

NOTICE OF MEETING

Twin Cities Area Transportation Authority

BOARD MEETING

September 29, 2021

11:00 A.M.

Pursuant to Public Act 228, Sec. 3a. (a), the Twin Cities Area Transportation Authority (TCATA) will hold the TCATA Board meeting for our virtual conference on Wednesday, September 29, 2021, at 11:00 a.m.

The agenda, public notice and additional information can be found on the web at this address: <https://www.mywaythere.org/tcatameetings.asp>

Rules regarding public participation are unchanged, and members of the public are invited to participate during the public comment period.

Join Zoom Meeting

<https://us06web.zoom.us/j/84381955594?pwd=VzEza1JwV0dlcUkyajFjckkTa3BOQT09>

Meeting ID: 843 8195 5594

Passcode: 642608

Dial by your location

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

All public meetings held by TCATA are required to be accessible to persons with disabilities under Title II of the Americans with Disabilities Act (ADA). Accommodations are available upon request to persons with disabilities who require alternately formatted materials or auxiliary aids to ensure effective communication and access to public meetings or programs.

For questions about accessibility or to request accommodations, please call 269-927-2268. *availability.*

TABLE OF CONTENTS
For the month of August 2021

Memorandum.....	pg	1
Agenda	pg	2
Minutes	pg	3&4
Operation Summary	pg	5
Ridership Comparison.....	pg	6-8
Ridership.....	pg	9
Fares.....	pg	10
Driver of the Month.....	pg	11
Check Detail	pg	12
Purchase by Vendor	pg	13-16
Unpaid Vendor.....	pg	17-19
Chemical Bank Debit Card Activity.....	pg	20&21
Wire Transfers.....	pg	22
Petty Cash.....	pg	23




Twin Cities Area Transportation Authority
(269) 927-2268 • Fax (269) 927-2310

275 East Wall Street, P.O. Box 837, Benton Harbor, MI 49023

MEMORANDUM

TO: TCATA Board Members

FROM: Paul Gillespie, Executive Director 

DATE: September 24, 2021

RE: TCATA Monthly Board Meeting

There is a TCATA board meeting scheduled for **Wednesday September 29, 2021, at 11:00 a.m.**

The monthly board meeting will be held on a **ZOOM VIDEO CONFERENCE.**

Please find enclosed a **MEETING NOTICE** with additional information.

If any changes should occur, you will be notified by telephone on Tuesday September 28, 2021, or as soon as possible.

If there are any questions and/or instructions regarding this matter, please contact me at 269-927-2268.



Twin Cities Area Transportation Authority
(269) 927-2268 • Fax (269) 927-2310

275 East Wall Street, P.O. Box 837, Benton Harbor, MI 49023

AGENDA

ROLL CALL – 09/29/21

APPROVAL OF AGENDA

SECRETARY’S REPORT

- 2) General Information – 09/29/21
- 3) Minutes 8/4/21

CHAIRMAN’S REPORT

- 1) General Information – 09/29/21

DIRECTOR’S REPORT

- 1) Operation Summary,
Ridership & Farebox – 08/21
- 2) Driver of the Month – 08/21
- 3) General Information – 09/29/21
- 4) Approval of Directors Report – 09/29/21

ACCOUNTANT’S REPORT

- 1) Unpaid Bills Detail – 08/21
- 2) Check Detail – 08/21
- 3) Purchases by Vendor Detail – 08/21
- 4) Petty Cash – 08/21
- 5) Wire Transfer– 08/21
- 6) Trial Balance, Profit loss, Profit and
Loss Budget vs. Actual
& Balance Sheet – 08/21
- 7) Approval of Accountant Report – 09/29/21

OLD BUSINESS

- 1)

NEW BUSINESS

- 1)

PUBLIC COMMENTS

**TWIN CITIES AREA TRANSPORTATION AUTHORITY
REGULARLY SCHEDULED
BOARD MEETING
HELD August 4, 2021**

Board Members Present: Mr. Jerry Edwards, Trustee
Ms. Lisa Varrie, Secretary
Mr. James Childs, Chairperson
Ms. Dorthoy Parker, Trustee
Ms. Apollonia Williams, Treasurer

Board Members Absent:

Staff Present: Mr. Paul Gillespie, Executive Director
Mr. TJ Taylor, Assistant Director
Ms. Chalexis Tyson-Bradley, Finance Director
Ms. Desha King, Grant/Procurement Manager

Staff Absent:

Public: Tywana Williams
Richard Lee
Doris Sallie
Ed Pinkney
Emma Kinnard
Patricia Crayton
Carlton Lynch
Commissioner Mary Alice Adams

The board meeting was called to order by Mr. Childs.

Agenda: This agenda is a continuation of the board meeting that was held on July 28, 2021.

A motion was not requested to approve the agenda of 7/28/21 as presented.

Accountant's Report: **Check Details, Purchases by Vendor Detail & Unpaid Bills** – A motion was requested by Ms. Williams to approve the check detail in the amount of \$98,185.91 for the month of June 2021, supported by Mr. Edwards. **MOTION CARRIED**

A motion was requested by Ms. Williams to approve the Purchases by Vendor in the amount of \$278,076.97 for the month of June 2021, supported by Mr. Edwards. **MOTION CARRIED**

A motion was requested by Ms. Williams to approve the Unpaid Bills Detail in the amount of \$27,939.37 for the month of June 2021, supported by Mr. Edwards. **MOTION CARRIED**

Bank Card Activity, Wire Transfers, & Petty Cash – was reviewed 6/21

Trial Balance, Balance Sheet & Profit & Loss- Ms. Tyson-Bradley stated that TCATA's net income/(loss) as of June 2021, was \$289,221.

