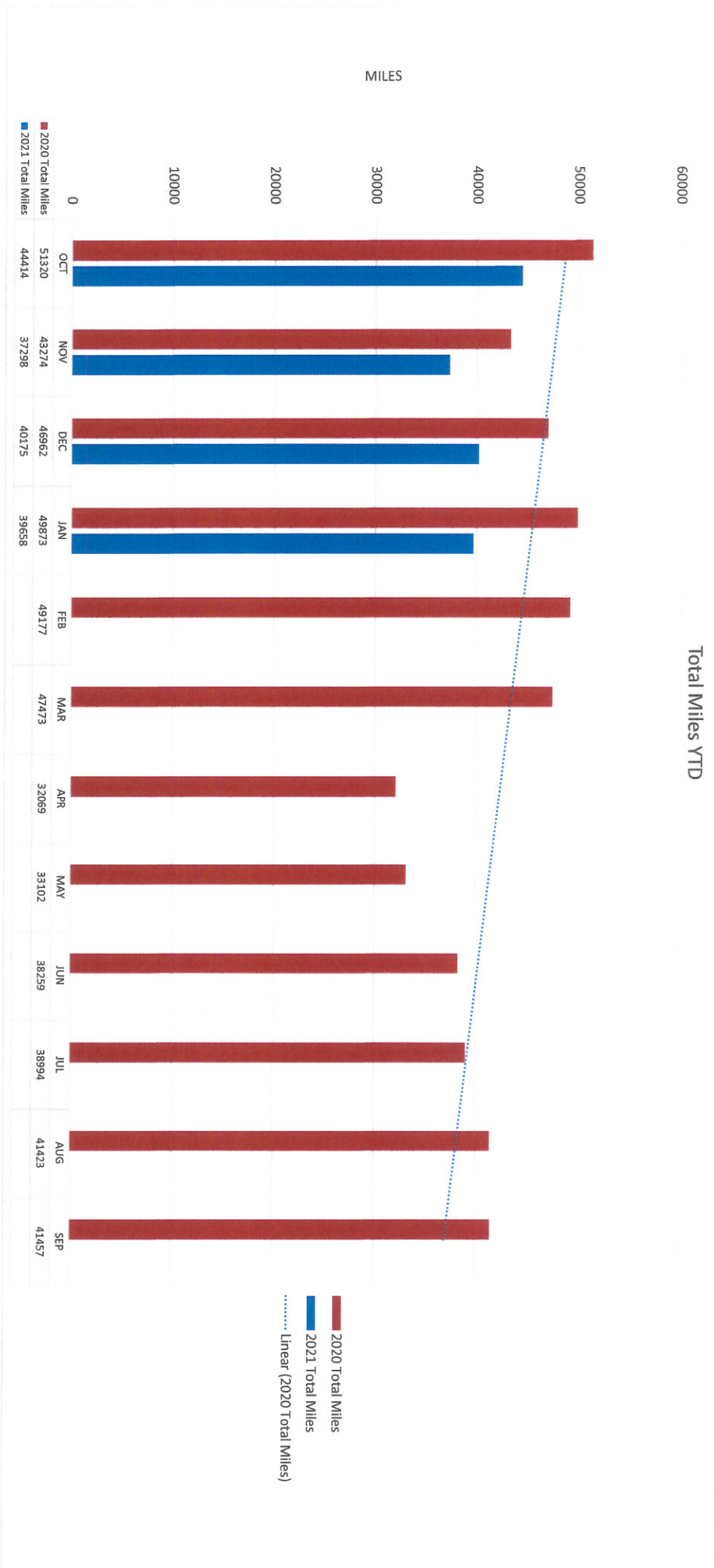
Date	Regular	Senior	Disable	Child	Sr. Dis	Total	HAUL	FUEL	MILES	/GAL.	Fuel	Miles	M/Gal	HOURS	VEH.HR.	PASS/
10/19	8329	1714	4919	339	502	15803	5189	2788.1	16381	5.9	8125.6	34939	4.30	4333	3.6	
11/19	8394	1085	3479	328	476	13762	7556	2264.5	13335	5.9	7339.3	29939	4.10	3802	3.6	
12/19	6033	1541	4759	369	445	13147	4840	2073.1	12131	5.9	7915.2	34831	4.4	3986	3.3	
01/20	10374	1016	3684	486	422	15982	6150	2726.8	14555	5.3	8253.73	35318	4.30	4301	3.7	
Total	33130	5356	16841	1522	1845	58694	23735	9852.5	56402	5.7	31633.83	135027	4.27	16422	3.57	