A motion was requested by Ms. Williams to approve the Profit & Loss Report for the month of June 2021, supported by Mr. Edwards.

MOTION CARRIED

Old Business:

New Business:

Board meeting resumed at the Accountants Report.

Mr. Gillespie briefly went over TCATA's Employee Safety Reporting Program (ESRP).

Mr. Gillespie briefly went over TCATA's Federal Transit Administration Triennial Review 2021.

A motion was requested by Mr. Edwards to approve TCATA's Financial and Grant Management Procedure and Capacity, supported by Ms. Williams. **MOTION CARRIED**

Chairperson Remarks were given.

Public Comments:

A few comments were made from an employee.

Comments were made by the public.

There being no further discussions, the board meeting was adjourned by Mr. Childs.

Secretary

Date

dk

7,129,140

OPERATION SUMMARY

PASSENGERS TO DATE

19,623,313

AUG 2021

MILES TO DATE

Date	Regular	Senior	Disable	Child	SR. Dis	Total	LINE	VEHICLE DATA				VEHICLE DATA LP				VEH HOURS	PASS/ VEH.HR.
								HAUL	FUEL	MILES	MILES /GAL.	FUEL	MILES	MGAL.	HOURS		
MON 2	186	45	100	5	14	350	155	33.7	271	8.0	305.9	1529	5.0	138	2.5		
TUE 3	242	41	155	14	21	473	190	67.2	534	7.9	288.2	1440	5.0	156	3.0		
WED 4	208	42	142	22	16	430	190	108.2	692	6.4	270.1	1159	4.3	144	3.0		
THUR 5	247	51	129	13	15	455	195	115.3	746	6.5	138.3	1072	7.8	131	3.5		
FRI 6	231	53	114	11	15	424	173	114.9	689	6.0	238.7	1182	5.0	136	3.1		
SAT 7	113	22	80	4	10	229	99	28.9	245	8.5	83.2	498	6.0	54	4.2		
SUN 8																	
TOTAL	1227	254	720	69	91	2361	1002	488.2	3177	6.8	1324.4	6880	5.2	759	3.1		
MON 9	222	42	111	11	19	405	179	106.9	445	4.2	297.6	1316	4.4	142	2.9		
TUE 10	227	34	124	12	27	424	158	115.7	723	6.2	277.0	1249	4.5	158	2.7		
WED 11	233	36	147	13	16	445	181	74.6	590	7.9	296.4	1277	4.3	148	3.0		
THUR 12	197	47	122	14	11	391	137	90.9	579	6.4	286.7	1262	4.4	150	2.6		
FRI 13	235	44	131	13	11	434	190	76.5	532	7.0	313.3	1353	4.3	137	3.2		
SAT 14	98	43	67	6	12	226	100	58.3	336	5.8	48.6	368	7.6	66	3.4		
SUN 15																	
TOTAL	1212	246	702	69	96	2325	945	522.9	3205	6.1	1518.6	6825	4.5	801	2.9		
MON 16	210	27	125	22	18	402	165	61.9	435	7.0	242.0	1297	5.4	131	3.1		
TUE 17	183	39	133	9	12	376	150	77.8	542	7.0	182.8	1270	6.9	147	2.6		
WED 18	201	32	120	10	12	384	150	81.7	534	6.5	254.4	1341	5.3	143	2.7		
THUR 19	197	41	116	21	11	386	163	80.4	515	6.4	246.3	1153	4.7	143	2.7		
FRI 20	192	27	123	10	25	377	160	115.0	531	4.6	246.4	1180	4.8	139	2.7		
SAT 21	112	18	70	5	7	212	94	53.4	506	9.5	77.8	355	4.6	59	3.6		
SUN 22																	
TOTAL	1095	184	687	86	85	2137	882	470.2	3063	6.5	1249.7	6596	5.3	762	2.8		
MON 23	219	38	116	10	17	400	169	92.6	494	5.3	282.5	1025	3.6	142	2.8		
TUE 24	206	32	117	12	14	381	167	94.3	557	5.9	289.2	1142	3.9	154	2.5		
WED 25	192	28	148	15	13	394	141	84.6	457	5.4	259.7	1337	5.1	149	2.6		
THUR 26	167	42	140	3	17	369	134	88.6	608	6.9	313.6	1333	4.3	147	2.5		
FRI 27	171	32	135	11	7	356	158	89.4	456	5.1	293.4	1255	4.3	150	2.4		
SAT 28	118	9	80	4	7	218	91	56.2	419	7.5	94.3	432	4.6	63	3.5		
SUN 29																	
TOTAL	1073	181	734	55	75	2118	860	505.7	2991	5.9	1532.7	6624	4.3	805	2.6		
MON 30	218	37	117	5	11	388	178	94.4	534	5.7	250.6	1084	4.3	144	2.7		
TUE 31	208	27	151	17	5	408	173	79.3	530	6.7	343.1	1411	4.1	160	2.6		
TOTAL	426	64	268	22	16	796	351	173.7	1064	6.1	593.7	2495	4.2	304	2.6		
MONTH TOTAL	5033	929	3111	301	363	9737	4040	2140.7	13500	6.3	6219.1	29320	4.7	3431	2.8		