**Ridership Comparison**

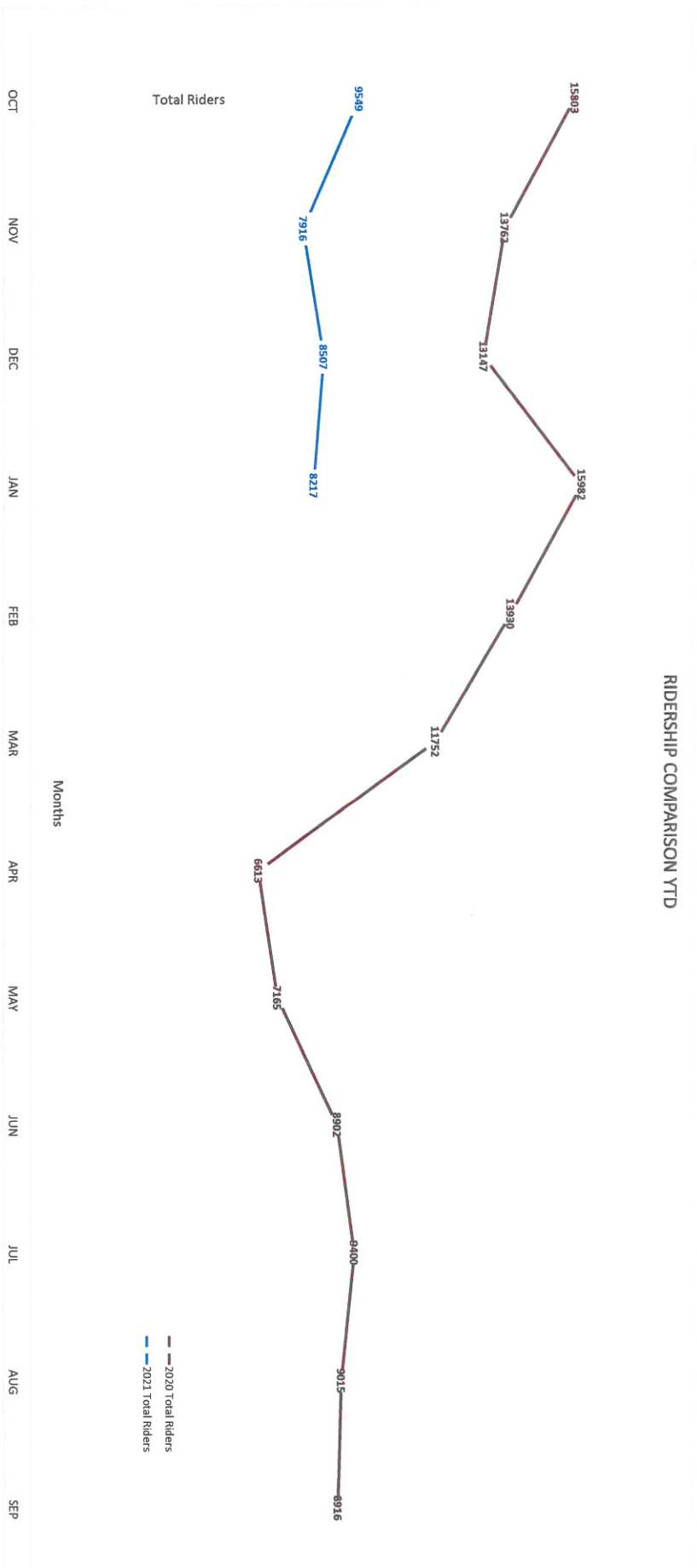
**Fiscal Year 2021**

Date	Regular	Senior	Disable	Child	Sr. Dis	Total	HAUL	FUEL	MILES	/GAL.	Fuel	Miles	M/Gal	HOURS	VEH.HR.	PASS/
10/20	4703	994	3181	275	396	9549	3942	1185.1	8622	7.3	6772	35792	5.3	3581	2.7	
11/20	4189	826	2348	219	334	7916	3125	869.1	5701	6.6	6157	31597	5.1	3212	2.5	
12/20	4438	983	2514	276	296	8507	3393	1062.2	6345	6.0	6802.1	33830	5.0	3508	2.4	
01/20	4390	751	2528	211	337	8217	2991	1408.2	8124	5.8	6825.9	31534	4.62	3198	2.6	
Total	17720	3554	10571	981	1363	34189	13451	4524.6	28792	6.4	26557.0	132753	5.00	13499	2.53	
Change	-15410	-1802	-6270	-541	-482	-24505	-10284	-5377.9	-27610	0.6	-5076.8	-2274	0.73	-2923	-1.04	
% Change	53.5%	66.4%	62.8%	64.5%	73.9%	58.2%	56.7%	45.9%	51.0%	111.2%	84.0%	98.3%	117.1%	82.2%	70.9%	





### RIDERSHIP COMPARISON YTD



Total Riders

2020 Total Riders  
2021 Total Riders

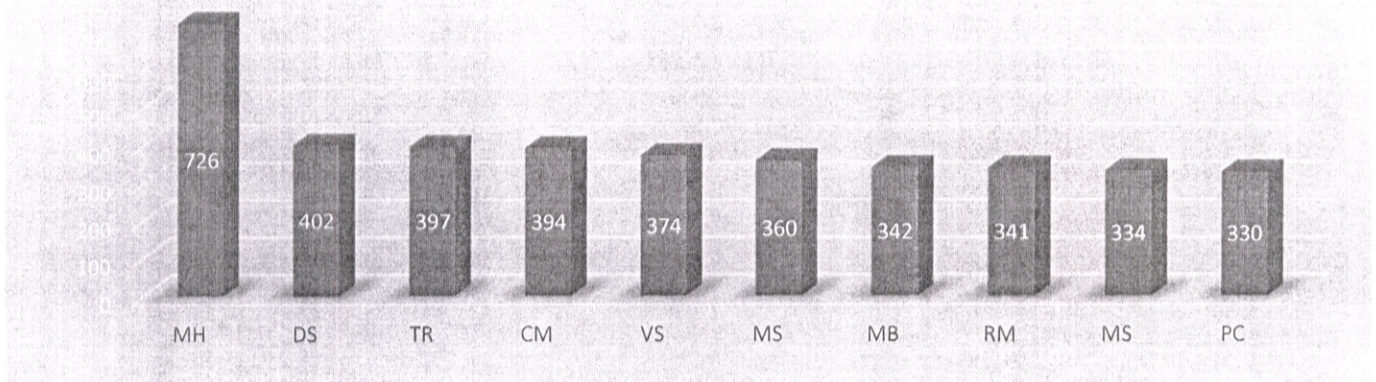
# RIDERSHIP

	2020 FY Month Total	2020 FY Year to Date	2021 FY Month Total	2021 FY Year to Date	2021 FY Month Difference	YTD Difference	% Change
Oct	15,803	15,803	9,549	9,549	-6,254	-6,254	-39.57%
Nov	13,762	29,565	7,916	17,465	-5,846	-12,100	-40.93%
Dec	13,147	42,712	8,429	25,894	-4,718	-16,818	-39.38%
Jan	15,982	58,694	8,217	34,111	-7,765	-24,583	-41.88%
Feb							
March							
April							
May							
June							
July							
Aug							
Sept							
<b>TOTAL</b>	<b>58,694</b>	<b>58,694</b>	<b>34,111</b>	<b>34,111</b>	<b>-24,583</b>	<b>-24,583</b>	<b>-41.88%</b>

# FARES

	2020 FY		2021 FY		2021 FY		2021 FY		YTD	%
	Month	Year to	Month	Year to	Month	Month	Difference	Difference		
	Total	Date	Total	Date	Difference	Difference	Difference	Change		
Oct	\$ 26,140.87	\$ 26,140.87	\$ 15,734.72	\$ 15,734.72	\$ (10,406.15)	\$ (10,406.15)	\$ (10,406.15)	\$ (10,406.15)	-39.81%	
Nov	\$ 17,371.76	\$ 43,512.63	\$ 12,913.28	\$ 28,648.00	\$ (4,458.48)	\$ (14,864.63)	\$ (14,864.63)	\$ (14,864.63)	-34.16%	
Dec	\$ 23,215.30	\$ 66,727.93	\$ 11,487.23	\$ 40,135.23	\$ (11,728.07)	\$ (26,592.70)	\$ (26,592.70)	\$ (26,592.70)	-39.85%	
Jan	\$ 18,757.33	\$ 85,485.26	\$ 10,711.29	\$ 50,846.52	\$ (8,046.04)	\$ (34,638.74)	\$ (34,638.74)	\$ (34,638.74)	-40.52%	
Feb										
March										
April										
May										
June										
July										
Aug										
Sept										
<b>TOTAL</b>	<b>\$ 85,485.26</b>	<b>\$ 85,485.26</b>	<b>\$ 50,846.52</b>	<b>\$ 50,846.52</b>	<b>\$ (34,638.74)</b>	<b>\$ (34,638.74)</b>	<b>\$ (34,638.74)</b>	<b>\$ (34,638.74)</b>	<b>-40.52%</b>	

## Driver of the Month JANUARY 2021



1 M.Haywood	726 MH
2 D.Sallie	402 DS
3 T. Rolfe	397 TR
4 C. Modelewski	394 CM
5 V.Smith	374 VS
6 M. Simmons	360 MS
7 M.Brown	342 MB
8 R. Mckinney	341 RM
9 M. Stoutmiles	334 MS
10 P. Crayton	330 PC

TOTAL 4000

Average passenger per month 400

	WEEKDAY	SATURDAY	TOTAL	LAST MONTH
BLUE	1284	236	1520	1774
BLUE JARC	632	77	709	694
RED JARC	640	100	740	860
YELLOW	104	0	104	112
TOTAL LINE HAULS	2660	413	3073	3440
LAST MONTH	3042	398	3440	
Difference	-382	15	-367	