weekday

402

Fiscal Year 2020

Date	Regular	Senior	Disable	Child	Sr. Dis	Total	HAUL	FUEL	MILES	/GAL.	Fuel	Miles	M/Gal	VEH.	PASS/
							HAUL	FUEL	MILES	/GAL.	Fuel	Miles	M/Gal	HOURS	VEH.HR.
10/19	8329	1714	4919	339	502	15803	5189	2788.1	16381	5.9	8125.6	34939	4.30	4333	3.6
11/19	8394	1085	3479	328	476	13762	7566	2284.5	13335	5.9	7339.3	29939	4.10	3802	3.6
12/19	6033	1541	4759	369	445	13147	4840	2073.1	12131	5.9	7915.2	34831	4.4	3986	3.3
01/20	10374	1016	3684	486	422	15982	6150	2726.8	14555	5.3	8253.73	35318	4.30	4301	3.7
02/20	7532	1409	4194	391	404	13930	4290	2280.6	13811	6.1	7714.8	35366	4.60	4224	3.3
03/20	6685	1313	3106	388	360	11752	5078	1857.5	11075	6.0	7913.1	36398	4.60	4326	2.7
04/20	3609	678	1931	193	202	6613	3171	1167.2	8496	7.3	4938.2	23573	4.77	3449	1.9
05/20	3954	721	2071	155	264	7165	3437	1213.4	7188	5.9	5605.1	25914	4.62	2806	2.6
06/20	4853	881	2690	248	230	8902	4126	1684.2	10193	6.1	6181.5	28066	4.54	3264	2.7
07/20	4852	1025	2997	278	248	9400	4098	1734.7	10306	5.9	5732.0	28688	5.00	3123	3.0
08/20	4771	928	2800	270	246	9015	3866	982.4	5753	5.9	7166.8	35670	4.98	3287	2.7
Total	69286	12311	36630	3445	3799	125471	51800	20772.5	123224	5.9	76885.33	348702	4.54	40901	3.07

Ridership Comparison

Fiscal Year 2021

Date	Regular	Senior	Disable	Child	Sr. Dis	Total	HAUL	FUEL	MILES	/GAL.	Fuel	Miles	M/Gal	VEH.	PASS/
							HAUL	FUEL	MILES	/GAL.	Fuel	Miles	M/Gal	HOURS	VEH.HR.
10/20	4703	994	3181	275	396	9549	3942	1185.1	8622	7.3	6772	35792	5.3	3681	2.7
11/20	4189	826	2348	219	334	7916	3125	869.1	5701	6.6	6157	31597	5.1	3212	2.5
12/20	4438	983	2514	276	296	8507	3393	1062.2	6345	6.0	6802.1	33830	5.0	3508	2.4
01/21	4390	751	2528	211	337	8217	2991	1408.2	8124	5.8	6825.9	31534	4.62	3198	2.6
02/21	4890	761	2657	222	325	8855	3198	1941.6	11768	6.1	5683.2	28361	4.99	3150	2.8
03/21	5684	910	3085	320	422	10421	3969	1745.9	10689	6.1	7745.4	36711	4.74	3750	2.8
04/21	5595	802	2642	399	398	9836	3791	1177.3	7311	6.2	7165.6	36145	5.04	3378	2.9
05/21	5205	743	2525	310	372	9155	3611	584.7	3158	5.4	8457.9	37667	4.45	3206	2.9
06/21	5245	894	2681	376	404	9600	4066	1684.0	9978	5.9	6344.8	30703	4.84	3216	3.0
07/21	5010	934	2784	362	436	9526	4265	1480.3	9119	6.2	5965.8	31173	5.23	3206	3.0
08/21	5033	929	3111	301	363	9737	4040	2140.7	13500	6.3	6219.1	29320	4.71	3431	2.8
Total	54382	9577	30056	3271	4083	101319	40391	15279.1	94315	6.2	74138.8	362833	4.89	36836	2.75
Change	-14904	-2784	-6574	-174	284	-24152	-11409	-5493.4	-28309	0.2	-2746.5	-14131	0.36	-4065	-0.32
% Change	78.5%	77.4%	82.1%	94.9%	107.5%	80.8%	78.0%	73.6%	76.5%	104.1%	96.4%	104.1%	107.9%	90.1%	89.7%