# Check Detail

## As of January 31, 2021

Date	Num	Name	Memo	Credit
<b>10101 · TCF BANK</b>				
01/06/2021	28864	ALL CITIES OCCUPATIONAL	17205	178.00
01/06/2021	28865	Delta Dental	17218	1,913.09
01/06/2021	28866	Orkin	17215	102.66
01/06/2021	28867	OVERHEAD DOOR CO	17203	1,957.00
01/06/2021	28868	VSP INSURANCE CO.	17216	466.28
01/06/2021	28869	XPRESS PRINTING		2,763.03
01/06/2021	28870	XPRESS PRINTING - TOKENS	17212	746.78
01/08/2021	28871	Car Brite Distributors	17211	195.15
01/08/2021	28872	Indiana Electronics & Communications	17220	6,500.00
01/14/2021	28873	Colonial Life & Accidental Ins. Co	JE 01-10	177.12
01/14/2021	28874	DONNEL KYLE	DK0121	148.50
01/14/2021	28875	Kenneth Bragg	KB0121	148.50
01/14/2021	28877	MISDU	JE 01-10	767.13
01/14/2021	28876	TRANSAMERICA	52411	729.44
01/14/2021	28878	UNION DUES	JE 01-10	475.20
01/15/2021	28879	ABONMARCHE	503032	3,316.50
01/15/2021	28880	ADT	17219	66.15
01/15/2021	28882	Cressy Commercial Real Estate	17239	5,494.70
01/15/2021	28883	CRYSTAL SPRINGS	17230	138.50
01/15/2021	28884	Indiana Michigan Power	17225	897.81
01/15/2021	28885	Jordan Automotive Group	17236	54.67
01/15/2021	28886	Metro Business Interiors	17217	514.00
01/15/2021	28887	MICH GAS	17229	1,423.57
01/15/2021	28888	Midwest Security	17224	85.00
01/15/2021	28889	PARRETT BUSINESS	17223	34.98
01/15/2021	28890	Priority Health	17229	21,029.12
01/15/2021	28891	RAPID PRINT		567.06
01/15/2021	28892	STAPLES	17222	1,302.93
01/15/2021	28893	THAYER	17234	2,259.09
01/15/2021	28894	UniFirst Corp. 099	17235	420.93
01/20/2021	28895	CITY OF BH	17221	320.61
01/21/2021	28896	ALL CITIES OCCUPATIONAL	17242	178.00
01/21/2021	28897	AT&T	17244	357.50
01/21/2021	28898	Auto-Wares Group	17228	95.61
01/21/2021	28900	BEST WAY DISPOSAL	17227	162.00
01/21/2021	28899	BILL PURVIS	17241	1,280.00
01/21/2021	28901	CITY PLUMBING	17237	1,850.00
01/21/2021	28902	ComCast	17233	802.22
01/21/2021	28903	Taplin Group, LLC	17245	3,846.38
01/27/2021	28904	Michigan Association of Transportation Sy	17231	2,981.00
01/27/2021	28905	Mike & Son, L.L.C.	17240	2,530.00
01/27/2021	28906	Petro Tank & Line Testing LLC	17250-52	6,141.01
01/27/2021	28907	Pri Mar Petroleum	17249	736.44
01/27/2021	28908	VSP INSURANCE CO.	17246	437.03
01/27/2021	28909	Standard Insurance Company	17247	901.13
01/28/2021	28910	BILL PURVIS	17253	1,280.00
01/28/2021	28911	Colonial Life & Accidental Ins. Co	JE 01-11	177.12
01/28/2021	28912	MISDU	JE 01-11	767.13
01/28/2021	28913	TRANSAMERICA	52411	729.44
Total 10101 · TCF BANK				80,445.51
<b>TOTAL</b>				<b>80,445.51</b>

Chairperson Approval

Date:



**TWIN CITIES AREA TRANSPORTATION AUTHORITY**  
**Purchases by Vendor Detail**  
January 2021

---

Memo	Amount
<b>ADT</b>	
503072 security	66.15
Total ADT	66.15
<b>ALL CITIES OCCUPATIONAL</b>	
503991	178.00
Total ALL CITIES OCCUPATIONAL	178.00
<b>AT&amp;T</b>	
503031 Operation Service	357.50
Total AT&T	357.50
<b>Auto-Wares Group</b>	
504032 Maintenance Supplies	290.41
504032 Maintenance Supplies	18.09
Total Auto-Wares Group	308.50
<b>Belle Tire</b>	
504021 operations tires	2,846.82
Total Belle Tire	2,846.82
<b>BILL PURVIS</b>	
Consulting Service 503993	1,280.00
Consulting Service 503993	1,280.00
Total BILL PURVIS	2,560.00
<b>Car Brite Distributors</b>	
504032 Maintenance Supplies	269.55
Total Car Brite Distributors	269.55
<b>CITY OF BH</b>	
505043 Administration Water	40.53
505042 Maintenance Water	261.89
505041 Operations water	9.35
Total CITY OF BH	311.77
<b>CLEMENT Communications Inc</b>	
ADVERTISEMENT ADMIN.	432.12
Total CLEMENT Communications Inc	432.12
<b>ComCast</b>	
505053 administration telephone	179.70
505051 operations telephone	419.56
503033 Administration Service	202.96
Total ComCast	802.22
<b>Cressy Commercial Real Estate</b>	
503032 Maintenance Service	5,494.70
Total Cressy Commercial Real Estate	5,494.70
<b>Delta Dental</b>	
10403 prepaid health	1,913.09
Total Delta Dental	1,913.09
<b>Fence Masters</b>	
503032 Maintenance Service	259.00
Total Fence Masters	259.00

**TWIN CITIES AREA TRANSPORTATION AUTHORITY**  
**Purchases by Vendor Detail**  
January 2021

---

Memo	Amount
<b>Gary Lutynski - Checkwriter</b>	
503033 Administration Service Jan 2021 - Jan 2023 warranty	599.00
Total Gary Lutynski - Checkwriter	599.00
<b>Great Lakes Cleaning Systems</b>	
503032 Maintenance Service	7,868.30
Total Great Lakes Cleaning Systems	7,868.30
<b>Hanson Beverage Co.</b>	
512123 rental administration	71.80
512123 rental administration	61.50
Total Hanson Beverage Co.	133.30
<b>IBID County Electric</b>	
503033 Administration Service	858.18
Total IBID County Electric	858.18
<b>Indiana Electronics &amp; Communications</b>	
503072 security	6,500.00
Total Indiana Electronics & Communications	6,500.00
<b>Indiana Michigan Power</b>	
505023 - Electric - Administration	46.04
505022 Electric - Maintenance	297.45
505021 Electric - Operation	10.62
Total Indiana Michigan Power	354.11
<b>Jordan Automotive Group</b>	
504032 Maintenance Supplies	1,178.51
Total Jordan Automotive Group	1,178.51
<b>LE Barber</b>	
503032 Maintenance Service	21,497.50
Total LE Barber	21,497.50
<b>Metro Business Interiors</b>	
504033 Administration Supplies	570.00
Total Metro Business Interiors	570.00
<b>MICH GAS</b>	
505033 gas administration	212.94
505032 gas maintenance	1,375.95
505031 gas operations	49.14
Total MICH GAS	1,638.03
<b>Michigan Municipal League</b>	
17232	18,138.00
Total Michigan Municipal League	18,138.00
<b>Mike &amp; Son, L.L.C.</b>	
504032 Maintenance Supplies	2,530.00
Total Mike & Son, L.L.C.	2,530.00
<b>O'Reilly Auto Parts</b>	
504032 Maintenance Supplies	1,528.37
Total O'Reilly Auto Parts	1,528.37