60000

Total Miles YTD

50000

40000

MILES

30000

20000

10000

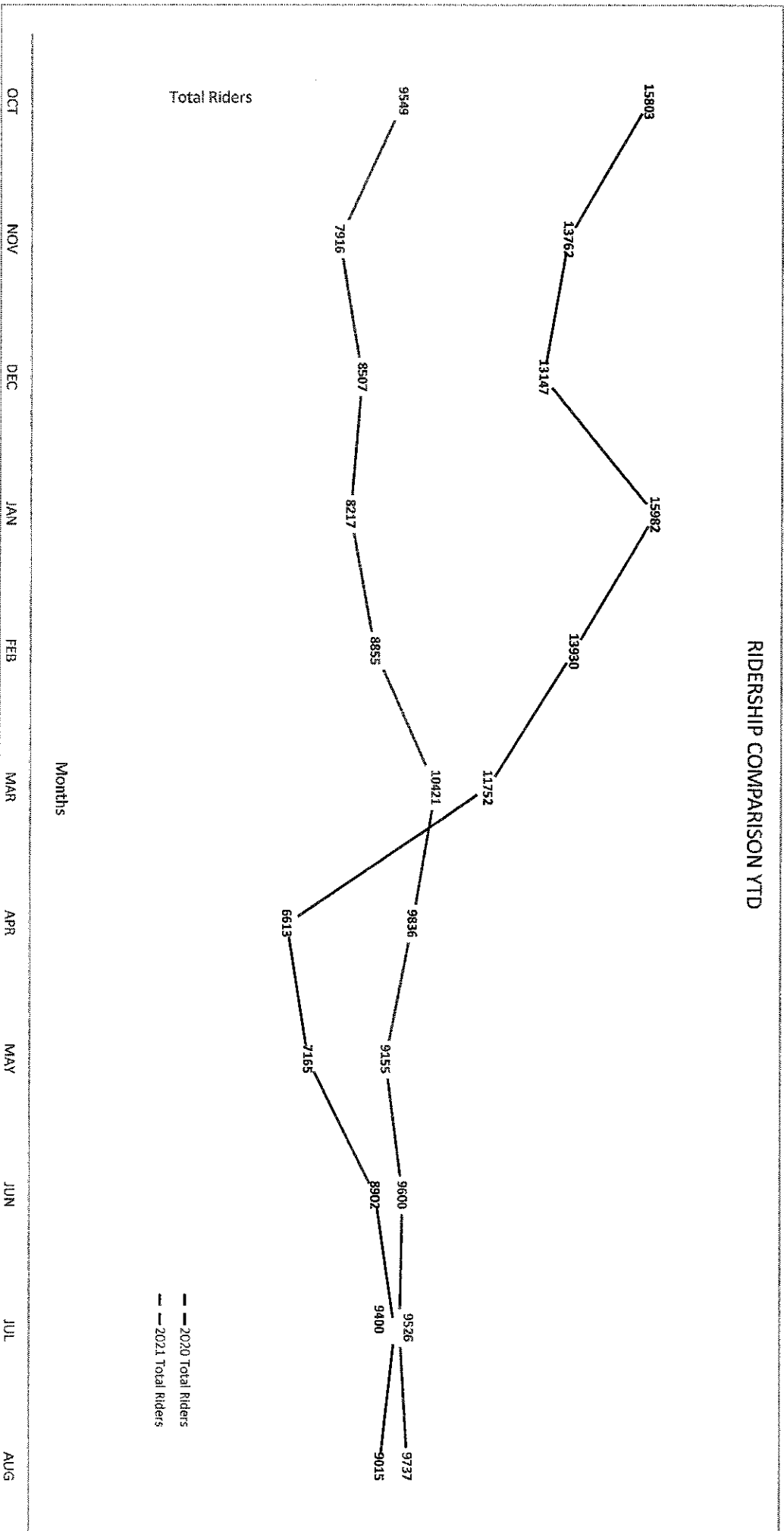
0

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG
2020 Total Miles	51320	43274	46962	49873	49177	47473	32069	33102	38259	38994	41423
2021 Total Miles	44414	37298	40175	39658	40129	47400	43456	40825	40681	40292	42820

2020 Total Miles

2021 Total Miles

RIDERSHIP COMPARISON YTD



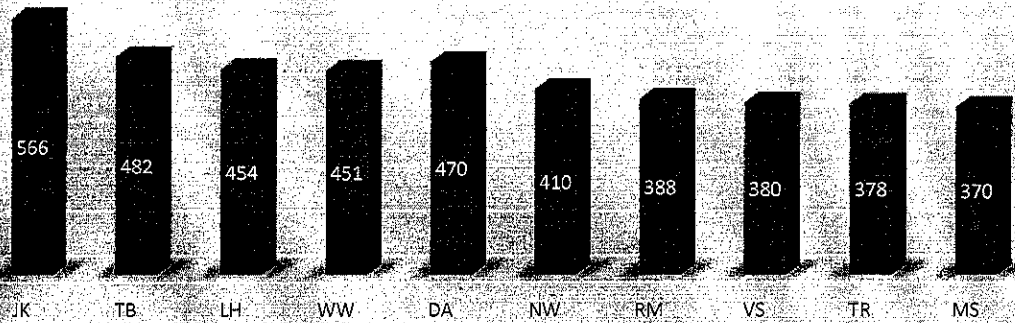
RIDERSHIP

	2020 FY	2020 FY	2021 FY	2021 FY	2021 FY	YTD	%
	Month Total	Year to Date	Month Total	Year to Date	Month Difference	Difference	Change
Oct	15,803	15,803	9,549	9,549	-6,254	-6,254	-39.57%
Nov	13,762	29,565	7,916	17,465	-5,846	-12,100	-40.93%
Dec	13,147	42,712	8,429	25,894	-4,718	-16,818	-39.38%
Jan	15,982	58,694	8,217	34,111	-7,765	-24,583	-41.88%
Feb	13,930	72,624	8,855	42,966	-5,075	-29,658	-40.84%
March	11,752	84,376	10,421	53,387	-1,331	-30,989	-36.73%
April	6,613	90,989	9,836	63,223	3,223	-27,766	-30.52%
May	7,165	98,154	9,155	72,378	1,990	-25,776	-26.26%
June	8,902	107,056	9,600	81,978	698	-25,078	-23.43%
July	9,400	116,456	9,526	91,504	126	-24,952	-21.43%
Aug	9,015	125,471	9,737	101,241	722	-24,230	-19.31%
Sept							
TOTAL	125,471	125,471	101,241	101,241	-24,230	-24,230	-19.31%

FARES

	2020 FY		2021 FY		2021 FY		YTD	%
	Month	Year to Date	Month	Year to Date	Month	Difference		
	Total	Date	Total	Date	Difference	Difference	Change	
Oct	\$ 26,140.87	\$ 26,140.87	\$ 15,734.72	\$ 15,734.72	\$ (10,406.15)	\$ (10,406.15)	-39.81%	
Nov	\$ 17,371.76	\$ 43,512.63	\$ 12,913.28	\$ 28,648.00	\$ (4,458.48)	\$ (14,864.63)	-34.16%	
Dec	\$ 23,215.30	\$ 66,727.93	\$ 11,487.23	\$ 40,135.23	\$ (11,728.07)	\$ (26,592.70)	-39.85%	
Jan	\$ 18,757.33	\$ 85,485.26	\$ 11,743.29	\$ 51,878.52	\$ (7,014.04)	\$ (33,606.74)	-39.31%	
Feb	\$ 19,521.10	\$ 105,006.36	\$ 15,023.84	\$ 66,902.36	\$ (4,497.26)	\$ (38,104.00)	-36.29%	
March	\$ 15,973.23	\$ 120,979.59	\$ 17,412.71	\$ 84,315.07	\$ 1,439.48	\$ (36,664.52)	-30.31%	
April	\$ 8,985.62	\$ 129,965.21	\$ 13,523.87	\$ 97,838.94	\$ 4,538.25	\$ (32,126.27)	-24.72%	
May	\$ 8,737.93	\$ 138,703.14	\$ 13,449.86	\$ 111,288.80	\$ 4,711.93	\$ (27,414.34)	-19.76%	
June	\$ 13,071.86	\$ 151,775.00	\$ 13,112.77	\$ 124,401.57	\$ 40.91	\$ (27,373.43)	-18.04%	
July	\$ 12,363.96	\$ 164,138.96	\$ 25,825.98	\$ 150,227.55	\$ 13,462.02	\$ (13,911.41)	-8.48%	
Aug	\$ 13,170.19	\$ 177,309.15	\$ 11,780.97	\$ 162,008.52	\$ (1,389.22)	\$ (15,300.63)	-8.63%	
Sept								
TOTAL	\$ 177,309.15	\$ 177,309.15	\$ 162,008.52	\$ 162,008.52	\$ (15,300.63)	\$ (15,300.63)	-8.63%	

Driver of the Month AUGUST 2021



- | | | |
|----------------|------------|--------|
| 1 J. King | | 566 JK |
| 2 T. Brook | C. Modelev | 482 TB |
| 3 L. Henderson | J. Rayford | 454 LH |
| 4 W. Wright | | 451 WW |
| 5 D. Alexander | | 470 DA |
| 6 N. Williams | | 410 NW |
| 7 R. Mckinney | M. Brown | 388 RM |
| 8 V. Smith | | 380 VS |
| 9 T. Rolfe | | 378 TR |
| 10 M. Simmons | | 370 MS |

TOTAL 4349

Average passenger per month 435

	WEEKDAY	SATURDAY	TOTAL	LAST MONTH
BLUE	1700	186	1886	1965
BLUE JARC	850	53	903	947
RED JARC	1079	158	1237	827
YELLOW	119		119	140
TOTAL LINE HAULS	3748	397	4145	3879
LAST MONTH	3448	431	3879	
Difference	300	34	266	

Check Detail

As of August 31, 2021

Date	Num	Name	Memo	Credit
10101 - TCF BANK				
08/10/2021	29224	ADT	17512	66.15
08/10/2021	29225	ComCast	17515	550.14
08/10/2021	29226	Delta Dental	17511	1,543.28
08/10/2021	29227	MICH GAS	17513	74.79
08/10/2021	29228	Priority Health	17509	22,910.47
08/10/2021	29229	Standard Insurance Company	17508	873.82
08/10/2021	29230	VSP INSURANCE CO.	17510	458.13
08/12/2021	29231	Colonial Life & Accidental Ins. Co	JE 081221	226.92
08/12/2021	29232	DONNEL KYLE	JE DK081221	148.50
08/12/2021	29233	Kenneth Bragg	JE KB081221	148.50
08/12/2021	29234	MISDU	JE 081221	1,015.18
08/12/2021	29235	TRANSAMERICA	JE 081221	571.58
08/12/2021	29236	UNION DUES	JE 081221	432.00
08/12/2021	29237	BILL PURVIS	17516	1,200.00
08/18/2021	29238	CITY OF BH	VOID: 17521	
08/18/2021	29239	Indiana Michigan Power	17535	1,195.68
08/18/2021	29240	AT&T	Tablet data for buses	352.50
08/19/2021	29241	DESHA KING	MPTA Conference	125.00
08/19/2021	29242	Paul Gillespie	MPTA Conference	125.00
08/19/2021	29243	CITY OF BH	17521	526.41
08/19/2021	29244	Humana Insurance Co.	Medicare supplement ...	175.50
08/26/2021	29245	Barbara Tsaturova	Payroll deduction	59.64
08/26/2021	29246	Colonial Life & Accidental Ins. Co	Payroll deduction	226.92
08/26/2021	29247	MISDU	Payroll deduction	1,015.18
08/26/2021	29248	TRANSAMERICA	52411	633.91
Total 10101 - TCF BANK				34,655.20
TOTAL				34,655.20