**TWIN CITIES AREA TRANSPORTATION AUTHORITY**  
**Purchases by Vendor Detail**  
January 2021

Memo	Amount
Orkin	
503032 Maintenance Service	102.66
Total Orkin	102.66
<b>PARRETT BUSINESS</b>	
503053 Contract maintenance for administration	35.45
Total PARRETT BUSINESS	35.45
<b>Petro Tank &amp; Line Testing LLC</b>	
503032 Maintenance Service	4,999.73
503032 Maintenance Service	678.30
503032 Maintenance Service	462.98
Total Petro Tank & Line Testing LLC	6,141.01
<b>Pri Mar Petroleum</b>	
504032 Maintenance Supplies	736.44
Total Pri Mar Petroleum	736.44
<b>Priority Health</b>	
10403 prepaid health	22,228.92
Total Priority Health	22,228.92
<b>Standard Insurance Company</b>	
10403 prepaid health	901.13
Total Standard Insurance Company	901.13
<b>STAPLES</b>	
504033 Administration Supplies	172.00
Total STAPLES	172.00
<b>TAYLOR RENTAL</b>	
512122 maintenance rental	194.04
Total TAYLOR RENTAL	194.04
<b>UniFirst Corp. 099</b>	
512122 maintenance rental	421.32
Total UniFirst Corp. 099	421.32
<b>VSP INSURANCE CO.</b>	
10403 prepaid health	437.03
Total VSP INSURANCE CO.	437.03
<b>WSJM Tower Operations</b>	
512121 operations rental	561.64
Total WSJM Tower Operations	561.64
<b>TOTAL</b>	<b>111,124.36</b>

**TWIN CITIES AREA TRANSPORTATION AUTHORITY**  
**Unpaid Bills Detail**  
**As of January 31, 2021**

Type	Date	Num	Due Date	Aging	Open Balance
<b>Auto-Wares Group</b>					
Bill Pmt -Check	12/22/2020	28839			-0.09
Bill	11/25/2020	17181	12/25/2020	37	0.09
Bill	01/26/2021	17278	01/26/2021	5	18.09
Total Auto-Wares Group					18.09
<b>Fence Masters</b>					
Bill	01/26/2021	17258	01/26/2021	5	259.00
Total Fence Masters					259.00
<b>Hanson Beverage Co.</b>					
Bill	01/26/2021	17280	01/26/2021	5	71.80
Total Hanson Beverage Co.					71.80
<b>Jordan Automotive Group</b>					
Bill	01/26/2021	17282	01/26/2021	5	1,178.51
Total Jordan Automotive Group					1,178.51
<b>MICH GAS</b>					
Bill	10/27/2020	17110	11/12/2020	80	646.10
Total MICH GAS					646.10
<b>Michigan Municipal League</b>					
Bill	01/08/2021	17232	01/08/2021	23	18,138.00
Total Michigan Municipal League					18,138.00
<b>Orkin</b>					
Bill	01/26/2021	17276	01/26/2021	5	102.66
Total Orkin					102.66
<b>TAYLOR RENTAL</b>					
Bill	01/29/2021	17256	01/29/2021	2	194.04
Total TAYLOR RENTAL					194.04
<b>THAYER</b>					
Bill	09/09/2020	17057	09/09/2020	144	0.50
Bill	10/30/2020	17119	11/07/2020	85	8.00
Total THAYER					8.50
<b>UniFirst Corp. 099</b>					
Bill	01/26/2021	17277	01/26/2021	5	421.32
Total UniFirst Corp. 099					421.32
<b>TOTAL</b>					<b>21,038.02</b>



**Twin Cities Area Transportation Authority**  
**(269) 927-2268 • Fax (269) 927-2310**

275 East Wall Street, P.O. Box 837, Benton Harbor, MI 49023

## TCF BANK DEBIT CARD ACTIVITY

01/01 to 1/31/21

Debit Card Amounts

VENDORS

FAMILY DOLLAR

\$ 50.14

AMAZON

\$ 364.64

LOWES

\$ 504.50

HOME DEPOT

\$ 167.23

HARBOR FREIGHT

\$ 92.81

WALMART

\$ 295.95

USPS

\$ 15.30

**TOTAL DEBIT CARD ACTIVITIES**

**\$ 1,490.57**

January 2021 Debit Card Purchases

**TJ'S CARD**

**Total: \$560.29**

Family Dollar	\$35.83	Bags for Wipes, Bleach, Dish Soap
	\$14.31	Bags for Wipes
Lowe's	\$357.74	Solar Lights, Mask, Vacuum, Protection Plan
	\$54.94	Gorilla Tape, Drill Bit Set, Hex Key Set, Screws
Home Depot	\$97.47	Air Hammer, Screwdriver Set

**DESHA'S CARD**

**Total: \$930.28**

Walmart	\$121.26	Cleaning Supplies for Bathrooms
	\$174.69	First Aid Supplies
Amazon	\$364.64	Chargers for Tablets
Home Depot	\$69.76	Door Stops, Tier Rack, Mop and Bucket
USPS	\$7.80	Board Packages
	\$7.50	Package
Harbor Freight	\$92.81	Wrench, Screwdriver, wrench set, socket set
Lowe's	\$91.82	Batteries, bleach, foam insulation, utility knife, screws





**Twin Cities Area Transportation Authority**  
**(269) 927-2268 • Fax (269) 927-2310**

275 East Wall Street, P.O. Box 837, Benton Harbor, MI 49023

## TCF AUTOMATIC CLEARING HOUSE

DATE	FUEL	PRICE PER/GL	TOTAL AMOUNT
1/4/2021	CRYSTAL FLASH PROPANE	1.429	\$ 1,098.35
1/7/2021	CRYSTAL FLASH PROPANE	1.419	\$ 934.54
1/11/2021	CRYSTAL FLASH PROPANE	1.449	\$ 1,665.65
1/15/2021	CRYSTAL FLASH PROPANE	1.509	\$ 1,167.98
1/18/2021	CRYSTAL FLASH PROPANE	1.479	\$ 1,601.47
1/22/2021	CRYSTAL FLASH PROPANE	1.519	\$ 1,139.06
1/25/2021	CRYSTAL FLASH PROPANE	1.619	\$ 1,549.47
1/29/2021	CRYSTAL FLASH PROPANE	1.659	\$ 692.04

Total

\$ 9,848.56



**Twin Cities Area Transportation Authority**  
**(269) 927-2268 • Fax (269) 927-2310**

275 East Wall Street, P.O. Box 837, Benton Harbor, MI 49023

## PETTY CASH

Prepared by Chalexis Tyson-Bradley

DATE	DESCRIPTION OF ITEMS	Debit	Credit	Balance
1-Jan	Balance			\$ 116.32
4-Jan	PO Box Check \$3 short	\$ 3.00		\$ 113.32
29-Jan	Stamps	\$ 60.00		\$ 53.32
				\$ 53.32
				\$ 53.32
				\$ 53.32
				\$ 53.32
				\$ 53.32
				\$ 53.32

Gas	
Farebox	\$ -
Ofc supplies	\$ 3.00
Admin supplies	\$ 60.00
Maint supplies	\$ -
Admin Meeting	\$ -
Total	<u>\$ 63.00</u>