Chairpersons Approval

Date

TWIN CITIES AREA TRANSPORTATION AUTHORITY
Purchases by Vendor Detail
August 2021

Memo	Amount
ADT	
503072 security	66.15
503072 security	66.15
Total ADT	132.30
ALL CITIES OCCUPATIONAL	
503991	62.00
Total ALL CITIES OCCUPATIONAL	62.00
AT&T	
503031 Operation Service	352.50
Total AT&T	352.50
Auto-Wares Group	
504032 Maintenance Supplies	319.46
Total Auto-Wares Group	319.46
Belle Tire	
504021 operations tires	2,403.96
Total Belle Tire	2,403.96
BEST WAY DISPOSAL	
503992 sanitation	168.00
503992 sanitation	168.00
Total BEST WAY DISPOSAL	336.00
BILL PURVIS	
Consulting Service 503993	1,200.00
Total BILL PURVIS	1,200.00
Car Brite Distributors	
504032 Maintenance Supplies	233.55
Total Car Brite Distributors	233.55
CITY OF BH	
505043 Administration Water	86.06
505042 Maintenance Water	510.13
505041 Operations water	18.42
Total CITY OF BH	614.61
ComCast	
505053 administration telephone	123.21
505051 operations telephone	287.73
503033 Administration Service	139.20
Total ComCast	550.14
D&S Heavy Duty & Trailer Repair	
503032 Maintenance Service	188.16
503032 Maintenance Service	3,313.50
Total D&S Heavy Duty & Trailer Repair	3,501.66
Delta Dental	
10403 prepaid health	1,543.28
10403 prepaid health	1,824.39
Total Delta Dental	3,367.67
DESHA KING	
509023 administration travel	125.00
Total DESHA KING	125.00

TWIN CITIES AREA TRANSPORTATION AUTHORITY
Purchases by Vendor Detail
August 2021

Memo	Amount
GOODYEAR	
504032 Maintenance Supplies	1,240.13
Total GOODYEAR	1,240.13
Great Lakes Cleaning Systems	
503032 Maintenance Service	541.59
Total Great Lakes Cleaning Systems	541.59
Hanson Beverage Co.	
512123 rental administration	10.00
504033 Administration Supplies	77.25
Total Hanson Beverage Co.	87.25
HOEKSTRA TRANSPORTATION	
504032 Maintenance Supplies	47.00
Total HOEKSTRA TRANSPORTATION	47.00
Humana Insurance Co.	
HEALTH INSURANCE OPERATION	58.50
HEALTH INSURANCE OPERATION	58.50
HEALTH INSURANCE OPERATION	58.50
Total Humana Insurance Co.	175.50
Indiana Electronics & Communications	
Items which belong in Equipment category of Fixed Assets	3,885.00
Total Indiana Electronics & Communications	3,885.00
Indiana Michigan Power	
505022 Electric - Maintenance	1,115.55
505021 Electric - Operation	39.84
505023 - Electric - Administration	172.65
Total Indiana Michigan Power	1,328.04
Jordan Automotive Group	
504032 Maintenance Supplies	794.08
Total Jordan Automotive Group	794.08
LOUIS GELDER & SONS	
504032 Maintenance Supplies	52.62
Total LOUIS GELDER & SONS	52.62
MICH GAS	
505031 gas operations	2.24
505032 gas maintenance	62.83
505033 gas administration	9.72
505033 gas administration	9.65
505032 gas maintenance	57.24
505031 gas operations	2.07
Total MICH GAS	143.75
Mich. Municipal League Work. Comp	
10402 prepaid workmans comp	5,648.00
Total Mich. Municipal League Work. Comp	5,648.00
Mitchell1	
503032 Maintenance Service	130.00
Total Mitchell1	130.00

TWIN CITIES AREA TRANSPORTATION AUTHORITY
Purchases by Vendor Detail
August 2021

Memo	Amount
O'Reilly Auto Parts	
504032 Maintenance Supplies	990.64
Total O'Reilly Auto Parts	990.64
Orkin	
503032 Maintenance Service	106.00
Total Orkin	106.00
PARRETT BUSINESS	
503053 Contract maintenance for administration	81.86
Total PARRETT BUSINESS	81.86
Paul Gillespie	
509023 administration travel	125.00
Total Paul Gillespie	125.00
PC Trans	
503033 Administration Service	340.00
Total PC Trans	340.00
Pri Mar Petroleum	
504032 Maintenance Supplies	339.55
Total Pri Mar Petroleum	339.55
Priority Health	
10403 prepaid health	22,910.47
10403 prepaid health	21,268.83
Total Priority Health	44,179.30
SilverScript Insurance Company	
HEALTH INSURANCE ADMINISTRATION	52.40
Total SilverScript Insurance Company	52.40
Southwest Michigan Planning Commission	
New Freedom Program Contract Expenses	22,832.55
Total Southwest Michigan Planning Commission	22,832.55
Standard Insurance Company	
10403 prepaid health	873.82
10403 prepaid health	873.82
Total Standard Insurance Company	1,747.64
STAPLES	
504033 Administration Supplies	96.09
Total STAPLES	96.09
TCA-SynerTech, LLC	
503033 Administration Service	779.31
503033 Administration Service	2,220.62
503033 Administration Service	2,279.40
Total TCA-SynerTech, LLC	5,279.33
TENNANT	
503032 Maintenance Service	211.30
Total TENNANT	211.30

TWIN CITIES AREA TRANSPORTATION AUTHORITY
Purchases by Vendor Detail
August 2021

Memo	Amount
THAYER	
504032 Maintenance Supplies	75.71
504032 Maintenance Supplies	832.89
Total THAYER	908.60
UniFirst Corp. 099	
512122 maintenance rental	341.49
Total UniFirst Corp. 099	341.49
VSP INSURANCE CO.	
10403 prepaid health	458.13
10403 prepaid health	428.88
Total VSP INSURANCE CO.	887.01
WSJM Tower Operations	
512121 operations rental	561.64
Total WSJM Tower Operations	561.64
TOTAL	106,352.21

TWIN CITIES AREA TRANSPORTATION AUTHORITY
Unpaid Bills Detail
As of August 31, 2021

Type	Date	Num	Due Date	Aging	Open Balance
ADT					
Bill	08/19/2021	17564	08/19/2021	12	66.15
Total ADT					66.15
ALL CITIES OCCUPATIONAL					
Bill	08/01/2021	17565	08/01/2021	30	62.00
Total ALL CITIES OCCUPATIONAL					62.00
Auto-Wares Group					
Bill Pmt -Check	12/22/2020	28839			-0.09
Bill	11/25/2020	17181	12/25/2020	249	0.09
Bill	08/25/2021	17584	08/25/2021	6	319.46
Total Auto-Wares Group					319.46
Belle Tire					
Bill	08/31/2021	17589	08/31/2021		2,403.96
Total Belle Tire					2,403.96
BEST WAY DISPOSAL					
Bill	08/03/2021	17525	08/03/2021	28	168.00
Bill	08/31/2021	17574	08/31/2021		168.00
Total BEST WAY DISPOSAL					336.00
Car Brite Distributors					
Bill	08/27/2021	17582	08/27/2021	4	233.55
Total Car Brite Distributors					233.55
D&S Heavy Duty & Trailer Repair					
Bill	08/01/2021	17569	08/01/2021	30	188.16
Bill	08/01/2021	17570	08/01/2021	30	3,313.50
Total D&S Heavy Duty & Trailer Repair					3,501.66
Delta Dental					
Bill	08/25/2021	17560	08/25/2021	6	1,824.39
Total Delta Dental					1,824.39
GOODYEAR					
Bill	08/31/2021	17576	08/31/2021		1,240.13
Total GOODYEAR					1,240.13
Great Lakes Cleaning Systems					
Bill	08/10/2021	17523	08/10/2021	21	541.59
Total Great Lakes Cleaning Systems					541.59
Hanson Beverage Co.					
Bill	08/31/2021	17571	08/31/2021		87.25
Total Hanson Beverage Co.					87.25
HOEKSTRA TRANSPORTATION					
Bill	08/26/2021	17561	08/26/2021	5	47.00
Total HOEKSTRA TRANSPORTATION					47.00
Humana Insurance Co.					
Bill	08/30/2021	17585	08/30/2021	1	175.50
Total Humana Insurance Co.					175.50

TWIN CITIES AREA TRANSPORTATION AUTHORITY
Unpaid Bills Detail
As of August 31, 2021

Type	Date	Num	Due Date	Aging	Open Balance
Indiana Electronics & Communications					
Bill	08/19/2021	17553	08/19/2021	12	3,885.00
Total Indiana Electronics & Communications					3,885.00
Internal Revenue Service					
Bill	07/12/2021	17479	07/12/2021	50	6,173.24
Total Internal Revenue Service					6,173.24
Jordan Automotive Group					
Bill	08/31/2021	17577	08/31/2021		794.08
Total Jordan Automotive Group					794.08
LOUIS GELDER & SONS					
Bill	08/31/2021	17578	08/31/2021		52.62
Total LOUIS GELDER & SONS					52.62
Mich. Municipal League Work. Comp					
Bill	08/03/2021	17524	08/03/2021	28	5,648.00
Total Mich. Municipal League Work. Comp					5,648.00
Mitchell1					
Bill	08/23/2021	17568	08/23/2021	8	130.00
Total Mitchell1					130.00
O'Reilly Auto Parts					
Bill	08/28/2021	17586	08/28/2021	3	990.64
Total O'Reilly Auto Parts					990.64
Orkin					
Bill	08/02/2021	17514	08/02/2021	29	106.00
Total Orkin					106.00
PARRETT BUSINESS					
Bill	08/18/2021	17554	08/18/2021	13	81.86
Total PARRETT BUSINESS					81.86
PC Trans					
Bill	08/19/2021	17555	08/19/2021	12	340.00
Total PC Trans					340.00
Pri Mar Petroleum					
Bill	08/25/2021	17588	08/25/2021	6	339.55
Total Pri Mar Petroleum					339.55
Priority Health					
Bill	08/15/2021	17559	08/15/2021	16	21,268.83
Total Priority Health					21,268.83
SilverScript Insurance Company					
Bill	08/20/2021	17556	08/20/2021	11	52.40
Total SilverScript Insurance Company					52.40
Southwest Michigan Planning Commission					
Bill	08/18/2021	17547	08/18/2021	13	22,832.55
Total Southwest Michigan Planning Commission					22,832.55