## TWIN CITIES AREA TRANSPORTATION AUTHORITY

## Trial Balance

As of January 31, 2021

Accrual Basis

	Jan 31, 21	
	Debit	Credit
Fifth Third Bank Checking Acct	0.00	
TCF Money Market Acct.#5	0.00	
10101 · TCF BANK		13,547.32
10103 · OVER / SHORTAGE	0.00	
10105 · TCF BANK MONEY MARKET		180.00
10107 · FIFTH THIRD BANK-MONEY MARKET	0.00	
10109 · FIFTH THIRD BANK - Line of Cred	0.00	
1200 · ACCOUNTS RECEIVABLE	16,155.75	
10102 · PETTY CASH	230.00	
10201 · DUE FROM BH MILLAGE	17,219.51	
10202 · DUE FROM BH OPER.	0.00	
10204 · DUE FROM PAYROLL PROCESSOR	0.00	
10205 · DUE FROM FED - OPER	619,095.07	
10206 · Due From FED - CMAQ	0.00	
10211 · DUE FROM STATE - CAPITAL	170.00	
10212 · DUE FROM FED - CAPITAL	680.00	
10213 · Due from State - Capital Exp	0.00	
10214 · Due from Fed - Capital Exp	0.00	
10215 · Due from State JARC blue	105,115.00	
10216 · Due from State JARC Red	140,853.00	
10218 · Due from U of M (NSF) Grant		15,123.00
10219 · DUE FROM STATE NEW SERVICE	0.00	
10220 · DUE FROM ST. OPER	591.00	
10221 · New Freedom Receivable	0.00	
10222 · DUE FROM STATE MARKETING	0.00	
10223 · DUE FROM WORKMAN COMP	0.00	
10224 · DUE FROM BANK	0.00	
10225 · DUE FROM EMPLOYEE	0.00	
10226 · DUE FROM VENDOR	0.00	
10227 · ALLOWANCE FOR DOUBTFUL ACCOUNTS	0.00	
10302 · FUEL INVENTORY	3,637.34	
10303 · Inventory Tires	0.00	
10401 · PREPAID VEHICLE INS.	19,730.51	
10402 · PREPAID WORKER COMP		1,981.00
10403 · PREPAID HEALTH INS.	24,521.10	
10404 · PREPAID SECURITY INS	0.00	
10405 · PREPAID BUILDING INSURANCE	3,551.68	
10409 · PREPAID EXPENSE-OTHER	0.00	
1120 · Inventory Asset	0.00	
111011 · LAND	80,715.20	
111012 · FACILITY	1,739,794.06	
111012 · FACILITY:Original Cost	0.00	
111012 · FACILITY:111031 · Depreciation		1,640,564.75
111012 · FACILITY:111045 · Depreciation -local share	0.00	
111013 · REVENUE VEHICLES	2,087,502.71	
111013 · REVENUE VEHICLES:Original Cost	0.00	
111013 · REVENUE VEHICLES:111032 · Depreciation revenue vehicles		1,240,034.13
111013 · REVENUE VEHICLES:111041 · LOCAL CONTRIBUTION	0.00	
111014 · WRECKER/ OTHER VEHICLES	388,292.42	
111014 · WRECKER/ OTHER VEHICLES:Original Cost	0.00	
111014 · WRECKER/ OTHER VEHICLES:111033 · Depreciation		143,607.21
111015 · EQUIPMENT	545,453.19	
111015 · EQUIPMENT:Original Cost	0.00	
111015 · EQUIPMENT:111034 · Depreciation		411,669.58
111016 · OFFICE EQUIPMENT	0.00	
111016 · OFFICE EQUIPMENT:Original Cost	0.00	
111016 · OFFICE EQUIPMENT:111035 · Depreciation	0.00	
111017 · RADIOS	0.00	
111017 · RADIOS:Original Cost	0.00	
111017 · RADIOS:111036 · Depreciation	0.00	
111020 · SUPERVISORS VEHICLE	0.00	
111020 · SUPERVISORS VEHICLE:Original Cost	0.00	
111020 · SUPERVISORS VEHICLE:111038 · Depreciation	0.00	
111020 · SUPERVISORS VEHICLE:111047 · Depreciation - local share	0.00	

## TWIN CITIES AREA TRANSPORTATION AUTHORITY

## Trial Balance

As of January 31, 2021

Accrual Basis

	Jan 31, 21	
	Debit	Credit
111021 · GARAGE FLOOR WASHER	0.00	
111021 · GARAGE FLOOR WASHER:Original Cost	0.00	
111021 · GARAGE FLOOR WASHER:111039 · Depreciation	0.00	
111022 · ADA EQUIPMENT	0.00	
111022 · ADA EQUIPMENT:Original Cost	0.00	
111022 · ADA EQUIPMENT:111040 · Depreciation	0.00	
111023 · VENDING MACHINES	0.00	
111023 · VENDING MACHINES:Original Cost	0.00	
111023 · VENDING MACHINES:111042 · Depreciation	0.00	
111024 · ASSOCIATED CAPITAL	0.00	
111024 · ASSOCIATED CAPITAL:Original Cost	0.00	
111024 · ASSOCIATED CAPITAL:111043 · Depreciation	0.00	
111025 · WRECKER REHAB:Original Cost	0.00	
111025 · WRECKER REHAB:111044 · Depreciation	0.00	
111026 · Automatic Vehicle Locator	0.00	
111026 · Automatic Vehicle Locator:111048 · Depreciation of AVL	0.00	
111027 · Bike Racks	0.00	
111027 · Bike Racks:111049 · Depreciation bike rack	0.00	
111028 · Mobile Surveillance Camera	0.00	
111028 · Mobile Surveillance Camera:111050 · Depreciation Mobile Surveillanc	0.00	
111029 · Bus Shelters	0.00	
111029 · Bus Shelters:111052 · Depreciation Bus Shelters	0.00	
111030 · Dispatch Computer System	0.00	
111030 · Dispatch Computer System:111053 · Depreciation Dispatch Comp Sys	0.00	
2000 · Accounts Payable		83,227.84
20201 · ACCRUED PAYROLL	0.00	
20206 · ACCRUED FRINGE PAYABLE	0.00	
20207 · Accrued Expenses	0.00	
20211 · PAYROLL WITHHOLDING		10,101.44
20215 · Employer taxes Payable		3,320.69
20218 · MISCELLANIOUS PAYABLE	40.00	
20506 · DUE TO FED	0.00	
20507 · DUE TO VENETIAN FESTIVAL -FARE	0.00	
20508 · DUE TO EMPLOYEE	0.00	
20509 · Due to State -overpaid operatin	0.00	
20510 · Due to Customer	0.00	
20511 · Due to SEP	0.00	
2100 · Payroll Liabilities	4,133.42	
21101 · ADVANCE LOCAL GOV	0.00	
21102 · ADVANCE LOCAL MILLAGE		9,063.52
21104 · ADVANCES STATE GOVER.	0.00	
21106 · Accrued Sick Days		18,040.20
21108 · Accrued Vacation Pay		42,192.56
3000 · Opening Bal Equity	0.00	
30400 · Contributed Capital -	0.00	
30401 · Contributed Capital - Federal	0.00	
30402 · Contributed Capital State	0.00	
30404 · Contribute Capital Local	0.00	
30501 · Closing depr	0.00	
3900 · Retained Earnings		2,054,467.61
40101 · FAREBOX		39,645.88
40102 · Punch Cards White		472.50
40103 · Fare box coin over and short	29.36	
40104 · Punch Cards Blue		1,503.50
40199 · FARES-TOKENS		522.50
40760 · Gains on the Sale of Cap. Equip		8,600.00
40799 · Other Non Transit Revenue		2,251.20
40801 · LOCAL SUBSIDY - MILLAGE		40,000.00
409991 · Punch Card white - local match		810.00
409992 · Punch Card Blue - Local Match		1,297.50
409993 · Tokes - Local Match		6,624.00
41101 · STATE SUBSIDY - OPER		264,248.00
411012 · JARC Blue oper		63,293.00
411013 · JARC Red Operating		84,891.00