TWIN CITIES AREA TRANSPORTATION AUTHORITY
Unpaid Bills Detail
As of August 31, 2021

Type	Date	Num	Due Date	Aging	Open Balance
Standard Insurance Company					
Bill	08/16/2021	17562	08/16/2021	15	873.82
Total Standard Insurance Company					873.82
STAPLES					
Bill	08/16/2021	17557	08/16/2021	15	96.09
Total STAPLES					96.09
TCA-SynerTech, LLC					
Bill	08/01/2021	17531	08/01/2021	30	779.31
Bill	08/17/2021	17549	08/17/2021	14	2,220.62
Bill	08/18/2021	17579	08/18/2021	13	2,279.40
Total TCA-SynerTech, LLC					5,279.33
TENNANT					
Bill	08/18/2021	17580	08/18/2021	13	211.30
Total TENNANT					211.30
THAYER					
Bill	08/02/2021	17527	08/02/2021	29	75.71
Bill	08/31/2021	17572	08/31/2021		832.89
Total THAYER					908.60
UniFirst Corp. 099					
Bill	08/31/2021	17587	08/31/2021		341.49
Total UniFirst Corp. 099					341.49
VSP INSURANCE CO.					
Bill	08/26/2021	17558	08/26/2021	5	428.88
Total VSP INSURANCE CO.					428.88
WSJM Tower Operations					
Bill	08/01/2021	17520	08/01/2021	30	561.64
Total WSJM Tower Operations					561.64
TOTAL					82,234.56



Twin Cities Area Transportation Authority
(269) 927-2268 • Fax (269) 927-2310

275 East Wall Street, P.O. Box 837, Benton Harbor, MI 49023

TCF BANK DEBIT CARD ACTIVITY

08/01 TO 08/31

Debit Card Amounts

VENDORS

FAMILY FARM & HOME	\$	169.58
LOWES	\$	29.82
Amazon	\$	4,328.28
Crystal Mountain Lodging	\$	(80.04)
JOY FACTORY	\$	614.22

TOTAL DEBIT CARD ACTIVITIES

\$ 5,061.86

August 2021 Debit Card Purchases

TJ'S CARD

Total: -\$80.04

Crystal Mountain \$80.04 MPTA Conference (REFUND)

DESHA'S CARD

Total: \$5,141.90

Lowes \$29.82 Bolts, Wet/Dry Vac Filter

Amazon \$3,779.34 Tablets (6)

\$419.94 Protection Plan for Tablets

\$129.00 Masks

Joy Factory \$614.22 Cases for Tablets

Family Farm & Home \$169.58 Lawn/Garden Tires



Twin Cities Area Transportation Authority
(269) 927-2268 • Fax (269) 927-2310

275 East Wall Street, P.O. Box 837, Benton Harbor, MI 49023

TCF AUTOMATIC CLEARING HOUSE

DATE	FUEL	PRICE PER/GL	TOTAL AMOUNT
8/2/2021	CRYSTAL FLASH PROPANE	1.42	\$ 1,233.63
8/6/2021	CRYSTAL FLASH PROPANE	1.42	\$ 1,137.86
8/9/2021	CRYSTAL FLASH PROPANE	1.42	\$ 1,409.48
8/13/2021	CRYSTAL FLASH PROPANE	1.42	\$ 1,131.68
8/16/2021	CRYSTAL FLASH PROPANE	1.42	\$ 992.32
8/20/2021	CRYSTAL FLASH PROPANE	1.42	\$ 812.06
8/23/2021	CRYSTAL FLASH PROPANE	1.42	\$ 1,164.89
8/27/2021	CRYSTAL FLASH PROPANE	1.42	\$ 1,027.52
8/30/2021	CRYSTAL FLASH PROPANE	1.42	\$ 1,021.25

Total \$ 9,930.69



Twin Cities Area Transportation Authority
(269) 927-2268 • Fax (269) 927-2310

275 East Wall Street, P.O. Box 837, Benton Harbor, MI 49023

PETTY CASH

Prepared by Chalexis Tyson-Bradley

DATE	DESCRIPTION OF ITEMS	Debit	Credit	Balance
1-Aug	Balance			\$ 206.64
27-Aug	Certified Mailing	\$ 10.00		\$ 196.64
				\$ 196.64
				\$ 196.64
				\$ 196.64
				\$ 196.64
				\$ 196.64
				\$ 196.64
				\$ 196.64

Gas	
Farebox	\$ -
Ofc supplies	\$ 10.00
Admin supplies	\$ -
Maint supplies	\$ -
Admin Meeting	\$ -
Total	\$ 10.00