## TWIN CITIES AREA TRANSPORTATION AUTHORITY

## Trial Balance

As of January 31, 2021

Accrual Basis

	Jan 31, 21	
	Debit	Credit
41301 · FEDERAL SUBSIDY - OPER		429,996.00
41360 · Cares ACT Lost Revenue Recovery		54,445.07
41401 · INTEREST INCOME		7.70
440000 · Refunds		15,858.06
501011 · OPERATORS WAGES	238,798.34	
501021 · OTHER WAGES - OPER	22,843.12	
501022 · OTHER WAGES - MAINT	40,461.73	
501023 · OTHER WAGES - ADMIN	78,488.11	
501031 · DISPATCHERS WAGES	60,379.76	
502031 · HEALTH INS - OPER	56,369.10	
502032 · HEALTH INS - MAINT	6,056.08	
502033 · HEALTH INSURANCE ADMIN	21,824.86	
502041 · SS & MED OPER	26,438.27	
502042 · SS & MED MAINT	3,263.19	
502043 · SS & MED ADMIN	6,050.46	
502071 · UNEMPLOYMENT - OPER	2,130.54	
502072 · UNEMPLOYMENT - MAINT	330.26	
502073 · UNEMPLOYMENT - ADMIN	587.61	
502081 · WORKERS COMP OPER	6,960.32	
502082 · WORKERS COMP MAINT	656.20	
502083 · WORKERS COMP ADMIN	307.48	
502091 · SICK LEAVE -OPER	4,601.36	
502092 · SICK LEAVE -MAINT.	328.64	
502093 · SICK LEAVE -ADMIN	413.60	
502101 · HOLIDAY - OPER	10,011.84	
502102 · HOLIDAY - MAINT	445.28	
502103 · HOLIDAY - ADMIN	545.60	
502111 · VACATION -OPER	9,712.48	
502112 · VACATION - MAINT	1,314.56	
503023 · ADVERTISING FEES	432.12	
503031 · SERVICE OPER	7,674.00	
503032 · SERVICE MAINT	74,229.89	
503033 · SERVICE ADMIN	22,587.51	
503052 · CONTRACT MAINT	0.00	
503053 · CONTRACT MAINT ADMIN	158.27	
503054 · Audit Costs	18,138.00	
503072 · SECURITY SERVICE	7,367.60	
503991 · DRUG TESTING OPER	844.00	
503992 · OTHER SERVICE	526.00	
503993 · OTHER SERVICE ADMIN	21,940.00	
504011 · FUEL OPER	52,435.86	
504012 · FUEL MAINT	105.60	
504013 · FUEL ADMIN	397.62	
504021 · TIRES	8,011.34	
504031 · SUPPLIES OPER	2,029.48	
504032 · SUPPLIES MAINT	22,120.87	
504033 · SUPPLIES ADMIN	11,659.92	
505021 · ELECTRIC OPER	357.98	
505022 · ELECTRIC MAINT	3,804.64	
505023 · ELECTRIC ADMIN	366.72	
505031 · GAS SERVICE OPER	199.50	
505032 · GAS SERVICE MAINT	3,320.34	
505033 · GAS SERVICE ADMIN	1,159.95	
505041 · WATER OPER	86.94	
505042 · WATER MAINT	2,434.26	
505043 · WATER ADMIN	376.73	
505051 · TELEPHONE OPER	1,559.50	
505053 · TELEPHONE ADMIN	668.24	
506031 · BUS INSURANCE OPER	25,502.99	
506043 · BUILDING INS	3,413.96	
509013 · DUES	156.00	
509021 · TRAVEL OPER	6,155.00	
512121 · RENTAL OPER	2,197.48	

TWIN CITIES AREA TRANSPORTATION AUTHORITY

Trial Balance

As of January 31, 2021

Accrual Basis

---

	Jan 31, 21	
	Debit	Credit
512122 · RENTAL MAINT	1,837.19	
512123 · RENTAL ADMIN	502.15	
TOTAL	<u>6,701,586.76</u>	<u>6,701,586.76</u>



TWIN CITIES AREA TRANSPORTATION AUTHORITY

Profit & Loss

January 2021

	Jan 21
Ordinary Income/Expense	
Income	
40101 · FAREBOX	9,553.32
40102 · Punch Cards White	247.50
40103 · Fare box coin over and short	-7.03
40104 · Punch Cards Blue	339.50
40199 · FARES-TOKENS	4.00
40801 · LOCAL SUBSIDY - MILLAGE	10,000.00
409993 · Tokes - Local Match	574.00
41101 · STATE SUBSIDY - OPER	66,062.00
411012 · JARC Blue oper	21,857.00
411013 · JARC Red Operating	29,827.00
41301 · FEDERAL SUBSIDY - OPER	118,150.00
41360 · Cares ACT Lost Revenue Recovery	7,701.00
41401 · INTEREST INCOME	1.25
Total Income	264,309.54
Gross Profit	264,309.54
Expense	
501011 · OPERATORS WAGES	48,259.23
501021 · OTHER WAGES - OPER	4,496.88
501022 · OTHER WAGES - MAINT	6,555.98
501023 · OTHER WAGES - ADMIN	18,093.87
501031 · DISPATCHERS WAGES	14,994.96
502031 · HEALTH INS - OPER	18,560.43
502032 · HEALTH INS - MAINT	1,459.62
502033 · HEALTH INSURANCE ADMIN	5,309.54
502041 · SS & MED OPER	5,898.74
502042 · SS & MED MAINT	563.99
502043 · SS & MED ADMIN	1,413.81
502071 · UNEMPLOYMENT - OPER	1,619.24
502072 · UNEMPLOYMENT - MAINT	154.82
502073 · UNEMPLOYMENT - ADMIN	388.12
502081 · WORKERS COMP OPER	1,740.08
502082 · WORKERS COMP MAINT	164.05
502083 · WORKERS COMP ADMIN	76.87
502091 · SICK LEAVE -OPER	1,482.80
502092 · SICK LEAVE -MAINT.	116.64
502093 · SICK LEAVE -ADMIN	193.60
502101 · HOLIDAY - OPER	3,620.48
502102 · HOLIDAY - MAINT	233.28
502103 · HOLIDAY - ADMIN	193.60
502111 · VACATION -OPER	4,263.12
502112 · VACATION - MAINT	466.56
503023 · ADVERTISING FEES	432.12
503031 · SERVICE OPER	357.50
503032 · SERVICE MAINT	41,363.17
503033 · SERVICE ADMIN	3,080.65
503053 · CONTRACT MAINT ADMIN	35.45
503054 · Audit Costs	18,138.00
503072 · SECURITY SERVICE	6,566.15
503991 · DRUG TESTING OPER	178.00
503993 · OTHER SERVICE ADMIN	2,560.00
504011 · FUEL OPER	14,281.94
504013 · FUEL ADMIN	86.23
504021 · TIRES	2,846.82
504032 · SUPPLIES MAINT	7,129.57
504033 · SUPPLIES ADMIN	1,654.37
505021 · ELECTRIC OPER	10.62
505022 · ELECTRIC MAINT	297.45
505023 · ELECTRIC ADMIN	46.04
505031 · GAS SERVICE OPER	49.14
505032 · GAS SERVICE MAINT	1,375.95

**TWIN CITIES AREA TRANSPORTATION AUTHORITY**  
**Profit & Loss**  
 January 2021

	Jan 21
505033 · GAS SERVICE ADMIN	212.94
505041 · WATER OPER	9.35
505042 · WATER MAINT	261.89
505043 · WATER ADMIN	40.53
505051 · TELEPHONE OPER	419.56
505053 · TELEPHONE ADMIN	179.70
506031 · BUS INSURANCE OPER	6,437.58
506043 · BUILDING INS	853.49
512121 · RENTAL OPER	561.64
512122 · RENTAL MAINT	615.36
512123 · RENTAL ADMIN	133.30
<b>Total Expense</b>	<b>250,534.82</b>
<b>Net Ordinary Income</b>	<b>13,774.72</b>
<b>Net Income</b>	<b>13,774.72</b>

Total Eligible Expenses	\$751,661.44
State Reimbursement Rate for 2020	36.79%
State of Michigan Subsidy Based on Expenses	\$276,536.24
State Revenue Recorded(41101)	\$264,248.00
Over/Under payment	(\$12,288.24)
Net Income from Profit & Loss Statement	\$110,360.11
State Adjustment	(\$12,288.24)
Income from Capital	\$0.00
Add back Ineligible Depreciation	\$0.00
Total Reduction in Income	(\$12,288.24)
<b>Net Income After Adjustments</b>	<b>\$98,071.87</b>
<b>Net Income After Adjustments</b>	<b>\$98,071.87</b>

## TWIN CITIES AREA TRANSPORTATION AUTHORITY

## Balance Sheet

As of January 31, 2021

Accrual Basis

	Jan 31, 21
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
10101 · TCF BANK	-13,547.32
10105 · TCF BANK MONEY MARKET	-180.00
<b>Total Checking/Savings</b>	<b>-13,727.32</b>
Accounts Receivable	
1200 · ACCOUNTS RECEIVABLE	16,155.75
<b>Total Accounts Receivable</b>	<b>16,155.75</b>
<b>Other Current Assets</b>	
10102 · PETTY CASH	230.00
10201 · DUE FROM BH MILLAGE	17,219.51
10205 · DUE FROM FED - OPER	619,095.07
10211 · DUE FROM STATE - CAPITAL	170.00
10212 · DUE FROM FED - CAPITAL	680.00
10215 · Due from State JARC blue	105,115.00
10216 · Due from State JARC Red	140,853.00
10218 · Due from U of M (NSF) Grant	-15,123.00
10220 · DUE FROM ST. OPER	591.00
10302 · FUEL INVENTORY	3,637.34
10401 · PREPAID VEHICLE INS.	19,730.51
10402 · PREPAID WORKER COMP	-1,981.00
10403 · PREPAID HEALTH INS.	24,521.10
10405 · PREPAID BUILDING INSURANCE	3,551.68
<b>Total Other Current Assets</b>	<b>918,290.21</b>
<b>Total Current Assets</b>	<b>920,718.64</b>
<b>Fixed Assets</b>	
111011 · LAND	80,715.20
111012 · FACILITY	
111031 · Depreciation	-1,640,564.75
111012 · FACILITY - Other	1,739,794.06
<b>Total 111012 · FACILITY</b>	<b>99,229.31</b>
111013 · REVENUE VEHICLES	
111032 · Depreciation revenue vehicles	-1,240,034.13
111013 · REVENUE VEHICLES - Other	2,087,502.71
<b>Total 111013 · REVENUE VEHICLES</b>	<b>847,468.58</b>
111014 · WRECKER/ OTHER VEHICLES	
111033 · Depreciation	-143,607.21
111014 · WRECKER/ OTHER VEHICLES - Other	388,292.42
<b>Total 111014 · WRECKER/ OTHER VEHICLES</b>	<b>244,685.21</b>
111015 · EQUIPMENT	
111034 · Depreciation	-411,669.58
111015 · EQUIPMENT - Other	545,453.19
<b>Total 111015 · EQUIPMENT</b>	<b>133,783.61</b>
<b>Total Fixed Assets</b>	<b>1,405,881.91</b>
<b>TOTAL ASSETS</b>	<b>2,326,600.55</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
2000 · Accounts Payable	83,227.84
<b>Total Accounts Payable</b>	<b>83,227.84</b>

## TWIN CITIES AREA TRANSPORTATION AUTHORITY

## Balance Sheet

As of January 31, 2021

Accrual Basis

	Jan 31, 21
Other Current Liabilities	
20211 · PAYROLL WITHHOLDING	10,101.44
20215 · Employer taxes Payable	3,320.69
20218 · MISCELLANIOUS PAYABLE	-40.00
2100 · Payroll Liabilities	-4,133.42
21102 · ADVANCE LOCAL MILLAGE	9,063.52
Total Other Current Liabilities	18,312.23
Total Current Liabilities	101,540.07
Long Term Liabilities	
21106 · Accrued Sick Days	18,040.20
21108 · Accrued Vacation Pay	42,192.56
Total Long Term Liabilities	60,232.76
Total Liabilities	161,772.83
Equity	
3900 · Retained Earnings	2,054,467.61
Net Income	110,360.11
Total Equity	2,164,827.72
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>2,326,600.55</b>



**TWIN CITIES AREA TRANSPORTATION AUTHORITY**  
**Profit & Loss Prev Year Comparison**  
October 2020 through January 2021

	Oct '20 - Jan 21	Oct '19 - Jan 20	\$ Change	% Change
Ordinary Income/Expense				
Income				
40101 · FAREBOX	39,645.88	62,039.59	-22,393.71	-36.1%
40102 · Punch Cards White	472.50	675.00	-202.50	-30.0%
40103 · Fare box coin over and short	-29.36	-45.97	16.61	36.1%
40104 · Punch Cards Blue	1,503.50	3,299.50	-1,796.00	-54.4%
40199 · FARES-TOKENS	522.50	553.00	-30.50	-5.5%
40760 · Gains on the Sale of Cap. Equip	8,600.00	0.00	8,600.00	100.0%
40799 · Other Non Transit Revenue	2,251.20	3,163.39	-912.19	-28.8%
40801 · LOCAL SUBSIDY - MILLAGE	40,000.00	54,639.83	-14,639.83	-26.8%
409991 · Punch Card white - local match	810.00	0.00	810.00	100.0%
409992 · Punch Card Blue - Local Match	1,297.50	6,765.50	-5,468.00	-80.8%
409993 · Tokes - Local Match	6,624.00	11,381.00	-4,757.00	-41.8%
41101 · STATE SUBSIDY - OPER	264,248.00	246,504.00	17,744.00	7.2%
411012 · JARC Blue oper	63,293.00	53,270.00	10,023.00	18.8%
411013 · JARC Red Operating	84,891.00	71,291.00	13,600.00	19.1%
41201 · Prior Year Adj -St,Fed.&Local	0.00	20,264.00	-20,264.00	-100.0%
41301 · FEDERAL SUBSIDY - OPER	429,996.00	285,539.00	144,457.00	50.6%
41360 · Cares ACT Lost Revenue Recovery	54,445.07	0.00	54,445.07	100.0%
41401 · INTEREST INCOME	7.70	447.42	-439.72	-98.3%
440000 · Refunds	15,858.06	0.00	15,858.06	100.0%
Total Income	1,014,436.55	819,786.26	194,650.29	23.7%
Gross Profit	1,014,436.55	819,786.26	194,650.29	23.7%
Expense				
501011 · OPERATORS WAGES	238,798.34	202,281.95	36,516.39	18.1%
501021 · OTHER WAGES - OPER	22,843.12	37,837.49	-14,994.37	-39.6%
501022 · OTHER WAGES - MAINT	40,461.73	32,017.49	8,444.24	26.4%
501023 · OTHER WAGES - ADMIN	78,488.11	59,950.41	18,537.70	30.9%
501031 · DISPATCHERS WAGES	60,379.76	22,776.39	37,603.37	165.1%
502031 · HEALTH INS - OPER	56,369.10	68,464.81	-12,095.71	-17.7%
502032 · HEALTH INS - MAINT	6,056.08	4,291.53	1,764.55	41.1%
502033 · HEALTH INSURANCE ADMIN	21,824.86	22,257.23	-432.37	-1.9%
502041 · SS & MED OPER	26,438.27	23,745.84	2,692.43	11.3%
502042 · SS & MED MAINT	3,263.19	2,785.95	477.24	17.1%
502043 · SS & MED ADMIN	6,050.46	5,030.78	1,019.68	20.3%
502071 · UNEMPLOYMENT - OPER	2,130.54	3,100.60	-970.06	-31.3%
502072 · UNEMPLOYMENT - MAINT	330.26	453.78	-123.52	-27.2%
502073 · UNEMPLOYMENT - ADMIN	587.61	722.73	-135.12	-18.7%
502081 · WORKERS COMP OPER	6,960.32	22,897.06	-15,936.74	-69.6%
502082 · WORKERS COMP MAINT	656.20	2,734.62	-2,078.42	-76.0%
502083 · WORKERS COMP ADMIN	307.48	9,598.32	-9,290.84	-96.8%
502091 · SICK LEAVE -OPER	4,601.36	9,076.01	-4,474.65	-49.3%
502092 · SICK LEAVE -MAINT.	328.64	-61.04	389.68	638.4%
502093 · SICK LEAVE -ADMIN	413.60	904.80	-491.20	-54.3%
502101 · HOLIDAY - OPER	10,011.84	10,753.12	-741.28	-6.9%
502102 · HOLIDAY - MAINT	445.28	636.00	-190.72	-30.0%
502103 · HOLIDAY - ADMIN	545.60	556.80	-11.20	-2.0%
502111 · VACATION -OPER	9,712.48	10,509.15	-796.67	-7.6%
502112 · VACATION - MAINT	1,314.56	1,259.36	55.20	4.4%
502113 · VACATION - ADMIN	0.00	723.84	-723.84	-100.0%
503023 · ADVERTISING FEES	432.12	5,898.18	-5,466.06	-92.7%
503031 · SERVICE OPER	7,674.00	2,579.90	5,094.10	197.5%

**TWIN CITIES AREA TRANSPORTATION AUTHORITY**  
**Profit & Loss Prev Year Comparison**  
October 2020 through January 2021

	Oct '20 - Jan 21	Oct '19 - Jan 20	\$ Change	% Change
503032 · SERVICE MAINT	74,229.89	47,569.91	26,659.98	56.0%
503033 · SERVICE ADMIN	22,587.51	18,909.54	3,677.97	19.5%
503052 · CONTRACT MAINT	0.00	0.00	0.00	0.0%
503053 · CONTRACT MAINT ADMIN	158.27	1,919.65	-1,761.38	-91.8%
503054 · Audit Costs	18,138.00	0.00	18,138.00	100.0%
503072 · SECURITY SERVICE	7,367.60	291.10	7,076.50	2,431.0%
503990 · NEW FREEDOM PROG CONTRACT	0.00	276.00	-276.00	-100.0%
503991 · DRUG TESTING OPER	844.00	1,067.00	-223.00	-20.9%
503992 · OTHER SERVICE	526.00	725.00	-199.00	-27.5%
503993 · OTHER SERVICE ADMIN	21,940.00	20,234.00	1,706.00	8.4%
504011 · FUEL OPER	52,435.86	60,429.69	-7,993.83	-13.2%
504012 · FUEL MAINT	105.60	1,778.61	-1,673.01	-94.1%
504013 · FUEL ADMIN	397.62	203.53	194.09	95.4%
504021 · TIRES	8,011.34	8,159.00	-147.66	-1.8%
504031 · SUPPLIES OPER	2,029.48	331.26	1,698.22	512.7%
504032 · SUPPLIES MAINT	22,120.87	11,073.10	11,047.77	99.8%
504033 · SUPPLIES ADMIN	11,659.92	8,502.17	3,157.75	37.1%
505021 · ELECTRIC OPER	357.98	128.02	229.96	179.6%
505022 · ELECTRIC MAINT	3,804.64	3,584.09	220.55	6.2%
505023 · ELECTRIC ADMIN	366.72	554.67	-187.95	-33.9%
505031 · GAS SERVICE OPER	199.50	118.04	81.46	69.0%
505032 · GAS SERVICE MAINT	3,320.34	3,305.11	15.23	0.5%
505033 · GAS SERVICE ADMIN	1,159.95	708.41	451.54	63.7%
505041 · WATER OPER	86.94	115.45	-28.51	-24.7%
505042 · WATER MAINT	2,434.26	3,233.00	-798.74	-24.7%
505043 · WATER ADMIN	376.73	303.45	73.28	24.2%
505051 · TELEPHONE OPER	1,559.50	652.83	906.67	138.9%
505053 · TELEPHONE ADMIN	668.24	12.71	655.53	5,157.6%
506031 · BUS INSURANCE OPER	25,502.99	44,325.50	-18,822.51	-42.5%
506033 · CAR INS	0.00	0.00	0.00	0.0%
506043 · BUILDING INS	3,413.96	2,825.32	588.64	20.8%
507003 · TAXES AND FEES	0.00	126.12	-126.12	-100.0%
509013 · DUES	156.00	0.00	156.00	100.0%
509021 · TRAVEL OPER	6,155.00	1,435.00	4,720.00	328.9%
509023 · TRAVEL ADMIN	0.00	1,581.01	-1,581.01	-100.0%
509141 · Obsolete DRUG TESTING OPER	0.00	0.00	0.00	0.0%
509993 · OTHER MISC ADMIN	0.00	41.00	-41.00	-100.0%
512121 · RENTAL OPER	2,197.48	0.00	2,197.48	100.0%
512122 · RENTAL MAINT	1,837.19	0.00	1,837.19	100.0%
512123 · RENTAL ADMIN	502.15	234.00	268.15	114.6%
<b>Total Expense</b>	<b>904,076.44</b>	<b>808,536.39</b>	<b>95,540.05</b>	<b>11.8%</b>
<b>Net Ordinary Income</b>	<b>110,360.11</b>	<b>11,249.87</b>	<b>99,110.24</b>	<b>881.0%</b>
<b>Net Income</b>	<b>110,360.11</b>	<b>11,249.87</b>	<b>99,110.24</b>	<b>881.0%</b>



Twin Cities Area Transportation Authority

2021 Board Meeting Schedule

Date	Location	Time
January 27, 2021	ZOOM VIDEO CONFERENCE	12:00 Noon
February 24, 2021	ZOOM VIDEO CONFERENCE	12:00 Noon
March 24, 2021	ZOOM VIDEO CONFERENCE	12:00 Noon
April 28, 2021	ZOOM VIDEO CONFERENCE	12:00 Noon
May 26, 2021	ZOOM VIDEO CONFERENCE	12:00 Noon
June 23, 2021	ZOOM VIDEO CONFERENCE	12:00 Noon
July 28, 2021	ZOOM VIDEO CONFERENCE	12:00 Noon
August 25, 2021	ZOOM VIDEO CONFERENCE	12:00 Noon
September 22, 2021	ZOOM VIDEO CONFERENCE	12:00 Noon
October 27, 2021	ZOOM VIDEO CONFERENCE	12:00 Noon
November 24, 2021	ZOOM VIDEO CONFERENCE	12:00 Noon
December 22, 2021	ZOOM VIDEO CONFERENCE	12:00 Noon

\*\*Any date may be subject to change